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92-B031

BY-LAW TO ESTABLISH 1992 USER FEES &
CHARGES FOR SERVICE PROVIDED BY THE
REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

R92 - 031
R93 - 123

1992 — 1999

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THIS CONSOLIDATION OF THE BY-LAW IS PREPARED FOR CONVENIENCE ONLY, FOR ACCURATE REFERENCE, PLEASE, CHECK THE ORIGINAL BY-LAW

Office of the Municipal Clerk
Memorandum

TO: J. J. Schatz
Municipal Clerk
Office of the Municipal Clerk

(Kevin C. has my orig file including copy of report)

FROM: Susan K. Reeder
Legislative Assistant
Region Finance and Administrative Services Committee

DATE: 1999 July 2

SUBJECT: Service of Summonses for outside agencies in relation to Provincial Offences Act matters – Technology Trainer/Reorganization (PSB96085a)
R99-067

Subjoined herewith is a copy of Section 9 of Report 11-99 of the Finance and Administrative Services Committee, approved by Regional Council on June 15, 1999:

9. Service of Summonses for outside agencies in relation to Provincial Offences Act matters – Technology Trainer/Reorganization (PSB96-085a)(Agenda Item 13)

(a) That Regional Council approve an amendment to the current policy of the Hamilton-Wentworth Regional Police Service to provide that where there is no viable alternate available, the Hamilton-Wentworth Regional Police will serve summonses relating to matters initiated under the Provincial Offenses Act, where requested to do so by outside agencies/parties; and,

(b) That Regional Council approve a cost recovery for the provision of this service in the amount of $50.00 plus GST, if applicable, per summons; and,

(c) That Regional Council enact a By-law to impose fees and charges for services or activities provided by the Hamilton-Wentworth Regional Police Service on behalf of the Regional Municipality of Hamilton-Wentworth Police Services Board in relation to the service of summonses under the Provincial Offences Act, (Bill No. 2870)

Further to sub-section (c) referenced above, it has been noted that Regional Council did not need to approve this By-law, but rather the By-law should be enacted by the Police Services Board. Notwithstanding Regional Council's approval of a By-law in this regard, Corporate Counsel has advised the following:

> "In our view, the resolution that was passed by Council is sufficiently broad to be construed as the required consent – it is clear that the intent of Regional Council is to approve the imposition of the fees as suggested. Likely the simplest solution is to have the PSB pass the by-law with a certified copy of council's resolution in the file for the consent."

In this regard, attached herewith is a certified true copy of Section 9 of Report 11-99 of the Finance and Administrative Services Committee to be retained for your consent authorization.

Also attached is a copy of the By-law which was passed by Regional Council, which Ms. Turpin of your office will prepare for enactment by the Police Services Board.

Trusting that this confirmation on this matter is of assistance to you.

Susan K. Reeder

Cc Elaine Holt, Law Department
Sherry Turpin, Municipal Clerk's Office

1999

CITY OF HAMILTON AND
REGION OF
HAMILTON-WENTWORTH

Corporate Services
Office of the Municipal Clerk
Telephone (905) 540-5587
Facsimile (905) 546-2095
E-mail: clerk@hamilton-went.on.ca

J. J. Schatz
Municipal Clerk

9. Service of Summonses for outside agencies in relation to Provincial Offences Act matters – Technology Trainer/Reorganization (PSB96-085a)

(a) That Regional Council approve an amendment to the current policy of the Hamilton-Wentworth Regional Police Service to provide that where there is no viable alternate available, the Hamilton-Wentworth Regional Police will serve summonses relating to matters initiated under the Provincial Offenses Act, where requested to do so by outside agencies/parties; and,

(b) That Regional Council approve a cost recovery for the provision of this service in the amount of $50.000 plus GST, if applicable, per summons; and,

(c) That Regional Council enact a By-law to impose fees and charges for services or activities provided by the Hamilton-Wentworth Regional Police Service on behalf of the Regional Municipality of Hamilton-Wentworth Police Services Board in relation to the service of summonses under the Provincial Offences Act.

I hereby certify the foregoing
to be a true copy of Item 9 of
Report 11-99 of the Finance and
Administrative Services Committee
which was approved by
Regional Council on June 15, 1999.

Dated at the City of Hamilton this 2 day of July, 1999.

Darryl Lee
Acting Municipal Clerk

1999

APPENDIX "A"

Authority:
Finance and Administrative Services
Committee Report 11-99, Item 9
CM June 15, 1999
Bill No. 2870

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

POLICE SERVICES BOARD

BY-LAW NO. 99-001

**Being a By-law to Impose Fees and Charges
For Services or Activities Provided by
The Hamilton-Wentworth Regional Police Service,
on Behalf of The Regional Municipality of Hamilton-Wentworth
Police Services Board in relation to
The Service of Summonses Issued under
the Provincial Offences Act**

WHEREAS pursuant to section 220.1 of the Municipal Act, R.S.O. 1990, c.M.45, as amended, the Regional Municipality of Hamilton-Wentworth Police Services Board, being a local board as defined in section 1 of the Municipal Affairs Act, R.S.O. 1990, c.M.46, is authorized to pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by it and for the use of its property;

AND WHEREAS the Hamilton-Wentworth Regional Police Service incurs costs associated with the service of summonses issued under the Provincial Offences Act, where required to effect service for outside agencies and/or parties in accordance with that legislation;

NOW THEREFORE the Regional Municipality of Hamilton-Wentworth Police Services Board enacts as follows:

1. In this By-law:

   "summons" means any process compelling the attendance of a witness issued under the provisions of the Provincial Offences Act, R.S.O. 1990, as amended.

2. Where a summons issued under the Provincial Offences Act is served by the Hamilton-Wentworth Regional Police Service, the party or agency requesting service shall be required to pay a fee in the amount of $50.00 per summons, regardless of whether or not service of the summons is effected.

3. The service fee is due and payable prior to service of the summons, or prior to attempts at service of the summons.

1999

4. The fee shall be collected in cash or by registered or unregistered cheque in the discretion of the Police Service.

5. This By-law shall come into force on the later of June 1, 1999, or the date upon which Regional Council passes a resolution approving this By-law, pursuant to ss.220.1(8) of the Municipal Act.

PASSED and ENACTED by the Regional Municipality of Hamilton-Wentworth Police Services Board this 17th day of May, 1999.

Chair

Secretary

Approved as Item 9 of
Finance and Administrative Services Committee Report 11 -99
adopted by the Council of
The Regional Municipality of Hamilton-Wentworth

at its meeting of June 15th, 1999.

Authority: Item 5, Joint City/Region Budget Steering Committee Report 1-99 (FIN99004)
CM: February 2, 1999

BILL NO. 2826

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH
BY LAW NO. R99-025

A BY-LAW TO ESTABLISH 1999 USER FEES AND CHARGES FOR SERVICES PROVIDED BY THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

WHEREAS The Regional Municipality of Hamilton-Wentworth provides certain services to the public, the area municipalities and to various government and outside agencies;

AND WHEREAS Regional Council has determined that, wherever feasible, the total cost of any such services provided by the Regional Municipality of Hamilton-Wentworth shall be recovered by the corporation;

AND WHEREAS ON February 2nd, 1999, the Council of the Regional Municipality of Hamilton-Wentworth did approve Item No. 5 of the Joint City/Region Budget Steering Committee Report 1-99 which authorized the 1999 user fees effective February 3rd, 1999;

AND WHEREAS ON February 2nd, 1999, the Council of the Regional Municipality of Hamilton-Wentworth authorized that the appropriate Regional By-Laws be changed to reflect the 1999 user fees;

AND WHEREAS pursuant to Section 5 of the Regional Municipality of Hamilton-Wentworth Act R.S.O. 1980, Chapter 437, as amended, the powers of Regional Council shall be exercised by By-law:

NOW THEREFORE THE COUNCIL OF THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH ENACTS AS FOLLOWS:

1. THAT the 1999 user fees and charges as specified in Column 3, entitled "1999 Fee" of Schedules 1-10, attached to this By-law, be charged by the Regional Municipality of Hamilton-Wentworth for those services provided by the Regional Municipality, as specified in column 1, entitled "Service", of Schedules 1-10 to this By-law.

2. THAT Schedules 1-10 attached to this By-Law forms part of this By-law.

3. THAT this By-law shall come into force and take effect as of February 3rd, 1999.

4. THAT Regional By-law R98-016 is hereby repealed.

PASSED AND ENACTED THIS 6th DAY OF April, 1999.

Chairman

Clerk

Schedule "1"

ADMINISTRATIVE & CORPORATE SERVICES

Office of the Regional Clerk

Service	By-Law	1999 Fee	GST	Total Fee
Subscription Rates:				
1. Council Agenda	User Fee By-Law.	79.44	5.56	85.00
2. Committee Agendas	"			
- Finance & Administrative Services		89.72	6.28	96.00
- Economic Development & Tourism		47.66	3.34	51.00
- Environmental Services		128.04	8.96	137.00
- Community Services & Public Health		179.44	12.56	192.00
- Transportation Services		102.80	7.20	110.00
- Other		60.75	4.25	65.00
3. Agenda Pages Only	"			
- Finance & Administrative Services		34.58	2.42	37.00
- Economic Development & Tourism		15.89	1.11	17.00
- Environmental Services		20.56	1.44	22.00
- Community Services & Public Health		33.64	2.36	36.00
- Transportation Services		22.43	1.57	24.00
- Other		14.95	1.05	16.00
4. Committee Report Only	"			
- Finance & Administrative Services		37.38	2.62	40.00
- Economic Development & Tourism		17.76	1.24	19.00
- Environmental Services		24.30	1.70	26.00
- Community Services & Public Health		37.38	2.62	40.00
- Transportation Services		25.23	1.77	27.00
- Other		16.82	1.18	18.00
5. By-law Reproduction	"			
- Sewer #R79-172		11.21	0.79	12.00
- Water #R84-026		10.28	0.72	11.00
- Traffic #R89-038		31.78	2.22	34.00
- Council Procedural #R91-123		1.87	0.13	2.00
- Store Hours #R79-202		1.87	0.13	2.00
- Roads #R77-109		3.74	0.26	4.00
- Official Plan #R94-053		7.48	0.52	8.00
- Records Retention #R82-088		1.87	0.13	2.00
- Solid Waste #R80-098		3.74	0.26	4.00
- Trades Licensing #R88-136		3.74	0.26	4.00
- Development Charges #R94-064		1.87	0.13	2.00

otes

Schedule is based on 100% cost recovery.

Changes in fees are a result of new Committee structures effective 1998. For comparison purposes, some fees have been consolidated, resulting in required estimates of the 1997 fees

Schedule "1" cont'd

ADMINISTRATIVE & CORPORATE SERVICES

Office of the Regional Clerk

Service		By-Law	1999 Fee	GST	Total Fee
6. Photocopying Material		User Fee By-Law.			
- First Page			1.00	0.07	1.07
- Additional Pages			0.25	0.02	0.27
7. Corporate Policy Manual		"	20.56	1.44	22.00
8. Witness Documents	1	"	10.00	Exemp	10.00

Notes:

GST is only charged to external parties.

1. This fee is charged to any individuals who request a notarized copy of documents. Covered under the Commissioner of Oaths Act

Schedule "2"

ADMINISTRATIVE & CORPORATE SERVICES

Finance Department

Service	By-Law	1999 Fee	GST	Total Fee
Division: General Revenues				
1. N.S.F. and Returned Cheques	User Fee By-Law	15.00	Exempt	15.00
2. Set-Up & Credit Check Fee for Billable Waste Disposal Customers	"	30.00	2.10	32.10
3. Coin Meter Repair (per key)	"	100.00	Exempt	100.00
Division: Local Improvements				
4. Local Improvement Status Certificate	User Fee By-Law	25.00	Exempt	25.00

Schedule "3"

REGIONAL TRANSPORTATION DEPARTMENT

Roads Division

Service		By-Law	1999 Fee	GST	Total Fee
SECTION: Technical Services					
1. MAPS		User Fee By-Law.			
- 1" = 2 miles			17.00	1.19	18.19
- 1" = 1,000 feet			19.00	1.33	20.33
- 24" x 36" Print			10.00	0.70	10.70
2. Regional Specification Book		"	30.00	2.10	32.10
3. Contract Documents:		"			
- Normal (per set)			25.23	1.77	27.00
- Major	1		Varies	Taxable	as calculated
4. **DELETED FEE -** Pavement Cuts and Road Restoration		"	Deleted	Exempt	Deleted
SECTION: Maintenance					
1. Culvert Installation - deposit Regional Roads outside of Hamilton	2	"	1,948.00 (deposit)	Exempt	1,948.00
2. Culvert Installation - Inspection Only		"	40.43	Exempt	40.43
3. Residential Tree Planting		"	104.00	7.28	111.28
4. Repair/Replace Regional Property on Regional Roads	3	"	cost + 7% (overhead)	Exempt	cost + 7% (overhead)
SECTION: Programming					
1. Passive Encroachment on Road Allowance		"			
(A) Initial Fee (Processing & Registration)			190.00	Exempt	190.00
(B) Annual Fee					
- Landscaping (Area > 100 m2)	4		32.00	Exempt	32.00
- Overhead					
Overhanging signs, Fire Escapes Canopies etc					
- as a percent of Market Value			10%	Exempt	10%
- Minimum			32.00	Exempt	32.00

Notes

1. Each major contract tender package is costed separately
2. The deposit is collected up front The difference between the actual price and the deposit is either recovered from, or reimbursed to, the applicant
3. Cost includes labour, materials and equipment charges
4. No fee is charged for an area less than 100 m2

Schedule "3" cont'd

REGIONAL TRANSPORTATION DEPARTMENT

Roads Division

Service		By-Law	1999 Fee	GST	Total Fee
2. Active Encroachments on Road Allowance		User Fee			
(A) Initial Fee (Processing & Registration)		By-Law.	273.00	Exempt	273.00
(B) Annual Fee		"			
(i) Blvd. Parking Fee (sq.ft/yr)					
- Downtown			0.32	Exempt	0.32
- Commercial			0.27	Exempt	0.27
- Industrial			0.22	Exempt	0.22
(ii) Patio Cafes - Seasonal Fee					
- Initial Fee			1,135.00	Exempt	1,135.00
- Annual Fee (% of Market Value)	5		6/12 of 10%	Exempt	6/12 of 10%
(iii) Areaways (% of Market Value)	5		10% of 50%	Exempt	10% of 50%
(iv) Utility Corridors- Overhead					
- Pedestrian (% of Market Value)			10%	Exempt	10%
- Pipe (% of Market Value)			10%	Exempt	10%
(v) Utility Corridors -Underground (% of Market Value)			10% of 50%	Exempt	10% of 50%
DELETED FEE (vi) Billboards not on Road Allowance - per poster panel per year (% of Gross Revenue)			Deleted	Exempt	Deleted
DELETED FEE (vii) Fee Per Bulletin Year - (% of Gross Revenue)			Deleted	Exempt	Deleted
(viii) Permanent Signs on Regional Road Allowances (per sq. metre of sign & structure equal to total height times maximum width)			50.00	Exempt	50.00
(ix) Benches (Annual Fee/Bench) -			70.00	Exempt	70.00
minimum or % of Advertizing Revenue			5%	"	5%
(x) Wheelchair Ramps (per year)			16.00	Exempt	16.00
(xi) Newspaper Boxes (Annual Fee/Box)			16.00	Exempt	16.00
(xii) Telephone Kiosks Annual Fee (% of Gross Revenue)	6		varies	Exempt	varies

Notes:

5. Market values are obtained from the City of Hamilton Real Estate Office.
6. Per negotiated agreement with Bell Canada based on a percentage of Net Daily Average Revenue per public phone.

Schedule "3" cont'd

REGIONAL TRANSPORTATION DEPARTMENT

Roads Division

Service		By-Law	1999 Fee	GST	Total Fee
3. Permanent Road Closure Application		User Fee By-Law.	795.00	Exempt	795.00
4. Inquiries Regarding Status of Engineering Agreement					
- With field investigation		"	60.00	Exempt	60.00
- Without field investigation			30.00	Exempt	30.00
5. Status of Inquiry Resulting in Discharge of Agreement		"	123.00	Exempt	123.00
6. Discharge of Agreements (Road Allowance)	7	"	181.00	Exempt	181.00
7. Set Back Permit	8	"	1.00	Exempt	1.00
8. Application for Road Closure		"			
Major Special Event (Profit or Non-Profit)			440.00	Exempt	440.00
Minor Special Event (Profit or Non-Profit)			173.00	Exempt	173.00
"For-Profit" Occupation Permit Fee	9		1,000.00	Exempt	1,000.00
SECTION: Pre-design and Special Projects					
1. **DELETED FEE-** Maps (each)		"	Deleted	0.00	Deleted
2. Plans (sq. ft)		"	0.70	0.05	0.75
3. Contract Documents - Freeway		"	varies	Taxable	as calculated
4. Contract Monuments - Surveys		"	200.00	14.00	214.00

Notes

7. This fee is equal to the sum of Inquiries Regarding Status of Engineering Agreement and Status of Inquiry Resulting in Discharge Agreement
8. Per Regional Roads Setback By-law #2613 passed by the County in 1962
9. These events may include motion picture filming, commercial or private sector promotions, retail outlets, beer gardens, rock concerts. Excludes events sponsored by BIA's or Merchant's Associations

Schedule "4"

REGIONAL TRANSPORTATION DEPARTMENT

Division: Transit

Service		By-Law	1999 Fee	PST & GST	Total Fee
1. Garage Charges/Labour - Minimum .5 hours (per hour) - Minimum $26.00		User Fee By-Law.	54.00	8.10	62.10
2. Overtime Labour (per hour)		"	66.00	9.90	75.90
3. Parts & Material		"	Cost + 20%	Taxable	Cost + 20%
4. Diesel Fuel (per litre)	1	"	0.55	0.04	0.59
5. Engine Oil (per litre)		"	1.10	0.17	1.27
6. Transmission Oil (per litre)		"	1.35	0.20	1.55
7. Differential Oil (per litre)		"	2.20	0.33	2.53
8. Power Steering Fluid (per litre)		"	2.25	0.34	2.59
9. Antifreeze (per litre)		"	1.50	0.23	1.73
10. Windshield Washer Fluid (per litre)		"	0.70	0.11	0.81

Notes:

s based on 100% cost recovery.

1. P.S,T. must be added to everything except diesel fuel.

Schedule "5"

REGIONAL ENVIRONMENT DEPARTMENT

Division: Corporate Services

Service	By-Law	1999 Fee	GST	Total Fee
1. Map/Publication Sales Fees	User Fee By-Law	100% Cost Recovery	Taxable	100% Cost Recovery
2. Data Base Information	"	"	Taxable	"
3. Photo Copy Service	"			
- first page		1.00	0.07	1.07
- additional pages		0.25	0.02	0.27
4. Information Requests	"	50.00	3.50	53.50

Schedule "6"

REGIONAL ENVIRONMENT DEPARTMENT

Division: Regional Laboratories

Service	By-Law	1999 Fee	GST	Total Fee
Inorganic Tests				
1. pH Test	User Fee By-Law	8.41	0.59	9.00
2. Conductivity	"	8.41	0.59	9.00
3. Turbidity	"	8.41	0.59	9.00
4. Ammonia	"	17.76	1.24	19.00
5. Total Kjeldhal Nitrogen (TKN)	"	26.17	1.83	28.00
6. Nitrate, Nitrite	"	17.76	1.24	19.00
7. Phosphorous (total)	"	23.35	1.65	25.00
8. Reactive Phosphorus	"	17.76	1.24	19.00
9. Fluoride	"	17.76	1.24	19.00
10. Chloride	"	17.76	1.24	19.00
11. Bromide	"	17.76	1.24	19.00
12. Sulphate	"	17.76	1.24	19.00
13. Total Suspended Solids (TSS)	"	17.76	1.24	19.00
14. Total Volatile Solids (TVS)	"	17.76	1.24	19.00
15. Chemical Oxygen Demand (COD)	"	21.96	1.54	23.50
16. Biochemical Oxygen Demand (BOD)	"	33.64	2.36	36.00
17. Phenolics	"	38.32	2.68	41.00
18. Total Cyanide	"	38.32	2.68	41.00
19. Other non-listed inorganic test	"	17.76	1.24	19.00
20 Chlorine	"	8.41	0.59	9.00
21. Ion Chromatograph Anion Scan	"	41.12	2.88	44.00
22. Dissolved Organic Carbon	"	25.23	1.77	27.00

Note

— Fees are discounted by 15% when 5 or more tests are ordered

Schedule "6" cont'd

REGIONAL ENVIRONMENT DEPARTMENT

Division: Regional Laboratories

Service	By-Law	1999 Fee	GST	Total Fee
Microbiology Tests				
23. Total Coliform	"	17.76	1.24	19.00
24. Fecal Coli	"	17.76	1.24	19.00
25. Presence/Absence (PA)	"	17.76	1.24	19.00
26. Oil & Grease	"	68.22	4.78	73.00
27. NEW FEE -Total Oil & Grease	"	39.25	2.75	42.00
28. NEW FEE -Total Oil & Grease- Mineral & Vegetable	"	60.75	4.25	65.00
29. Microscopic Examination of Sludge	"	38.32	2 68	41.00
30. Algae Enumeration	"	79.44	5 56	85 00
Metals				
31. Hydride Generation	"	28.04	1.96	30 00
31. Flame	"	14.95	1 05	16.00
32. Graphite Furnace	"	25.23	1 77	27.00
33 Mercury	"	37.38	2 62	40 00
34. ICP Scan (25 elements)	"	59.80	4 19	63 99

Note

— Fees are discounted by 15% when 5 or more tests are ordered

Schedule "6" cont'd

REGIONAL ENVIRONMENT DEPARTMENT

Division: Regional Laboratories

Service	By-Law	1999 Fee	GST	Total Fee
Non-routine tests by:				
36. Technician (per hour)	User Fee By-Law	54.67	3.83	58.50
37. Technologist (per hour)	"	54.67	3.83	58.50
38. Organic/Inorganic Chemist (per hour)	"	82.01	5.74	87.75
Organics				
39. Semi - Volatiles - Full Scan plus Base Neutral Targets (including PAH's)	"	400.00	28.00	428.00
40. Volatiles - Full Scan plus Chlorinated & Aromatic Targets	"	210.28	14.72	225.00
41. Oil ID	"	131.78	9.22	141.00
42. BTEX	"	112.15	7.85	120.00
43. Trihalomethanes	"	95.33	6.67	102.00
44. PCBs	"	100.00	7.00	107.00
45. Cold & Hot Extractable Hydrocarbons plus BTEX	"	200.00	14.00	214.00
46. Organic Vapour Monitor	"	100.00	7.00	107.00

Note:

— Fees are discounted by 15% when 5 or more tests are ordered

Schedule "7A"

REGIONAL ENVIRONMENT DEPARTMENT

Development: Miscellaneous

Service		By-Law	1999 Fee	GST	Total Fee
1. Discharge of Subdivision Agreement	1	User Fee By-Law.	162.00	Exempt	162.00
2. Subdivision Compliance Request		"	50.00	Exempt	50.00
3. Subdivision/Condominum Application Fee for continuance of maintence of all files > 3 yrs old	2	"	205.00	Exempt	205.00
4. Development Processing Refund Policy	5	"	VARIES	Exempt	VARIES
5. Part-Lot Control Exemption	4	"	255.00	Exempt	255.00
6. Land Division Consent Fee		"	810.00	Exempt	810.00
7. Land Division Consent Application Re-Circulation Fee		"	100.00	Exempt	100.00
8. Land Division Consent Appeal	3	"	415.00	Exempt	415.00
9. Land Division Deed Certification		"	100.00	Exempt	100.00
10. Land Division Consent Extenion & Deferral		"	25.00	Exempt	25.00
11. Regional Official Plan Amendment		"	5,275.00	Exempt	5,275.00
12. Regional Official Plan Amendment Revisions		"	285.00	Exempt	285.00
13. ROPA Application Fee for continuance of maintenance of all files > 3yrs old	2	"	205.00	Exempt	205.00
14. Local Official Plan Amendments Processing		"	515.00	Exempt	515.00
15. Local Official Plan Appeals		"	415.00	Exempt	415.00
16. Street Renaming - Processing of applications to rename streets		"	4,050.00	Exempt	4,050.00
17. ESAIEG Application Fee		"	150.00	Exempt	150.00
18. NEW FEE- MOE Certification of Approval Administration Fee		"	325.00	Exempt	325.00
19. NEW FEE- Record of Site Condition (RSC) Administration Fee		"	125.00	Exempt	125.00
20. NEW FEE- Peer Review Special Studies Administration Fee		"	225.00	Exempt	225.00
21. NEW FEE- Joint Water/Sewer Agreement		"	1,600.00	Exempt	1,600.00

Schedule "7A" cont'd

Service	By-Law	1999 Fee	GST	Total Fee
FINANCE DEPARTMENT				
1. Best Efforts - Provision of Regional Subdivision/Service Agreement	User Fee By-Law	500.00	Exempt	500.00
2. Partial Discharge of Payment Agreement (per lot)	"	10.00	Exempt	10.00
3. Subdivision Compliance Letter/Agreement (per lot)	"			
- Financial Security & Development Charges Inquiry		25.00	Exempt	25.00
4. Development Charges Payment Agreement Fees	"			
- Corporate		500.00	Exempt	500.00
- Single Dwelling - Non Corporate		200.00	Exempt	200.00

Note: The increases are related to 100% cost recovery.

1. Fee includes $50 charged by Land Registry Office.
2. AnnualAdministration Fee for continuance of maintaining files/applications over three years old. These applications need to be filed, updated, reviewed for monthly, quarterly and annual reports
3. Process Land Division Consent appeals under the Planning Act. This fee is refundable if no appeal of LDC decision is requested
4. Part-Lot Control Fee is payable upon application.
5. Development Processing Refund will vary based on amount of work incurred to point of notice

Schedule "7B"

REGIONAL ENVIRONMENT DEPARTMENT

Development: Subdivision Processing Fee

Service		By-Law	1999 Fee	GST	Total Fee
STAGE 1 - Draft Plan Review					
1. Application & Circulation		User Fee By-law	720.00	Exempt	720.00
* Additional Costs/Unit			25.00	Exempt	25.00
* Additional Costs/Block			152.00	Exempt	150.00
2. Application & Circulation - Revisions		"	525.00	Exempt	525.00
3. Engineering Review		"	1,240.00	Exempt	1,240.00
4. Engineering Review - Major Revisions		"	830.00	Exempt	830.00
5. Draft Plan Approval		"	525.00	Exempt	525.00
6. Draft Plan Approval - Revisions		"	525.00	Exempt	525.00
7. Draft Plan Approval - Extensions	1	"	405.00	Exempt	405.00
8. Appeals of Plans of Subdivisions to O.M.B	2	"	415.00	Exempt	415.00
STAGE 2 - Design Review					
1. Engineering Approvals and Agreements		"	3,100.00	Exempt	3,100.00
* Additional Costs/Unit			25.00	Exempt	25.00
* Additional Costs/Block			150.00	Exempt	150.00
2. Minor Revision to Subdivision Agreement	3	"	125.00	Exempt	125.00
3. Major Alteration to Subdivision Agreement	3	"	305.00	Exempt	305.00
4. Resubmission of Engineering drawings for review and approval (per page)	3	"	100.00	Exempt	100.00
5. Final Approval & Registration	4	"	720.00	Exempt	720.00
STAGE 3 - Construction					
1. Engineering Construction Approvals and Agreements		"	2,070.00	Exempt	2,070.00
* Additional Costs - 1% Construction Cost of Services Installed under Regional Subdivision Agreement			1% CC	Exempt	1% CC
2. Engineering Construction Revision Fee	5	"	255.00	Exempt	255.00
FINANCE DEPARTMENT					
3. Receipt & Maintenance of Securities, Invoicing, Respond to Inquiries, Collection of Outstanding Receivables		"	700.00	Exempt	700.00
* Additional Costs/Unit			5/Unit or Block	Exempt	5/Unit or Block

Note: The increases are related to 100% cost recovery

1 Stage 1 draft Approval Extension Fee (pre 19830 lapse periodically and must be extended Post-1995 files may have lapsing provision

2 The processing of referral requests for plans of subdivision to the O M B for resolution Staff will "package" and submit planning documents to the O M B to assist the Board with its deliberation and consideration of the Planning merits of the proposal

3 This fixed cost includes 3 submissions of engineering drawings Beyond this, charges will be assessed based on existing user fees in the amount of $85 per drawing, $125 for minor revisions to schedules/agreements, and $305 for major revisions

4 Stage 2 and Final Approval and Registrations including all phases of a Draft Plan of Subdivision shall be subject to a $720 processing fee

5 The fixed cost includes 2 inspections Beyond this, the charge is $255/inspection

Schedule "7C"

REGIONAL ENVIRONMENT DEPARTMENT

Development: Subdivion Processing Fee

Service	By-Law	1999 Fee	GST	Total Fee
STAGE 2 - Reductions/Additions				
1. Agreement Required, No Sanitary or Storm Sewers * % Reduction	User Fee By-law	18%	Exempt	18%
2. Agreement Required, No Sewers, Water Only * % Reduction	"	32%	Exempt	32%
3. Agreement required, No Sewers, No Water * % Reduction	"	68%	Exempt	68%
4. No agreement, Cash Payment, Easement/Transfers * % Reduction	"	75%	Exempt	75%
5. No agreement, No Cash, No Easement Etc. * % Reduction	"	88%	Exempt	88%
HEALTH DEPARTMENT				
6. Public Health Inspection in Rural Areas with no Municipal Services	"	50/Unit or Block	Exempt	

Schedule "7D"

REGIONAL ENVIRONMENT DEPARTMENT

Development: Condominium Processing Fee

Service	By-Law	1999 Fee	GST	Total Fee
STAGE 1 - Draft Plan Review				
1. Application & Circulation	User Fee	525.00	Exempt	525.00
* Additional Costs/unit	By-law	25.00	Exempt	25.00
2. Application & Circulation - Revisions	*	260.00	Exempt	260.00
3. Engineering Review	*	415.00	Exempt	415.00
4. Draft Approval	*	525.00	Exempt	525.00
5. Appeals of Plans of Condominium to OMB	*	410.00	Exempt	410.00
STAGE 2 - Final Approval				
1. Final Approval & Registration	*	505.00	Exempt	505.00

Schedule "7E"

REGIONAL ENVIRONMENT DEPARTMENT

Development: Subdivision Processing Fee

Service	By-Law	1999 Fee	GST	Total Fee
STAGE 2 - Plan Review				
1. Plan Review - No Services Installed	User Fee	860.00	Exempt	860.00
* Additional Costs/unit	By-law	25.00	Exempt	25.00
2. Plan Review - Minor Work Installed	"	1,525.00	Exempt	1,525.00
* Additional Costs/unit		25.00	Exempt	25.00
3. Plan Review - Major Work Installed	"	2,230.00	Exempt	2,230.00
* Additional Costs/unit		25.00	Exempt	25.00
STAGE 3 - Construction Administration				
1. Construction Administration	"			
- Minor Work Installed		1,320.00	Exempt	1,320.00
* Additional Costs/unit		1% CC	Exempt	1% CC
2. Construction Administration	"			
- Major Work Installed		1,420.00	Exempt	1,420.00
* Additional Costs/unit		1% CC	Exempt	1% CC
FINANCE DEPARTMENT				
3. Receipt & Maintenance of Securities,Invoicing,Respond to Inquiries,Collection of Outstanding Receivables	"			
* Minor Work Installed		700 + $5/Unit or Blk	Exempt	700 + $5/Unit/Blk
* Major Work Installed		700 + $5/Unit or Blk	Exempt	700 + $5/Unit/Blk

Stage 2 Plan Review Payable upon submission of Engineering plans.

Stage 3 Construction Administration Payable upon execution of Service Agreement

Revision Fees shall apply to Service Agreements in the same manner as those set out in Schedule "9B"

Reductions to Service Agreement Processing fees shall apply in the same manner as those set in Items 1 & 2 of Schedule "9C" only for Agreements with major/minor works to be installed

CC = Construction Costs for Installation of Regional Services

Schedule "8"

REGIONAL HEALTH DEPARTMENT

Function: Health Services

Service		By-Law	1999 Fee	GST	Total Fee
Division: Healthy Growth & Development					
Contraceptives:		User Fee By-Law			
1. Birth Control Pills (per pkg.)		"	5.00	Exempt	5.00
2. **DELETED FEE-** Canestin	1	"	Deleted	0.00	Deleted
3. **DELETED FEE-** Contraceptive Foam	1	"	Deleted	0.00	Deleted
Prenatal:					
4. Complete Class	2	"	70.09	4.91	75.00
5. Weekend Class	2		70.09	4.91	75.00
6. **DELETED FEE -** Late Class	3		Deleted	0.00	Deleted
7. **DELETED FEE -** Refresher Class	3		Deleted	0.00	Deleted
8. **DELETED FEE -** Breastfeeding Class	3		Deleted	0.00	Deleted
Division: Environmental Health					
9. **DELETED FEE-** Permit Fees - Private Sewer disposal systems under 4500L	4	"	Deleted	Exempt	Deleted
10 **DELETED FEE-** Permit Fees - Private Sewer disposal systems over 4500L	4	"	Deleted	Exempt	Deleted
11. Property Status Reports (Work Orders)		"	40.00	Exempt	40.00
12. Rezoning By-Law & Official Plan Amendment - Inspection	5	"	90.00	Exempt	90.00
13. Land Severance - Inspection	5	"	90.00	Exempt	90.00
14. Copies of Certificate of Approval		"			
prior 1980			25.00	Exempt	25.00
1980 to current			15.00	Exempt	15.00

Notes:

1. These products are no longer supplied.
2. Move to full cost recovery in 1998 resulted in substantially decreased class registrations. Fee adjusted to reflect current public health sector prices
3. These classes have been discontinued due to lack of registrants.
4. This program has been discontinued (previously subsidized by Ministry of Energy and Environment)
5. As a result of downloading, subsidized portion has been lost. Move to full cost recovery

Schedule "8" cont'd

REGIONAL HEALTH DEPARTMENT

Function: Health Services

Service		By-Law	1999 Fee	GST	Total Fee
15. Migrant Farm Worker Housing		User Fee By-Law	75.00	Exempt	75.00
16. Disinterment Inspections		"	100.00	Exempt	100.00
17. Funeral Home License		"	50.00	Exempt	50.00
18. **DELETED FEE-** Building Permit (Rvw Plan/Insp.)	4	"	Deleted	Exempt	Deleted
19. **MODIFIED FEE- Letters of Compliance- Various Agencies**	6	"	25.00	Exempt	25.00
20. **DELETED FEE-** Letter of Compliance - Body Shipment	6	"	Deleted	Exempt	Deleted
21. **DELETED FEE-** Letter of Compliance - Disinterment of Cremated Remains	6	"	Deleted	Exempt	Deleted
22. **DELETED FEE-** Letter of Compliance - Day Care Centre	6	"	Deleted	Exempt	Deleted
23. **DELETED FEE-** Letter of Compliance - Group Homes	6	"	Deleted	Exempt	Deleted
24. **DELETED FEE-** Letter of Compliance - Liquor License	6	"	Deleted	Exempt	Deleted
25. **DELETED FEE-** Letters of Compliance - Homes for Special Care	6	"	Deleted	Exempt	Deleted
26. **MODIFIED FEE - Special Events/Festivals - (per vendor/per event)**	7		25.00	Exempt	25.00
27. **DELETED FEE-** Special Events/Festivals		"			
9 units or less (per unit)	7		Deleted	Exempt	Deleted
10 units or more (per unit)	7		Deleted	Exempt	Deleted
28. Food Handlers Course (per person)		"	25.00	Exempt	25.00

Notes:

6. Attempt to combine all requests into one generic simplified fee structure.
7. One flat fee is proposed for all vendors to simplify the process.

1999

Schedule "9"

REGIONAL COMMUNITY SERVICES DEPARTMENT

Function: Social and Family Services

Service		By-Law	1999 Fee	GST	Total Fee
Division: Administration					
1. **DELETED FEE-** Subscription Rates Policy Manual	2	User Fee By-Law.	Deleted	N/A	Deleted
2. **DELETED FEE-** Amendments to Policy	2	"	Deleted	N/A	Deleted
Division: Macassa Lodge					
3. Diner's Club		"	3.75	Exempt	3.75
4. Day Program - all day		"	11.50	Exempt	11.50
5. Meals-on-Wheels	1	"	4.65	Exempt	4.65
Division: Wentworth Lodge					
6. Meals-on-Wheels	1	"	4.65	Exempt	4.65
Division: Helping Hands					
7. One worker - Minimum 1 hour , (per hour)		"	7.48	0.52	8.00
8. Two workers - Minimum 1 hour, (per hour)		"	10.28	0.72	11.00
9. Crew - Minimum 1 hour, (per hour)		"	15.42	1.08	16.50
10. Painting - Minimum 1 hour, (per hour)		"	15.42	1.08	16.50
11. Shampooing - Minimum 1 hour, (per hour)		"	11.22	0.78	12.00

Notes:

1. These documents are no longer available except as part of the same diskette. The fee for the diskette is $20.00 + $1.40 (G.S.T.)= $21.40.

Schedule "10"

UTSIDE BOARDS & AGENCIES (POLICE)

Function: Protection to Persons and Property

Service	By-Law	1999 Fee	GST	Total Fee
1. General Occurrence and Sale of Accident Reports	User Fee By-Law	28.04	1.96	30.00
2. Visa/Security Clearances	"	40.00	2.80	42.80
3. Firearm Permits	"	50.00	Exempt	50.00
4. Identification Services	"			
- Photos		10.28	0.72	11.00
- Video Tapes		74.77	5.23	80.00
- Audio Tapes		46.73	3.27	50.00

Authority: Item 4, Transportation Services Committee Report 2-99 (RDS99009)
CM: February 2, 1999

BILL NO. 2805

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

BY-LAW R99-003

BEING A BY-LAW TO AMEND BY-LAW R98-016 (1998 USER FEES BY-LAW)

WHEREAS at its meeting of April 7, 1998, the Council of The Regional Municipality of Hamilton-Wentworth did pass and enact By-law R98-016, being a by-law to establish 1998 user fees and charges for services provided by The Regional Municipality of Hamilton-Wentworth;

AND WHEREAS at its meeting of February 2, 1999, the Council of The Regional Municipality of Hamilton-Wentworth approved Item 4 of Report 2-99 of the Transportation Services Committee and did thereby authorize an annual fee for permanent signs which are placed on Regional road allowances in accordance with By-law R94-117, as amended or replaced from time to time (The Regional Sign By-law);

AND WHEREAS it is therefore necessary to amend By-law R98-016;

NOW THEREFORE THE COUNCIL OF THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH HEREBY ENACTS AS FOLLOWS:

1. That the Section entitled "Programming" in Schedule "3" to By-law R98-016 be amended by adding the following item to the end of subsection 2(B)-Annual Fee, for Active Encroachments on Road Allowance:

Permanent Signs on Regional Road Allowances (per square metre of sign and structure equal to total height times maximum width)	$50.00	G.S.T. Exempt	$50.00

2. In all other respects, the contents of By-law R98-016 are hereby confirmed unchanged.

PASSED AND ENACTED this 2nd day of February, 1999.

Chairman

Clerk

1999

Authority: Item 6, Finance and Administrative Services Committee Report 2-98 (FIN98013) CM: February 3, 1998

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

By Law No. R98-016 BILL NO. 2711

A BY-LAW TO ESTABLISH 1998 USER FEES AND CHARGES FOR SERVICES PROVIDED BY THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

WHEREAS The Regional Municipality of Hamilton-Wentworth provides certain services to the public, the area municipalities and to various government and outside agencies;

AND WHEREAS Regional Council has determined that, wherever feasible, the total cost of any such services provided by the Regional Municipality of Hamilton-Wentworth shall be recovered by the corporation;

AND WHEREAS ON February 3rd, 1998, the Council of the Regional Municipality of Hamilton-Wentworth did approve Item No. 6 of the Finance and Administrative Services Committee Report 2-98 which authorized the 1998 user fees effective February 3, 1998;

AND WHEREAS ON February 3rd, 1998, the Council of the Regional Municipality of Hamilton-Wentworth authorized that the appropriate Regional By-Laws be changed to reflect the 1998 user fees;

AND WHEREAS pursuant to Section 5 of the Regional Municipality of Hamilton-Wentworth Act R.S.O. 1980, Chapter 437, as amended, the powers of Regional Council shall be exercised by By-law:

NOW THEREFORE THE COUNCIL OF THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH ENACTS AS FOLLOWS:

1. THAT the 1998 user fees and charges as specified in Column 3, entitled "1998 Fee" of Schedules 1-10, attached to this By-law, be charged by the Regional Municipality of Hamilton-Wentworth for those services provided by the Regional Municipality, as specified in column 1, entitled "Service", of Schedules 1-10 to this By-law.

2. THAT Schedules 1-10 attached to this By-Law forms part of this By-law.

3. THAT this By-law shall come into force and take effect as of February 3rd, 1998.

4. THAT Regional By-law R96-103 is hereby repealed.

PASSED AND ENACTED THIS 7th DAY OF April, 1998.

Regional Chairman

Regional Clerk

Approved as to form
Legal Services

Schedule "1"

ADMINISTRATIVE & CORPORATE SERVICES

Office of the Regional Clerk

Service	By–Law	1998 Fee	GST	Total Fee
Subscription Rates:				
1. Council Agenda	User Fee By–Law.	79.44	5.56	85.00
2. Committee Agendas	"			
– Finance & Administrative Services		89.72	6.28	96.00
– Economic Development & Tourism		47.66	3.34	51.00
– Environmental Services		128.04	8.96	137.00
– Community Services & Public Health		179.44	12.56	192.00
– Transportation Services		102.80	7.20	110.00
– Other		60.75	4.25	65.00
3. Agenda Pages Only	"			
– Finance & Administrative Services		34.58	2.42	37.00
– Economic Development & Tourism		15.89	1.11	17.00
– Environmental Services		20.56	1.44	22.00
– Community Services & Public Health		33.64	2.36	36.00
– Transportation Services		22.43	1.57	24.00
– Other		14.95	1.05	16.00
4. Committee Report Only	"			
– Finance & Administrative Services		37.38	2.62	40.00
– Economic Development & Tourism		17.76	1.24	19.00
– Environmental Services		24.30	1.70	26.00
– Community Services & Public Health		37.38	2.62	40.00
– Transportation Services		25.23	1.77	27.00
– Other		16.82	1.18	18.00
5. By–law Reproduction	"			
– Sewer #R79–172		11.21	0.79	12.00
– Water #R84–026		10.28	0.72	11.00
– Traffic #R89–038		31.78	2.22	34.00
– Council Procedural #R91–123		1.87	0.13	2.00
– Store Hours #R79–202		1.87	0.13	2.00
– Roads #R77–109		3.74	0.26	4.00
– Official Plan #R94–053		7.48	0.52	8.00
– Records Retention #R82–088		1.87	0.13	2.00
– Solid Waste #R80–098		3.74	0.26	4.00
– Trades Licensing #R88–136		3.74	0.26	4.00
– Development Charges #R94–064		1.87	0.13	2.00

Notes:

Schedule is based on 100% cost recovery.

Changes in fees are a result of new Committee structures effective 1998. For comparison purposes, some fees have been consolidated, resulting in required estimates of the 1997 fees.

ADMINISTRATIVE & CORPORATE SERVICES

Office of the Regional Clerk

Service		By–Law	1998 Fee	GST	Total Fee
6. Photocopying Material		User Fee By–Law.			
– First Page			1.00	0.07	1.07
– Additional Pages			0.25	0.02	0.27
7. Corporate Policy Manual		"	20.56	1.44	22.00
8. Witness Documents	1	"	10.00	Exempt	10.00

Notes:

GST is only charged to external parties.

1 This fee is charged to any individuals who request a notarized copy of documents. Covered under the Commissioner of Oaths Act.

Schedule "2"

ADMINISTRATIVE & CORPORATE SERVICES

Regional Financial Services

Service	By–Law	1998 Fee	GST	Total Fee
Division: General Revenues				
1. N.S.F. and Returned Cheques	User Fee By–Law.	15.00	Exempt	15.00
2. Set–Up & Credit Check Fee for Billable Waste Disposal Customers	"	30.00	2.10	32.10
3. NEW FEE – Coin Meter Repair (per key)	"	100.00	Exempt	100.00
Division: Local Improvements				
4. Local Improvement Status Certificate	"	25.00	Exempt	25.00

1998

Schedule "3"

REGIONAL TRANSPORTATION DEPARTMENT

Roads Division

Service		By–Law	1998 Fee	GST	Total Fee
SECTION: Technical Services					
1. MAPS		User Fee By–Law.			
– 1" = 2 miles			17.46	1.22	18.68
– 1" = 1,000 feet			19.19	1.34	20.53
– 24" x 36" Print			9.58	0.67	10.25
2. Regional Specification Book		"	30.00	2.10	32.10
3. Contract Documents:		"			
– Normal (per set)			25.23	1.77	27.00
– Major	1		Varies	Taxable	as calculated
4. Pavement Cuts and Road Restoration		"	contract price +15% overhead	Exempt	contract price +15% overhead
SECTION: Maintenance					
1. Culvert Installation – deposit Regional Roads outside of Hamilton	2	"	1,948.00 (deposit)	Exempt	1,948.00
2. Culvert Installation – Inspection Only		"	38.00	Exempt	38.00
3. Residential Tree Planting		"	104.00	7.28	111.28
4. Repair/Replace Regional Property on Regional Roads	3	"	cost + 7% (overhead)	Exempt	cost + 7% (overhead)
SECTION: Programming					
1. Passive Encroachment on Road Allowance		"			
(A) Initial Fee (Processing & Registration)			185.00	Exempt	185.00
(B) Annual Fee					
– Landscaping (Area > 100 m2)	4		32.00	Exempt	32.00
– Overhead					
Overhanging signs, Fire Escapes, Canopies etc					
– as a percent of Market Value			10%	Exempt	10%
– Minimum			32.00	Exempt	32.00

Notes:

1. Each major contract tender package is costed separately.
2. The deposit is collected up front. The difference between the actual price and the deposit is either recovered from or reimbursed to the applicant.
3. Cost includes labour, materials and equipment charges.
4. No fee is charged for an area less than 100 m2.

REGIONAL TRANSPORTATION DEPARTMENT

Roads Division

Service		By–Law	1998 Fee	GST	Total Fee
2. Active Encroachments on Road Allowance		User Fee			
(A) Initial Fee (Processing & Registration)		By–Law.	266.00	Exempt	266.00
(B) Annual Fee		"			
Blvd. Parking Fee (sq.ft/yr)					
– Downtown			0.32	Exempt	0.32
– Commercial			0.27	Exempt	0.27
– Industrial			0.22	Exempt	0.22
Patio Cafes – Seasonal Fee					
– Initial Fee			1,123.00	Exempt	1,123.00
– Annual Fee (% of Market Value)	5		6/12 of 10%	Exempt	6/12 of 10%
Areaways (% of Market Value)	5		10% of 50%	Exempt	10% of 50%
(C) Utility Corridors for Services, Pipes & Pedestrians		"			
Overhead					
– Pedestrian (% of Market Value)			10%	Exempt	10%
– Pipe (% of Market Value)			10%	Exempt	10%
Underground (% of Market Value)			10% of 50%	Exempt	10% of 50%
(D) Other		"			
Billboards not on Road Allowance – per poster panel per year (% of Gross Revenue)			9%	Exempt	9%
Fee Per Bulletin Year (% of Gross Revenue)			9%	Exempt	9%
Benches (Annual Fee/Bench) – minumum			70.00	Exempt	70.00
or (% of Adverizing Revenue)			5%	"	5%
Wheelchair Ramps (per year)			16.00	Exempt	16.00
Newspaper Boxes (Annual Fee/Box)			16.00	Exempt	16.00
Telephone Kiosks Annual Fee (% of Gross Revenue)	6		varies	Exempt	varies

Notes:

5. Market values are obtained from the City of Hamilton Real Estate Office.
6. Per negotiated agreement with Bell Canada based on a percentage of Net Daily Average Revenue per public phone.

REGIONAL TRANSPORTATION DEPARTMENT

Roads Division

Service		By–Law	1998 Fee	GST	Total Fee
3. Permanent Road Closure Application		User Fee By–Law.	775.00	Exempt	775.00
4. Inquiries Regarding Status of Engineering Agreement		"			
– With field investigation			58.00	Exempt	58.00
– Without field investigation			30.00	Exempt	30.00
5. Status of Inquiry Resulting in Discharge of Agreement		"	121.00	Exempt	121.00
6. Discharge of Agreements (Road Allowance)	7	"	177.00	Exempt	177.00
7. Set Back Permit	8	"	1.00	Exempt	1.00
8. Application for Road Closure		"			
Major Special Event (Profit or Non–Profit)			405.00	Exempt	405.00
Minor Special Event (Profit or Non–Profit)			156.00	Exempt	156.00
NEW FEE "For–Profit" Occupation Permit Fee	9		1,000.00	Exempt	1,000.00
SECTION: Pre–design and Special Projects					
1. Maps (each)		"	0.93	0.07	1.00
2. Plans (sq. ft)		"	0.70	0.05	0.75
3. Contract Documents – Freeway		"	varies	Taxable	as calculated
4. Contract Monuments – Surveys		"	156.00	10.92	166.92

Notes:

7. This fee is equal to the sum of Inquiries Regarding Status of Engineering Agreement and Status of Inquiry Resulting in Discharge Agreement
8. Per Regional Roads Setback By–law #2613 passed by the County in 1962.
9. These events may include motion picture filming, commercial or private sector promotions, retail outlets, beer gardens, rock concerts. Excludes events sponsored by BIA's or Merchant's Associations.

Schedule "4"

REGIONAL TRANSPORTATION DEPARTMENT

Division: Transit

Service	By–Law	1998 Fee	PST & GST	Total Fee
1. Garage Charges/Labour – Minimum .5 hours (per hour) – Minimum $26.00	User Fee By–Law.	52.00	7.80	59.80
2. Overtime Labour (per hour)	"	64.00	9.60	73.60
3. Parts & Material	"	Cost + 20%	Taxable	Cost + 20%
4. Diesel Fuel (per litre)	"	0.55	0.04	0.63
5. Engine Oil (per litre)	"	1.10	0.17	1.27
6. Transmission Oil (per litre)	"	1.35	0.20	1.55
7. Differential Oil (per litre)	"	2.20	0.33	2.53
8. Power Steering Fluid (per litre)	"	1.50	0.23	1.72
9. Antifreeze (per litre)	"	1.50	0.23	1.72
10. Windshield Washer Fluid (per litre)	"	0.90	0.14	1.04

Notes:

Fees based on 100% cost recovery.

1998

Schedule "5"

REGIONAL ENVIRONMENT DEPARTMENT

Division: Corporate Services

Service	By–Law	1998 Fee	GST	Total Fee
1. Map/Publication Sales Fees	User Fee By–Law.	100% Cost Recovery	Taxable	100% Cost Recovery
2. Data Base Information	"	"	Taxable	"
3. Photo Copy Service	"			
– first page		1.00	0.07	1.07
– additional pages		0.25	0.02	0.27
4. Information Requests	"	50.00	3.50	53.50

Schedule "6"

REGIONAL ENVIRONMENT DEPARTMENT

Division: Regional Laboratories

Service	By–Law	1998 Fee	GST	Total Fee
Inorganic Tests				
1. pH Test	User Fee By–Law.	8.41	0.59	9.00
2. Conductivity	"	8.41	0.59	9.00
3. Turbidity	"	8.41	0.59	9.00
4. Ammonia	"	17.76	1.24	19.00
5. Total Kjeldhal Nitrogen (TKN)	"	26.17	1.83	28.00
6. Nitrate, Nitrite	"	17.76	1.24	19.00
7. Phosphorous (total)	"	23.35	1.65	25.00
8. Reactive Phosphorus	"	17.76	1.24	19.00
9. Fluoride	"	17.76	1.24	19.00
10. Chloride	"	17.76	1.24	19.00
11. Bromide	"	17.76	1.24	19.00
12. Sulphate	"	17.76	1.24	19.00
13. Total Suspended Solids (TSS)	"	17.76	1.24	19.00
14. Total Volatile Solids (TVS)	"	17.76	1.24	19.00
15. Chemical Oxygen Demand (COD)	"	21.96	1.54	23.50
16. Biochemical Oxygen Demand (BOD)	"	33.64	2.36	36.00
17. Phenolics	"	38.32	2.68	41.00
18. Total Cyanide	"	38.32	2.68	41.00
19. Other non–listed inorganic test	"	17.76	1.24	19.00
20. NEW FEE – Chlorine	"	8.41	0.59	9.00
21. NEW FEE – Ion Chromatograph Anion Scan	"	41.12	2.88	44.00
22. NEW FEE – Dissolved Organic Carbon	"	25.23	1.77	27.00

Note:

Fees are discounted by 15% when 5 or more tests are ordered.

1998

1999

REGIONAL ENVIRONMENT DEPARTMENT

Division: Regional Laboratories

Service	By–Law	1998 Fee	GST	Total Fee
Microbiology Tests	User Fee By–Law.			
23. Total Coliform	"	17.76	1.24	19.00
24. Fecal Coli	"	17.76	1.24	19.00
25. Presence/Absence (PA)	"	17.76	1.24	19.00
26. Oil & Grease	"	68.22	4.78	73.00
27. NEW FEE – Microscopic Examination of Sludge	"	38.32	2.68	41.00
28. NEW FEE – Algae Enumeration	"	79.44	5.56	85.00
Metals				
29. Hydride Generation	"	28.04	1.96	30.00
30. Flame	"	14.95	1.05	16.00
31. Graphite Furnace	"	25.23	1.77	27.00
32. Mercury	"	37.38	2.62	40.00
33. NEW FEE – ICP Scan (25 elements)	"	59.80	4.20	64.00

Note:

Fees are discounted by 15% when 5 or more tests are ordered.

REGIONAL ENVIRONMENT DEPARTMENT

Division: Regional Laboratories

Service	By–Law	1998 Fee	GST	Total Fee
Non–routine tests by:				
34. Technician (per hour)	User Fee By–Law.	54.67	3.83	58.50
35. Technologist (per hour)	"	54.67	3.83	58.50
36. Organic/Inorganic Chemist (per hour)	"	82.01	5.74	87.75
Organics				
37. Semi – Volatiles – Full Scan plus Base Neutral Targets (including PAH's)	"	400.00	28.00	428.00
38. Volatiles – Full Scan plus Chlorinated & Aromatic Targets	"	210.28	14.72	225.00
39. Oil ID	"	131.78	9.22	141.00
40. BTEX	"	112.15	7.85	120.00
41. Trihalomethanes	"	95.33	6.67	102.00
42. PCBs	"	100.00	7.00	107.00
43. Cold & Hot Extractable Hydrocarbons plus BTEX	"	200.00	14.00	214.00
44. Organic Vapour Monitor	"	100.00	7.00	107.00
45. DELETED FEE – Leachate Bacteriology	"	DELETED	N/A	DELETED
46. DELETED FEE – Oil and Grease (Total) (with Freon)	"	DELETED	N/A	DELETED
47. DELETED FEE – Manager (per hour)	"	DELETED	N/A	DELETED

Note:

Fees are discounted by 15% when 5 or more tests are ordered.

1998

1204

Schedule "7A"

REGIONAL ENVIRONMENT DEPARTMENT

Development: Miscellaneous

Service		By–Law	1998 Fee	GST	Total Fee
1. Discharge of Subdivision Agreement	1	User Fee By–Law.	160.00	Exempt	160.00
2. Subdivision Compliance Request		"	50.00	Exempt	50.00
3. Subdivision/Condominum Application Fee for continuance of maintence of all files > 3 yrs old	2	"	200.00	Exempt	200.00
4. Development Processing Refund Policy		"	VARIES	Exempt	VARIES
5. Part–Lot Control Exemption		"	250.00	Exempt	250.00
6. Land Division Consent Fee		"	800.00	Exempt	800.00
7. Land Division Consent Application Re–Circulation Fee		"	100.00	Exempt	100.00
8. Land Division Consent Appeal	3	"	410.00	Exempt	410.00
9. Land Division Deed Certification		"	100.00	Exempt	100.00
10. Land Division Consent Extenion & Deferral		"	25.00	Exempt	25.00
11. Regional Official Plan Amendment		"	5,200.00	Exempt	5,200.00
12. Regional Official Plan Amendment Revisions		"	280.00	Exempt	280.00
13. ROPA Application Fee for continuance of maintenance of all files > 3yrs old	2	"	200.00	Exempt	200.00
14. Local Official Plan Amendments Processing		"	510.00	Exempt	510.00
15. NEW FEE – Local Official Plan Appeals		"	410.00	Exempt	410.00
16. Street Renaming – Processing of applications to rename streets.		"	4,000.00	Exempt	4,000.00
17. ESAIEG Application Fee		"	150.00	Exempt	150.00
FINANCE DEPARTMENT					
1. Best Efforts – Provision of Regional Subdivision/Service Agreement		User Fee By–Law.	500.00	Exempt	500.00
2. Partial Discharge of Payment Agreement (per lot)		"	10.00	Exempt	10.00
3. Subdivision Compliance Lettergreement (per lot) – Financial Security & Development Charges Inquiry		"	25.00	Exempt	25.00
4. Development Charges Payment Agreement Fees		"			
– Corporate			500.00	Exempt	500.00
– Single Dwelling – Non Corporate			200.00	Exempt	200.00

Note: The increases are related to 100% cost recovery.

1. Fee includes $50 charged by Land Registry Office.
2. AnnualAdministration Fee for continuance of maintaining files/applications over three years old. These applications need to be filed, updated, reviewed for monthly, quarterly and annual reports.
3. Process Land Division Consent appeals under the Planning Act. This fee is refundable if no appeal of LDC decision is requested.

Schedule "7B"

REGIONAL ENVIRONMENT DEPARTMENT

Development: Subdivion Processing Fee

Service		By–Law	1998 Fee	GST	Total Fee
STAGE 1 – Draft Plan Review					
1. Application & Circulation		User Fee	710.00	Exempt	710.00
* Additional Costs/Unit		By–law	25.00	Exempt	25.00
* Additional Costs/Block			150.00	Exempt	150.00
2. Application & Circulation – Revisions		"	520.00	Exempt	520.00
3. Engineering Review		"	1,220.00	Exempt	1,220.00
4. Engineering Review – Major Revisions	1	"	820.00	Exempt	820.00
5. Draft Plan Approval		"	520.00	Exempt	520.00
6. Draft Plan Approval – Revisions		"	520.00	Exempt	520.00
7. Draft Plan Approval – Extensions	2	"	400.00	Exempt	400.00
8. Appeals of Plans of Subdivisions to O.M.B.	3	"	410.00	Exempt	410.00
STAGE 2 – Design Review					
1. Engineering Approvals and Agreements		"	3,060.00	Exempt	3,060.00
* Additional Costs/Unit			25.00	Exempt	25.00
* Additional Costs/Block			150.00	Exempt	150.00
2. Minor Revision to Subdivision Agreement	4	"	125.00	Exempt	125.00
3. Major Alteration to Subdivision Agreement	4	"	300.00	Exempt	300.00
4. Resubmission of Engineering drawings for review and approval (per page)	4	"	100.00	Exempt	100.00
5. Final Approval & Registration	5	"	710.00	Exempt	710.00
STAGE 3 – Construction					
1. Engineering Construction Approvals and Agreements		"	2,040.00	Exempt	2,040.00
* Additional Costs – 1% Construction Cost of Services Installed under Regional Subdivision Agreement			1% CC	Exempt	1% CC
2. Engineering Construction Revision Fee	6	"	250.00	Exempt	250.00
FINANCE DEPARMENT					
3. Receipt & Maintenance of Securities,Invoicing,Respond to Inquiries,Collection of Outstanding Receivables		"	700.00	Exempt	700.00
* Additional Costs/Unit			5/Unit or Block	Exempt	5/Unit or Block

Note: The increases are related to 100% cost recovery.

1. Major revisions only.
2. Pre–1983 draft approvals lapse periodically and must be extended. Fee for process and circulation. Post–1995 files may have lapsing provision.
3. The processing of referral requests for plans of subdivision to the O.M.B. for resolution. Staff will "package" and submit planning documents to the O.M.B. to assist the Board with its delibertion and consideration of the Planning merits of the proposal.
4. This fixed cost includes 3 submissions of engineering drawings. Beyond this, charges will be assessed based on existing user fees in the amount of $100 per drawing, $125 for minor revisions to schedules/agreements, and $300 for major revisions.
5. Stage 2 and Final Approval and Registrations including all phases of a Draft Plan of Subdivision shall be subject to a $710 processing fee.
6. The fixed cost includes 2 inspections. Beyond this, the charge is $250/inspection.

Schedule "7C"

REGIONAL ENVIRONMENT DEPARTMENT

Development: Subdivion Processing Fee

Service	By–Law	1998 Fee	GST	Total Fee
STAGE 2 – Reductions/Additions				
1. Agreement Required, No Sanitary or Storm Sewers	User Fee			
* % Reduction	By–law	18%	Exempt	18%
2. Agreement Required, No Sewers, Water Only	"			
* % Reduction		32%	Exempt	32%
3. Agreement required, No Sewers, No Water	"			
* % Reduction		68%	Exempt	68%
4. No agreement, Cash Payment, Easement/Transfers	"			
* % Reduction		75%	Exempt	75%
5. No agreement, No Cash, No Easement Etc.	"			
* % Reduction		88%	Exempt	88%
HEALTH DEPARTMENT				
6. Public Health Inspection in Rural Areas with no Municipal Services	"	50/Unit or Block	Exempt	50/Unit or Block

Schedule "7D"

REGIONAL ENVIRONMENT DEPARTMENT

Development: Condominium Processing Fee

Service	By–Law	1998 Fee	GST	Total Fee
STAGE 1 – Draft Plan Review				
1. Application & Circulation	User Fee	520.00	Exempt	520.00
* Additional Costs/unit	By–law	25.00	Exempt	25.00
2. Application & Circulation – Revisions	"	260.00	Exempt	260.00
3. Engineering Review	"	410.00	Exempt	410.00
4. Draft Approval	"	520.00	Exempt	520.00
5. **NEW FEE – Appeals of Plans of Condominium to OMB**	"	410.00	Exempt	410.00
STAGE 2 – Final Approval				
1. Final Approval & Registration	"	500.00	Exempt	500.00

Schedule "7E"

REGIONAL ENVIRONMENT DEPARTMENT

Development: Subdivision Processing Fee

Service	By–Law	1998 Fee	GST	Total Fee
STAGE 2 – Plan Review				
1. Plan Review – No Services Installed	User Fee	850.00	Exempt	850.00
* Additional Costs/unit	By–law	25.00	Exempt	25.00
2. Plan Review – Minor Work Installed	"	1,500.00	Exempt	1,500.00
* Additional Costs/unit		25.00	Exempt	25.00
3. Plan Review – Major Work Installed	"	2,200.00	Exempt	2,200.00
* Additional Costs/unit		25.00	Exempt	25.00
STAGE 3 – Construction Administration				
1. Construction Administration	"			
– Minor Work Installed		1,300.00	Exempt	1,300.00
* Additional Costs/unit		1% CC	Exempt	1% CC
2. Construction Administration	"			
– Major Work Installed		1,400.00	Exempt	1,400.00
* Additional Costs/unit		1% CC	Exempt	1% CC
FINANCE DEPARTMENT				
3. Receipt & Maintenance of Securities,Invoicing,Respond to Inquiries,Collection of Outstanding Receivables	"			
* Minor Work Installed		700 + $5/Unit or Blk	Exempt	700 + $5/Unit/Blk
* Major Work Installed		700 + $5/Unit or Blk	Exempt	700 + $5/Unit/Blk

Revision Fees shall apply to Service Agreements in the same manner as those set out in Schedule "9B".

Reductions to Service Agreement Processing fees shall apply in the same manner as those set in Items 1 & 2 of Schedule "9C" only for Agreements with major/minor works to be installed.

CC = Construction Costs for Installation of Regional Services.

1998

1997

Schedule "8"

REGIONAL HEALTH DEPARTMENT

Function: Health Services

Service		By–Law	1998 Fee	GST	Total Fee
Division: Healthy Growth & Development					
Contraceptives:		User Fee By–Law.			
1. Birth Control Pills (per pkg.)		"	4.00	Exempt	4.00
2. Canestin	1	"	11.21	0.79	12.00
3. Contraceptive Foam	1	"	4.67	0.33	5.00
Prenatal:					
4. Complete Class	2	"	110.00	7.70	117.70
5. Weekend Class			110.00	7.70	117.70
6. Late Class			80.00	5.60	85.60
7. Refresher Class			80.00	5.60	85.60
8. NEW FEE – Breastfeeding Class	3		45.00	3.15	48.15
Division: Environmental Health					
9. Permit Fees – Private Sewer disposal systems under 4500L		"	200.00	Exempt	200.00
10. Permit Fees – Private Sewer disposal systems over 4500L		"	500.00	Exempt	500.00
11. Property Status Reports (Work Orders)		"	40.00	Exempt	40.00
12. Rezoning By–Law & Official Plan Amendment – Inspection		"	40.00	Exempt	40.00
13. Land Severance – Inspection		"	40.00	Exempt	40.00
14. Copies of Certificate of Approval	4	"			
prior 1980			25.00	Exempt	25.00
1980 to current			15.00	Exempt	15.00

Notes:

1. Fee varies based on supplier and order.
2. The increase in the prenatal fees are a result of moving from a 50% cost recovery to a full cost recovery.
3. This is a new fee as a result of the amalgamation with community partners.
4. Homeowners on private sewage disposal systems request copies of the original certificate of approval prior to undertaking landscaping activities
Fee based on 100% cost recovery. The increase cost for certificates issued prior to 1980 are due to greater retrieval costs, as these are stored off-

REGIONAL HEALTH DEPARTMENT

Function: Health Services

Service		By–Law	1998 Fee	GST	Total Fee
15. Migrant Farm Worker Housing		User Fee By–Law.	75.00	Exempt	75.00
16. Disinterment Inspections	5	"	100.00	Exempt	100.00
17. Funeral Home License		"	50.00	Exempt	50.00
18. Building Permit (Rvw Plan/Insp.)	6	"	15.00	Exempt	15.00
19. Letter of Compliance – Body Shipment		"	25.00	Exempt	25.00
20. Letter of Compliance – Disinterment of Cremated Remains		"	25.00	Exempt	25.00
21. Letter of Compliance – Day Care Centre		"	25.00	Exempt	25.00
22. Letter of Compliance – Group Homes		"	25.00	Exempt	25.00
23. Letter of Compliance – Liquor License		"	25.00	Exempt	25.00
24. Special Events/Festivals		"			
9 units or less (per unit)			15.00	Exempt	15.00
10 units or more (per unit)			30.00	Exempt	30.00
25. Food Handlers Course (per person)		"	25.00	Exempt	25.00
26. NEW FEE – Letters of Compliance – Homes for Special Care		"	25.00	Exempt	25.00

Notes:

5. Provide public health inspection during disinterment. Full cost recovery.
6. To ensure planned construction will not adversely affect the private sewage disposal system. This fee is lower than the full cost, as the remainder Ministry of Environment and Energy.

Schedule "9"

REGIONAL COMMUNITY SERVICES DEPARTMENT

Function: Social and Family Services

Service		By–Law	1998 Fee	GST	Total Fee
Division: Administration					
1. Subscription Rates Policy Manual		User Fee By–Law.	15.00	1.05	16.05
2. Amendments to Policy		"	10.00	0.70	10.70
Division: Macassa Lodge					
3. Diner's Club		"	3.75	Exempt	3.75
4. Day Program – all day		"	11.50	Exempt	11.50
5. Meals–on–Wheels	1	"	4.65	Exempt	4.65
Division: Wentworth Lodge					
6. Meals–on–Wheels	1	"	4.30	Exempt	4.30
Division: Helping Hands					
7. One worker – Minimum 1 hour , (per hour)		"	7.48	0.52	8.00
8. Two workers – Minimum 1 hour, (per hour)		"	10.28	0.72	11.00
9. Crew – Minimum 1 hour, (per hour)		"	15.42	1.08	16.50
10. Painting – Minimum 1 hour, (per hour)		"	15.42	1.08	16.50
11. Shampooing – Minimum 1 hour, (per hour)		"	11.22	0.78	12.00

Notes:

1. Meals–on–Wheels fees differ between the two Lodges. This is a result of different agencies providing the service, volume differences and the associated staff complement.

Schedule "10"

OUTSIDE BOARDS & AGENCIES (POLICE)

Function: Protection to Persons and Property

Service	By–Law	1998 Fee	GST	Total Fee
1. General Occurrence and Sale of Accident Reports	User Fee By–Law.	28.04	1.96	30.00
2. Visa/Security Clearances	"	40.00	2.80	42.80
3. Firearm Permits	"	50.00	Exempt	50.00
4. Identification Services	"			
– Photos		10.28	0.72	11.00
– Video Tapes		74.77	5.23	80.00
– Audio Tapes		46.73	3.27	50.00

1998

1999

Schedule "11"

REGIONAL COMMUNITY SERVICES DEPARTMENT

Function: Social and Family Services

Service		By–Law	Existing Fee (Excl. GST)	1998 Fee	GST	Total Fee	1998/97 Fee % Increase
Division: Administration							
1. Subscription Rates Policy Manual		User Fee By–Law.	15.00	15.00	1.05	16.05	0.00%
2. Amendments to Policy		"	10.00	10.00	0.70	10.70	0.00%
Division: Macassa Lodge							
3. Diner's Club		"	3.75	3.75	Exempt	3.75	0.00%
4. Day Program – all day		"	11.50	11.50	Exempt	11.50	0.00%
5. Meals–on–Wheels	1	"	5.05	4.65	Exempt	4.65	–7.92%
Division: Wentworth Lodge							
6. Meals–on–Wheels	1	"	4.30	4.30	Exempt	4.30	0.00%
Division: Helping Hands							
7. One worker – Minimum 1 hour , (per hour)		"	7.30	7.48	0.52	8.00	2.47%
8. Two workers – Minimum 1 hour, (per hour)		"	10.00	10.28	0.72	11.00	2.80%
9. Crew – Minimum 1 hour, (per hour)		"	15.00	15.42	1.08	16.50	2.80%
10. Painting – Minimum 1 hour, (per hour)		"	15.00	15.42	1.08	16.50	2.80%
11. Shampooing – Minimum 1 hour, (per hour)		"	11.00	11.22	0.78	12.00	2.00%

Notes:

1. Meals–on–Wheels fees differ between the two Lodges. This is a result of different agencies providing the service, volume differences and the associated staff complement.

Schedule "12"

OUTSIDE BOARDS & AGENCIES (POLICE)

Function: Protection to Persons and Property

Service	By–Law	Existing Fee (Excl. GST)	1998 Fee	GST	Total Fee	1998/97 Fee % Increase
1. General Occurrence and Sale of Accident Reports	User Fee By–Law.	28.04	28.04	1.96	30.00	0.00%
2. Visa/Security Clearances	"	40.00	40.00	2.80	42.80	0.00%
3. Firearm Permits	"	50.00	50.00	Exempt	50.00	0.00%
4. Identification Services	"					
– Photos		10.28	10.28	0.72	11.00	0.00%
– Video Tapes		74.77	74.77	5.23	80.00	0.00%
– Audio Tapes		46.73	46.73	3.27	50.00	0.00%

Authority: Item 8, Finance Committee Report 11-96
CM: November 19, 1996 (FIN 96-083)

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

By Law No. R96-103 BILL NO. 2592

A BY-LAW TO ESTABLISH 1997 USER FEES AND CHARGES FOR SERVICES PROVIDED BY THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

WHEREAS The Regional Municipality of Hamilton-Wentworth provides certain services to the public, the area municipalities and to various government and outside agencies;

AND WHEREAS Regional Council has determined that, wherever feasible, the total cost of any such services provided by the Regional Municipality of Hamilton-Wentworth shall be recovered by the corporation;

AND WHEREAS ON November 19th, 1996, the Council of the Regional Municipality of Hamilton-Wentworth did approve Item No. 8 of the Finance Committee Report 11-96 which authorized the 1997 user fees effective January 1, 1997;

AND WHEREAS ON November 19th, 1996, the Council of the Regional Municipality of Hamilton-Wentworth authorized that the appropriate Regional By-Laws be changed to reflect the 1997 user fees;

AND WHEREAS pursuant to Section 5 of the Regional Municipality of Hamilton-Wentworth Act R.S.O. 1980, Chapter 437, as amended, the powers of Regional Council shall be exercised by By-law:

NOW THEREFORE THE COUNCIL OF THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH ENACTS AS FOLLOWS:

1. THAT the 1997 user fees and charges as specified in Column 3, entitled "1997 Fee" of Schedules 1-11, attached to this By-law, be charged by the Regional Municipality of Hamilton-Wentworth for those services provided by the Regional Municipality, as specified in column 1, entitled "Service", of Schedules 1-11 to this By-law.

2. THAT Schedules 1-11 attached to this By-Law forms part of this By-law.

3. THAT this By-law shall come into force and take effect as of January 1st, 1997.

4. THAT Regional By-law R95-123 is hereby repealed.

PASSED AND ENACTED THIS 17th DAY OF December, 1996.

Regional Chairman

Approved as to Form Legal Services

Regional Clerk

Schedule "1"

ADMINISTRATIVE & CORPORATE SERVICES

Office of the Regional Clerk

Service	By-Law	1997 Fee	GST	Total Fee
Subscription Rates:				
1. Council Agenda	User Fee By-Law.	85.05	5.95	91.00
2. Committee Agendas	"			
– Administrative Services		59.81	4.19	64.00
– Economic Development & Planning		84.11	5.89	90.00
– Environmental Services		87.85	6.15	94.00
– Finance		79.44	5.56	85.00
– Health and Social Services		190.65	13.35	204.00
– Transportation Services		96.26	6.74	103.00
– Other		50.47	3.53	54.00
3. Agenda Pages Only	"			
– Administrative Services		16.82	1.18	18.00
– Economic Development & Planning		18.69	1.31	20.00
– Environmental Services		19.63	1.37	21.00
– Finance		17.76	1.24	19.00
– Health and Social Services		35.51	2.49	38.00
– Transportation Services		21.50	1.50	23.00
– Other		15.89	1.11	17.00
4. Committee Report Only	"			
– Administrative Services		19.63	1.37	21.00
– Economic Development & Planning		20.56	1.44	22.00
– Environmental Services		20.56	1.44	22.00
– Finance		19.63	1.37	21.00
– Health and Social Services		37.38	2.62	40.00
– Transportation Services		35.51	2.49	38.00
– Other		15.89	1.11	17.00
5. By-law Reproduction	"			
– Sewer #R79-172		9.35	0.65	10.00
– Water #R84-026		9.35	0.65	10.00
– Traffic #R89-038		27.10	1.90	29.00
– Council Procedural #R91-123		1.87	0.13	2.00
– Store Hours #R79-202		1.87	0.13	2.00
– Roads #R77-109		3.74	0.26	4.00
– Official Plan #R94-053		4.67	0.33	5.00
– Records Retention #R82-088		1.87	0.13	2.00
– Solid Waste #R80-098		2.80	0.20	3.00
– Trades Licensing #R88-136		3.74	0.26	4.00
– Development Charges #R94-064		1.87	0.13	2.00

Notes:

Schedule is based on 100% cost recovery.

ADMINISTRATIVE & CORPORATE SERVICES

Office of the Regional Clerk

Service		By-Law	1997 Fee	GST	Total Fee
6. Photocopying Material		User Fee By-Law.			
– First Page			1.00	0.07	1.07
– Additional Pages			0.25	0.02	0.27
7. Corporate Policy Manual		"	20.56	1.44	22.00
8. Witness Documents	1	"	9.35	0.65	10.00

Notes:

GST is only charged to external parties.

1. This fee is charged to any individuals who request a notarized copy of documents. Covered under the Commissioner of Oaths Act.

Schedule "2"

ADMINISTRATIVE & CORPORATE SERVICES

Regional Financial Services

Service	By-Law	1997 Fee	GST	Total Fee
Division: General Revenues				
1. N.S.F. and Returned Cheques	User Fee By-Law.	15.00	Exempt	15.00
2. Set-Up & Credit Check Fee for Billable Waste Disposal Customers	"	30.00	2.10	32.10
Division: Local Improvements				
1. Local Improvement Status Certificate	User Fee By-Law.	22.00	Exempt	22.00

Schedule "3"

ADMINISTRATIVE & CORPORATE SERVICES

Economic Development

Service		By-Law	1997 Fee	GST	Total Fee
1. Business Development – Data Base Sales		User Fee By-Law.	32.71	2.29	35.00

Schedule "4"

REGIONAL TRANSPORTATION DEPARTMENT

Roads Division

Service		By–Law	1997 Fee	GST	Total Fee
SECTION: Technical Services					
1. MAPS		User Fee By–Law.			
– 1" = 2 miles			17.32	1.21	18.53
– 1" = 1,000 feet			18.99	1.33	20.32
– 24" x 36" Print			34.00	2.38	36.38
2. Regional Specification Book		"	29.20	2.04	31.24
3. Contract Documents:		"			
– Normal (per set)			25.23	1.77	27.00
– Major	1		Varies	Taxable	as calculated
4. Pavement Cuts and Road Restoration		"	contract price +15% overhead	Exempt	contract price +15% overhead
SECTION: Maintenance					
1. Culvert Installation – deposit Regional Roads outside of Hamilton	2	"	1,948.00 (deposit)	Exempt	1,948.00
2. Culvert Installation – Inspection Only		"	38.00	Exempt	38.00
3. Residential Tree Planting		"	104.00	7.28	111.28
4. Repair/Replace Regional Property on Regional Roads	3	"	cost + 7% (overhead)	Exempt	cost + 7% (overhead)
SECTION: Programming					
1. Passive Encroachment on Road Allowance		User Fee By–Law.			
(A) Initial Fee (Processing & Registration)			184.00	Exempt	184.00
(B) Annual Fee		"			
– Landscaping (Area > 100 m2)			32.00	Exempt	32.00
– Overhead Overhanging signs, Fire Escapes, Canopies etc					
– as a percent of Market Value			10%	Exempt	10%
– Minimum			32.00	Exempt	32.00

Note: The increases are related to 100% cost recovery.

1. The fee for this service cannot be broken down as it depends on the individual package.
2. Deposit is required first. Actual Recovery is equal to actual job cost.
3. Cost includes labour, materials and equipment.

REGIONAL TRANSPORTATION DEPARTMENT

Roads Division

Service	By-Law	1997 Fee	GST	Total Fee
2. Active Encroachments on Road Allowance	User Fee			
(A) Initial Fee (Processing & Registration)	By-Law.	264.00	Exempt	264.00
(B) Annual Fee	"			
Blvd. Parking Fee (sq.ft/yr)				
– Downtown		0.32	Exempt	0.32
– Commercial		0.27	Exempt	0.27
– Industrial		0.22	Exempt	0.22
Patio Cafes – Seasonal Fee		6/12 of 10%		6/12 of 10%
– Initial Fee (% of Market Value)		1,116.00	Exempt	1,116.00
Areaways (% of Market Value)		10% of 50%	Exempt	10% of 50%
(C) Utility Corridors for Services, Pipes & Pedestrians	"			
Overhead				
– Pedestrian (% of Market Value)		10%	Exempt	10%
– Pipe (% of Market Value)		10%	Exempt	10%
Underground (% of Market Value)		10% of 50%	Exempt	10% of 50%
(D) Other	"			
Billboards not on Road Allowance – per poster panel per year (% of Gross Revenue)		9%	Exempt	9%
Fee Per Bulletin Year (% of Gross Revenue)		9%	Exempt	9%
Benches (Annual Fee/Bench) – minumum or (% of Adverizing Revenue)		70.00 5%	Exempt	70.00
Wheelchair Ramps (per year)		16.00	Exempt	16.00
Newspaper Boxes (Annual Fee/Box)		16.00	Exempt	16.00
Telephone Kiosks Annual Fee (% of Gross Revenue)		11%	Exempt	11%

Note: The increases are related to 100% cost recovery.

Market values are obtained from the City of Hamilton Real Estate Office.

REGIONAL TRANSPORTATION DEPARTMENT

Roads Division

Service		By-Law	1997 Fee	GST	Total Fee
3. Permanent Road Closure Application		User Fee By-Law.	768.00	Exempt	768.00
4. Inquiries Regarding Status of Engineering Agreement		"			
– With field investigation			57.00	Exempt	57.00
– Without field investigation			30.00	Exempt	30.00
5. Status of Inquiry Resulting in Discharge of Agreement		"	121.00	Exempt	121.00
6. Discharge of Agreements (Road Allowance)	4	"	175.00	Exempt	175.00
7. Set Back Permit	5	"	1.00	Exempt	1.00
8. Application for Road Closure		"			
Major Special Event			399.00	Exempt	399.00
Minor Special Event			152.00	Exempt	152.00
SECTION: Pre-design and Special Projects					
1. Maps (each)	6	"	0.93	0.07	1.00
2. Plans (sq. ft)		"	0.67	0.05	0.72
3. Contract Documents – Freeway		"	varies	Taxable	as calculated
4. Contract Monuments – Surveys		"	156.00	10.92	166.92

Note: The increases are related to 100% cost recovery.

4. The fee for Discharge of Agreements is equal to the sum of Inquiries Regarding Status of Engineering Agreement and Status of Inquiry resu of Agreement.
5. The fee for this service does not cover the costs associated with providing the service, but this service must be provided at this cost as specific Setback By-Law #2613 passed by th County in 1962.
6. Only charged on quantities in excess of five.

1996

Schedule "5"

REGIONAL TRANSPORTATION DEPARTMENT

Division: Transit

Service		By-Law	1997 Fee	PST & GST	Total Fee
1. Garage Charges/Labour – Minimum .5 hours (per hour) – Minimum $24.00		User Fee By-Law.	52.00	7.80	59.80
2. Overtime Labour (per hour)		"	64.00	9.60	73.60
3. Parts & Material		"	Cost + 20%	7% of Total Cost	Cost + 20%
4. Diesel Fuel (per litre)		"	0.55	0.04	0.63
5. Engine Oil (per litre)		"	1.10	0.17	1.27
6. Transmission Oil (per litre)		"	1.35	0.20	1.55
7. Differential Oil (per litre)		"	1.90	0.29	2.18
8. Power Steering Fluid (per litre)	1	"	1.50	0.23	1.73
9. Antifreeze (per litre)		"	1.50	0.23	1.73
10. Windshield Washer Fluid (per litre)		"	0.70	0.11	0.81

Notes:

Fees based on 100% cost recovery.

1. 1996 fee was measured per can.

Schedule "6"

REGIONAL ENVIRONMENT DEPARTMENT

Division: Corporate Services

Service	By–Law	1997 Fee	GST	Total Fee
1. Map/Publication Sales Fees	User Fee By–Law.	100% Cost Recovery	Taxable	100% Cost Recovery
2. Data Base Information	"	"	Taxable	"
3. Photo Copy Service	"			
– first page		1.00	0.07	1.07
– additional pages		0.25	0.02	0.27
NEW FEE				
4. Information Requests	"	50.00	3.50	53.50

1996

Schedule "7"

REGIONAL ENVIRONMENT DEPARTMENT

Division: Regional Laboratories

Service	By-Law	1997 Fee	GST	Total Fee
Routine Tests				
1. pH Test	User Fee	8.41	0.59	9.00
Discount fee for four or more	By-Law.	7.48	0.52	8.00
2. Ammonia	"	17.76	1.24	19.00
Discount fee for four or more		14.49	1.01	15.50
3. TKN	"	31.78	2.22	34.00
Discount fee for four or more		26.17	1.83	28.00
4. Nitrate	"	17.76	1.24	19.00
Discount fee for four or more		15.89	1.11	17.00
5. Nitrite	"	17.76	1.24	19.00
Discount fee for four or more		15.89	1.11	17.00
6. Phosphorous (total)	"	27.10	1.90	29.00
Discount fee for four or more		21.96	1.54	23.50
7. Conductivity	"	8.41	0.59	9.00
8. Turbidity	"	8.41	0.59	9.00
9. TSS	"	17.76	1.24	19.00
Discount fee for four or more		14.49	1.01	15.50
10. VSS	"	17.76	1.24	19.00
Discount fee for four or more		14.49	1.01	15.50
11. COD	"	33.64	2.35	35.99
Discount fee for four or more		27.00	1.89	28.89
12. BOD	"	33.64	2.35	35.99
Discount fee for four or more		29.00	2.03	31.03
13. Phenol	"	41.12	2.88	44.00
Discount fee for four or more		38.32	2.68	41.00
14. Cyanide	"	86.92	6.08	93.00
15. Oil & Grease (total)	"	68.22	4.78	73.00

REGIONAL ENVIRONMENT DEPARTMENT

Division: Regional Laboratories

Service	By-Law	1997 Fee	GST	Total Fee
16. Leachate Bacteriology	"	103.74	7.26	111.00
17. Routine determinations not listed	"	17.76	1.24	19.00
18. Oil and Grease (Total) (with Freon)	"	81.31	5.69	87.00
19. Total Coli	"	17.76	1.24	19.00
Discount fee for four or more		15.89	1.11	17.00
20. Fecal Coli	"	17.76	1.24	19.00
Discount fee for four or more		15.89	1.11	17.00
21. TPC	"	17.76	1.24	19.00
Discount fee for four or more		15.89	1.11	17.00
22. PA	"	17.76	1.24	19.00
Discount fee for four or more		14.02	0.98	15.00
23. Identification	"	17.76	1.24	19.00
Discount fee for four or more		15.89	1.11	17.00
Metals				
24. Hydride Generation	"	28.04	1.96	30.00
Discount fee for four or more		21.96	1.54	23.50
25. Flame	"	14.95	1.05	16.00
Discount fee for four or more		12.15	0.85	13.00
26. Graphite Furnace	"	25.23	1.77	27.00
Discount fee for four or more		20.09	1.41	21.50
27. Mercury	"	37.38	2.62	40.00
Discount fee for four or more		30.84	2.16	33.00

1996

REGIONAL ENVIRONMENT DEPARTMENT
Division: Regional Laboratories

Service	By-Law	1997 Fee	GST	Total Fee
Non-routine tests by:				
28. Technician (per hour)	User Fee By-Law.	54.67	3.83	58.50
29. Technologist (per hour)	"	54.67	3.83	58.50
30. Organic/Inorganic Chemist (per hour)	"	82.01	5.74	87.75
31. Manager (per hour)	"	136.68	9.57	146.25
Organics				
32. Semi – Volatiles – Full Scan plus Base Neutral Targets (including PAH's)	"	400.00	28.00	428.00
Discount fee for four or more		359.81	25.19	385.00
33. Volatiles – Full Scan plus Chlorinated & Aromatic Targets	"	210.28	14.72	225.00
Discount fee for four or more		189.72	13.28	203.00
34. Oil ID	"	131.78	9.22	141.00
Discount fee for four or more		119.63	8.37	128.00
35. BTEX	"	112.15	7.85	120.00
Discount fee for four or more		100.00	7.00	107.00
36. Trihalomethanes	"	95.33	6.67	102.00
Discount fee for four or more		79.44	5.56	85.00
37. PCB	"	100.00	7.00	107.00
Discount fee for four or more		89.72	6.28	96.00
38. Cold & Hot Extractable Hydrocarbons plus BTEX	"	200.00	14.00	214.00
Discount fee for four or more		189.72	13.28	203.00
39. Organic Vapour Monitor	"	100.00	7.00	107.00
Discount fee for four or more		79.44	5.56	85.00

Schedule "8A"

REGIONAL ENVIRONMENT DEPARTMENT

Development: Miscellaneous

Service		By-Law	1997 Fee	GST	Total Fee
1. Discharge of Subdivision Agreement	1	User Fee By-Law.	150.00	Exempt	150.00
2. Subdivision Compliance Request		"	50.00	Exempt	50.00
3. Subdivision/Condominum Application Fee for continuance of maintence of all files > 3 yrs old	2	"	200.00	Exempt	200.00
4. Development Processing Refund Policy		"	VARIES	Exempt	VARIES
5. Exemption from Part-Lot Control		"	250.00	Exempt	250.00
6. Land Division Consent Fee		"	800.00	Exempt	800.00
7. Land Division Consent Application Re-Circulation Fee		"	100.00	Exempt	100.00
8. Land Division Consent Appeal	3	"	400.00	Exempt	400.00
9. Land Division Deed Certification		"	100.00	Exempt	100.00
10. NEW FEE - Land Division Consent Extension or Deferral		"	25.00	Exempt	25.00
11. Regional Official Plan Amendment		"	5,100.00	Exempt	5,100.00
12. Regional Official Plan Amendment Revisions		"	275.00	Exempt	275.00
13. NEW FEE - ROPA Application Fee for continuance of maintenance of all files > 3yrs old	2	"	200.00	Exempt	200.00
14. Local Official Plan Amendments Processing		"	500.00	Exempt	500.00
15. Street Renaming - Processing of applications to rename streets.		"	3,900.00	Exempt	3,900.00
16. NEW FEE - ESAIEG Application Fee		"	150.00	Exempt	150.00
FINANCE DEPARTMENT					
1. Best Efforts - Provision of Regional Subdivision/Service Agreement		User Fee By-Law.	500.00	Exempt	500.00
2. Partial Discharge of Payment Agreement (per lot)		"	10.00	Exempt	10.00
3. Subdivision Compliance Lettergreement (per lot) - Financial Security & Development Charges Inquiry		"	22.00	Exempt	22.00
4. Development Charges Payment Agreement Fees		"			
- Corporate			500.00	Exempt	500.00
- Single Dwelling - Non Corporate			200.00	Exempt	200.00

Note: The increases are related to 100% cost recovery.

1. Fee includes $50 charged by Land Registry Office.
2. AnnualAdministration Fee for continuance of maintaining files/applications over three years old. These applications need to be filed, updat monthly, quarterly and annual reports.
3. Process Land Division Consent appeals under the Planning Act. This fee is refundable if no appeal of LDC decision is requested.

Schedule "8B"

REGIONAL ENVIRONMENT DEPARTMENT

Development: Subdivion Processing Fee

Service		By–Law	1997 Fee	GST	Total Fee
STAGE 1 – Draft Plan Review					
1. Application & Circulation		User Fee	700.00	Exempt	700.00
* Additional Costs/Unit		By–law	25/Unit	Exempt	25/Unit
* Additional Costs/Block			150/Block	Exempt	150/Block
2. Application & Circulation – Revisions		"	510.00	Exempt	510.00
3. Engineering Review		"	1,200.00	Exempt	1,200.00
4. Engineering Review – Major Revisions	1	"	800.00	Exempt	800.00
5. Draft Plan Approval		"	510.00	Exempt	510.00
6. Draft Plan Approval – Revisions		"	510.00	Exempt	510.00
7. Draft Plan Approval – Extensions	2	"	400.00	Exempt	400.00
8. Referral of Plans of Subdivisions to O.M.B.	3	"	410.00	Exempt	410.00
STAGE 2 – Design Review					
1. Engineering Approvals and Agreements		"	3,000.00	Exempt	3,000.00
* Additional Costs/Unit			25/Unit	Exempt	25/Unit
* Additional Costs/Block			150/Block	Exempt	150/Block
2. Minor Revision to Subdivision Agreement	4	"	125.00	Exempt	125.00
3. Major Alteration to Subdivision Agreement	4	"	300.00	Exempt	300.00
4. Resubmission of Engineering drawings for review and approval (per page)	4	"	85.00	Exempt	85.00
5. Final Approval & Registration	5	"	700.00	Exempt	700.00
STAGE 3 – Construction					
1. Engineering Construction Approvals and Agreements		"	2,000.00	Exempt	2,000.00
* Additional Costs – 1% Construction Cost of Services Installed under Regional Subdivision Agreement			1% CC	Exempt	1% CC
2. Engineering Construction Revision Fee	6	"	250.00	Exempt	250.00
FINANCE DEPARMENT					
3. Receipt & Maintenance of Securities,Invoicing,Respond to Inquiries,Collection of Outstanding Receivables		"	700.00	Exempt	700.00
* Additional Costs/Unit			5/Unit or Block	Exempt	5/Unit or Block

Note: The increases are related to 100% cost recovery.

1. Major revisions only.
2. Pre–1993 draft approvals lapse periodically and must be extended. Fee for process and circulation. Post–1995 files may have lapsing provis
3. The processing of referral requests for plans of subdivision to the O.M.B. for resolution. Staff will "package" and submit planning documents assist the Board with its deliberation and consideration of the Planning merits of the proposal.
4. This fixed cost includes 3 submissions of engineering drawings. Beyond this, charges will be assessed based on existing user fees in the amoun of $85 per drawing, $125 for minor revisions to schedules/agreements, and $300 for major revisions.
5. Stage 2 and Final Approval and Registrations including all phases of a Draft Plan of Subdivision shall be subject to a $700 processing fee.
6. The fixed cost includes 2 inspections. Beyond this, the charge is $250/inspection.

Schedule "8C"

REGIONAL ENVIRONMENT DEPARTMENT

Development: Subdivion Processing Fee Reductions/Additions

Service	By-Law	1997 Fee	GST	Total Fee
STAGE 2				
1. Agreement Required, No Sanitary or Storm Sewers * % Reduction	User Fee By-law	18%	Exempt	18%
2. Agreement Required, No Sewers, Water Only * % Reduction	"	32%	Exempt	32%
3. Agreement required, No Sewers, No Water * % Reduction	"	68%	Exempt	68%
4. No agreement, Cash Payment, Easement/Transfers * % Reduction	"	75%	Exempt	75%
5. No agreement, No Cash, No Easement Etc. * % Reduction	"	88%	Exempt	88%
HEALTH DEPARTMENT				
6. Public Health Inspection in Rural Areas with no Municipal Services	"	50/Unit or Block	Exempt	50/Unit or Block

1996

Schedule "8D"

REGIONAL ENVIRONMENT DEPARTMENT

Development: Condominum Processing Fee

Service	By-Law	1997 Fee	GST	Total Fee
STAGE 1 – Draft Plan Review				
1. Application & Circulation * Additional Costs/unit	User Fee By-law	510.00 25.00	Exempt Exempt	510.00 25.00
2. Application & Circulation – Revisions	"	260.00	Exempt	260.00
3. Engineering Review	"	400.00	Exempt	400.00
4. Draft Approval	"	510.00	Exempt	510.00
STAGE 2 – Final Approval				
1. Final Approval & Registration or Referral	"	500.00	Exempt	500.00

Note: The increases are related to 100% cost recovery.

Schedule "8E"

REGIONAL ENVIRONMENT DEPARTMENT

Development: Service Agreement Processing Fee

Service	By-Law	1997 Fee	GST	Total Fee
STAGE 2 – Plan Review				
1. Plan Review – No Services Installed	User Fee	850.00	Exempt	850.00
* Additional Costs/unit	By-law	$25/Unit	Exempt	$25/Unit
2. Plan Review – Minor Work Installed	"	1,500.00	Exempt	1,500.00
* Additional Costs/unit		$25/Unit	Exempt	$25/Unit
3. Plan Review – Major Work Installed	"	2,200.00	Exempt	2,200.00
* Additional Costs/unit		$25/Unit	Exempt	$25/Unit
STAGE 3 – Construction Administration				
1. Construction Administration	"			
– Minor Work Installed		1,300.00	Exempt	1,300.00
* Additional Costs/unit		1% CC	Exempt	1% CC
2. Construction Administration	"			
– Major Work Installed		1,400.00	Exempt	1,400.00
* Additional Costs/unit		1% CC	Exempt	1% CC
FINANCE DEPARTMENT				
3. Receipt & Maintenance of Securities, Invoicing, Respond to Inquiries, Collection of Outstanding Receivables	"			
* Minor Work Installed		700 + $5/Unit or Blk	Exempt	VARIES
* Minor Work Installed		700 + $5/Unit or Blk	Exempt	VARIES

Revision Fees shall apply to Service Agreements in the same manner as those set out in Schedule "10B".

Reductions to Service Agreement Processing fees shall apply in the same manner as those set in Items 1 & 2 of Schedule "10C" only for Agreem to be installed

CC = Construction Costs for Installation of Regional Services.

Schedule "9"

REGIONAL HEALTH DEPARTMENT

Function: Health Services

Service		By-Law	1997 Fee	GST	Total Fee
Division: Healthy Growth & Development					
Contraceptives:		User Fee By-Law.			
1. Birth Control Pills (per pkg.)		"	4.00	Exempt	4.00
2. Canestin	1	"	11.21	0.79	12.00
3. Contraceptive Foam	1	"	4.67	0.33	5.00
Prenatal:					
4. Nine week course (per Couple)	2	"	46.73	3.27	50.00
Division: Environmental Health					
5. Permit Fees – Private Sewer disposal systems under 4500L		"	200.00	Exempt	200.00
6. Permit Fees – Private Sewer disposal systems over 4500L		"	500.00	Exempt	500.00
7. Property Status Reports (Work Orders)		"	40.00	Exempt	40.00
8. Rezoning By-Law & Official Plan Amendment – Inspection		"	40.00	Exempt	40.00
9. Land Severance – Inspection		"	40.00	Exempt	40.00
10. Copies of Certificate of Approval	3	"			
prior 1980			25.00	Exempt	25.00
1980 to current			15.00	Exempt	15.00
11. Migrant Farm Worker Housing		"	75.00	Exempt	75.00
12. Disinterment Inspections	4	"	100.00	Exempt	100.00
13. Funeral Home License		"	50.00	Exempt	50.00
14. Building Permit (Rvw Plan/Insp.)	5	"	15.00	Exempt	15.00
NEW FEES					
15. Letter of Compliance – Body Shipment		"	25.00	Exempt	25.00
16. Letter of Compliance – Disinterment of Cremated Remains		"	25.00	Exempt	25.00
17. Letter of Compliance – Day Care Centre		"	25.00	Exempt	25.00
18. Letter of Compliance – Group Homes		"	25.00	Exempt	25.00
19. Letter of Compliance – Liquor License		"	25.00	Exempt	25.00
20. Special Events/Festivals		"			
9 units or less (per unit)			15.00	Exempt	15.00
10 units or more (per unit)			30.00	Exempt	30.00
21. Food Handlers Course (per person)		"	25.00	Exempt	25.00

Notes:

1. Fee varies based on supplier and order.
2. This fee is lower than cost. The remaining net cost is subsidized as part of the "mandatory" programs by the Ministry of Health at 75%. Since this fee is 50% cost recoverable, the balance is funded from the Regional Levy.
3. Homeowners on private sewage disposal systems request copies of the original certificate of approval prior to undertaking landscaping activit Fee based on 100% cost recovery. The increase cost for certificates issued prior to 1980 are due to greater retrieval costs, as these are stored
4. Provide public health inspection during disinterment. Full cost recovery.
5. To ensure planned construction will not adversely affect the private sewage disposal system. This fee is lower than the full cost, as the remain Ministry of Environment and Energy.

Schedule "10"

REGIONAL COMMUNITY SERVICES DEPARTMENT

Function: Social and Family Services

Service		By-Law	1997 Fee	GST	Total Fee
Division: Administration					
1. Subscription Rates Policy Manual		User Fee By-Law.	15.00	1.05	16.05
2. Amendments to Policy		"	10.00	0.70	10.70
Division: Macassa Lodge					
3. Diner's Club		"	3.75	Exempt	3.75
4. Day Program – all day		"	11.50	Exempt	11.50
5. Meals-on-Wheels	1	"	5.05	Exempt	5.05
Division: Wentworth Lodge					
6. Meals-on-Wheels	1	"	4.30	Exempt	4.30
Division: Helping Hands					
7. One worker – Minimum 1 hour, (per hour)		"	7.30	0.51	7.81
8. Two workers – Minimum 1 hour, (per hour)		"	10.00	0.70	10.70
9. Crew – Minimum 1 hour, (per hour)		"	15.00	1.05	16.05
10. Painting – Minimum 1 hour, (per hour)		"	15.00	1.05	16.05
11. Shampooing – Minimum 1 hour, (per hour)		"	11.00	0.77	11.77

Notes:

1. Meals-on-Wheels fees differ between the two Lodges. This is a result of different agencies providing the service, volume differences and tl complement.

Schedule "11"

OUTSIDE BOARDS & AGENCIES (POLICE)

Function: Protection to Persons and Property

Service	By–Law	1997 Fee	GST	Total Fee
1. General Occurrence and Sale of Accident Reports	User Fee By–Law.	28.04	1.96	30.00
2. Visa/Security Clearances	"	40.00	2.80	42.80
3. Firearm Permits	"	50.00	Exempt	50.00
4. Identification Services	"			
– Photos		10.28	0.72	11.00
– Video Tapes		74.77	5.23	80.00
– Audio Tapes		46.73	3.27	50.00

Authority: Item 3, Finance Committee Report 10-95
(FIN 95-115)
CM: October 17, 1995

BILL NO. 2480

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

By Law No. R95-123

A BY-LAW TO ESTABLISH 1996 USER FEES AND CHARGES FOR SERVICES PROVIDED BY THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

WHEREAS The Regional Municipality of Hamilton-Wentworth provides certain services to the public, the area municipalities and to various government and outside agencies;

AND WHEREAS Regional Council has determined that, wherever feasible, the total cost of any such services provided by the Regional Municipality of Hamilton-Wentworth shall be recovered by the corporation;

AND WHEREAS ON October 17th, 1995, the Council of the Regional Municipality of Hamilton-Wentworth did approve Item No. 3 of the Finance Committee Report 10-95 which authorized the 1996 user fees effective January 1, 1996;

AND WHEREAS ON October 17th, 1995, the Council of the Regional Municipality of Hamilton-Wentworth authorized that the appropriate Regional By-Laws be changed to reflect the 1996 user fees;

AND WHEREAS pursuant to Section 5 of the Regional Municipality of Hamilton-Wentworth Act R.S.O. 1980, Chapter 437, as amended, the powers of Regional Council shall be exercised by By-law:

NOW THEREFORE THE COUNCIL OF THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH ENACTS AS FOLLOWS:

1. THAT the 1996 user fees and charges as specified in Column 3, entitled "1996 Fee" of Schedules 1-11, attached to this By-law, be charged by the Regional Municipality of Hamilton-Wentworth for those services provided by the Regional Municipality, as specified in column 1, entitled "Service", of Schedules 1-11 to this By-law.

2. THAT Schedules 1-11 attached to this By-Law forms part of this By-law.

3. THAT this By-law shall come into force and take effect as of January 1st, 1996.

4. THAT Regional By-law R95-045 is hereby repealed.

PASSED AND ENACTED THIS 19th DAY OF December, 1995.

Regional Chairman

Regional Clerk

Approved as to form
Legal Services

Schedule "1"

FUNCTION: GENERAL GOVERNMENT SERVICES

Department: Clerks

Service	By–Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
Subscription Rates:						
1. Council Agenda	User Fee By–Law.	121.50	96.26	6.74	103.00	–20.77%
2. Committee Agendas						
– Administrative Services		82.24	71.03	4.97	76.00	–13.63%
– Economic Development & Planning		122.43	92.52	6.48	99.00	–24.43%
– Environmental Services		108.41	101.87	7.13	109.00	–6.03%
– Finance		95.33	85.98	6.02	92.00	–9.81%
– Health and Social Services		196.26	176.64	12.36	189.00	–10.00%
– Transportation Services		135.51	131.78	9.22	141.00	–2.75%
– Other		55.14	55.14	3.86	59.00	0.00%
3. Agenda Pages Only						
– Administrative Services		18.69	17.76	1.24	19.00	–4.98%
– Economic Development & Planning		20.56	19.63	1.37	21.00	–4.52%
– Environmental Services		21.50	22.43	1.57	24.00	4.33%
– Finance		19.63	18.69	1.31	20.00	–4.79%
– Health and Social Services		37.38	34.58	2.42	37.00	–7.49%
– Transportation Services		28.04	26.17	1.83	28.00	–6.67%
– Other		10.28	15.89	1.11	17.00	54.57%
4. Committee Report Only						
– Administrative Services		18.69	21.50	1.51	23.00	15.03%
– Economic Development & Planning		21.50	21.50	1.51	23.00	0.00%
– Environmental Services		22.43	22.43	1.57	24.00	0.00%
– Finance		22.43	20.56	1.44	22.00	–8.34%
– Health and Social Services		42.06	36.45	2.55	39.00	–13.34%
– Transportation Services		40.19	38.32	2.68	41.00	–4.65%
– Other		10.28	15.89	1.11	17.00	54.57%
5. By–law Reproduction						
– Sewer #R79–172		7.48	8.41	0.59	9.00	12.43%
– Water #R84–026		8.41	9.35	0.65	10.00	11.18%
– Traffic #R89–038		18.69	26.17	1.83	28.00	40.02%
– Council Procedural #R91–123		1.87	2.80	0.20	3.00	49.73%
– Store Hours #R79–202		0.93	1.87	0.13	2.00	101.08%
– Roads #R77–109		2.80	2.80	0.20	3.00	0.00%
– Official Plan #R94–053		9.35	9.35	0.65	10.00	0.00%
– Records Retention #R82–088		1.87	1.87	0.13	2.00	0.00%
– Solid Waste #R80–098		2.80	3.74	0.26	4.00	33.57%
– Trades Licensing #R88–136		3.74	3.74	0.26	4.00	0.00%
– Development Charges #R94–064		1.87	1.87	0.13	2.00	0.00%

Notes:

Schedule is based on 100% cost recovery.

Schedule "1" cont'd

FUNCTION: GENERAL GOVERNMENT SERVICES

Department: Clerks

Service		By-Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
6. Photocopying Material		User Fee By-Law.					
– First Page			1.00	1.00	0.07	1.07	0.00%
– Additional Pages			0.25	0.25	0.02	0.27	0.00%
7. Corporate Policy Manual		"	20.56	20.56	1.44	22.00	0.00%
8. Witness Documents	1	"	10.00	10.00	Exempt	10.00	0.00%

Notes:

GST is only charged to external parties.

1. This fee is charged to any individuals who request a notarized copy of documents. Covered under the Commissioner of Oaths Act.

Schedule "2"

FUNCTION: GENERAL GOVERNMENT SERVICES

Department: Finance

Service	By-Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
Division: General Revenues						
1. N.S.F. and Returned Cheques	User Fee By-Law.	15.00	15.00	Exempt	15.00	0.00%
2. Set-Up & Credit Check Fee for Billable Waste Disposal Customers	"	30.00	30.00	2.10	32.10	0.00%
Division: Local Improvements						
3. Local Improvement Status Certificate	User Fee By-Law.	22.00	22.00	Exempt	22.00	0.00%

Schedule "3"

FUNCTION: PROTECTION TO PERSONS AND PROPERTY

Department: Police

Service		By–Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
1. General Occurrence and Sale of Accident Reports		User Fee By–Law.	28.04	28.04	1.96	30.00	0.00%
2. Visa/Security Clearances		"	20.00	40.00	Exempt	40.00	100.00%
3. Firearm Permits	1	"	50.00	50.00	Exempt	50.00	0.00%
4. Identification Services		"					
– Photos			10.28	10.28	0.72	11.00	0.00%
– Video Tapes			74.77	74.77	5.23	80.00	0.00%
– Audio Tapes			46.73	46.73	3.27	50.00	0.00%

Notes:

1. User Fee for the Firearm Certificate is regulated by the Federal Government. The Police Services portion is yet to be determined.

Schedule "4"

UNCTION: TRANSPORTATION SERVICES

Department: Roads

Service		By–Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
Division: Technical Services							
1. MAPS		User Fee By–Law.					
– 1" = 2 miles			5.61	5.61	0.39	6.00	0.00%
– 1" = 1,000 feet			7.48	7.48	0.52	8.00	0.00%
– 24" x 36" Print			0.37/sq ft	0.37/sq ft	0.03	.40/sq ft	0.00%
2. Regional Specification Book		"	26.17	26.17	1.83	28.00	0.00%
3. Contract Documents:		"					
– Normal (per set)			25.23	25.23	1.77	27.00	0.00%
– Major	1		Varies	Varies	Taxable	Varies	0.00%
Division: Maintenance							
4. Culvert Installation – Regional Roads outside of Hamilton	2	"	1,575.70	1,575.70	110.30	1,686.00	0.00%
5. Culvert Installation – Inspection Only		"	35.51	35.51	2.49	38.00	0.00%
Division: Programming & Development							
Programming							
Passive Encroachment on Road Allowance		User Fee By–Law.					
(A) Initial Fee (Processing & Registration)			158.00	158.00	Exempt	158.00	0.00%
(B) Annual Fee		"					
– Landscaping (Area > 100 m2)			31.00	31.00	Exempt	31.00	0.00%
– Overhead							
Overhanging signs, Fire Escapes, Canopies etc							
– as a percent of Market Value			10%	10%	Exempt	10%	0.00%
– Minimum			31.00	31.00	Exempt	31.00	0.00%

Notes:

1. The fee for this service cannot be broken down as it depends on the individual package.
2. Deposit is required first. Actual Recovery is equal to actual job cost.

FUNCTION: TRANSPORTATION SERVICES

Department: Roads

Service	By–Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
7. Active Encroachments on Road Allowances	User Fee					
(A) Initial Fee (Processing & Registration)	By–Law.	235.51	235.51	16.49	252.00	0.00%
(B) Annual Fee	"					
Blvd. Parking Fees (sq.ft/yr)						
– Downtown		0.31	0.31	0.02	0.33	0.00%
– Commercial		0.26	0.26	0.02	0.28	0.00%
– Industrial		0.21	0.21	0.01	0.22	0.00%
Patio Cafes – Seasonal Fee		958.00 initial fee 6/12 of 10% market value	958.00 initial fee 6/12 of 10% market value	Exempt	958.00 initial fee 6/12 of 10% market value	0.00% 0.00%
Areaways (percent of Market Value)		10% of 50%	10% of 50%	Exempt	10% of 50%	0.00%
(C) Utility Corridors for Services, Pipes & Pedestrians	"					
Overhead						
– Pedestrian (percent of Market Value)		10%	10%	Exempt	10%	0.00%
– Pipe (percent of Market Value)		10%	10%	Exempt	10%	0.00%
Underground (percent of Market Value)		10% of 50%	10% of 50%	Exempt	10% of 50%	0.00
(D) Other	"					
Billboards not on Road Allowance – per poster panel per year (percent of Gross Revenue)		9%	9%	Exempt	9%	0.00%
Fee Per Bulletin Year (percent of Gross Revenue)		9%	9%	Exempt	9%	0.00%
Benches (Annual Fee/Bench)		56.00	56.00	Exempt	56.00	0.00%
Wheel Chair Ramps (/Year)		15.00	15.00	Exempt	15.00	0.00%
Newspaper Boxes (Annual Fee/Box)		15.00	15.00	Exempt	15.00	0.00%
Telephone Kiosks Annual Fee (percent of Gross Revenue)		11%	11%	Exempt	11%	0.00%

Notes:

Market values are obtained from the City of Hamilton Real Estate Office.

FUNCTION: TRANSPORTATION SERVICES

Department: Roads

Service		By–Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
8. Permanent Road Closure Application		User Fee By–Law.	616.00	616.00	Exempt	616.00	0.00%
9. Inquiries Regarding Status of Engineering Agreement		User Fee By–Law.					
– With field investigation required			46.00	46.00	Exempt	46.00	0.00%
– Without field investigation			25.00	25.00	Exempt	25.00	0.00%
10. Status of Inquiry Resulting in a Discharge of Agreement		"	85.00	85.00	Exempt	85.00	0.00%
11. Discharge of Agreements (Road Allowance)	3	"	131.00	131.00	Exempt	131.00	0.00%
12. Repair or Replace Regional Property on Regional Roads	4	"	cost + 7% overhead	cost + 7% overhead	Exempt	cost + 7% overhead	0.00%
13. Pavement Cuts and Road Restoration		"	price per contract +15% overhead	price per contract +15% overhead	Taxable	as calculated	0.00%
Division: Predesign and Special Projects							
14. Maps (each)	5	"	0.93	0.93	0.07	1.00	0.00%
15. Plans (sq. ft)		"	0.25	0.25	0.02	0.27	0.00%
16. Photocopies		"					
– First Page			1.00	1.00	0.07	1.07	0.00%
– Additional Pages			0.25	0.25	0.02	0.27	0.00%

Notes:

3. The fee for Discharge of Agreements is equal to the sum of Inquiries Regarding Status of Engineering Agreement and Status of Inquiry resulting in Discharge of Agreement.
4. Cost includes labour, materials and equipment.
5. Only charged on quantities in excess of five.

Schedule "5"

FUNCTION: TRANSPORTATION SERVICES

Department: Transit

Service	By–Law	Existing Fee (Excl. GST)	1996 Fee	PST & GST	Total Fee	1996/95 Fee % Increase
1. Garage Charges/Labour – Minimum .5 hours (per hour)	User Fee By–Law.	48.00	48.00	7.20	55.20	0.00%
2. Overtime Labour (per hour)	"	60.00	60.00	9.00	69.00	0.00%
3. Parts & Material	"	Cost + 20%	Cost + 20%	7% of Total Cost	Cost + 20%	0.00%
4. Diesel Fuel (per litre)	"	0.55	0.55	0.04	0.63	0.00%
5. Engine Oil (per litre)	"	1.10	1.10	0.17	1.27	0.00%
6. Transmission Oil (per litre)	"	1.25	1.35	0.20	1.55	8.00%
7. Differential Oil (per litre)	"	1.80	1.90	0.29	2.18	5.56%
8. Power Steering Fluid (per can)	"	3.30	3.30	0.49	3.79	0.00%
9. Antifreeze (per litre)	"	1.35	1.90	0.29	2.18	40.74%
10. Windshield Washer Fluid (per litre)	"	0.95	0.95	0.14	1.09	0.00%

Notes:

Fees based on 100% cost recovery.

Schedule "6"

UNCTION: ENVIRONMENTAL SERVICES

Department: Regional Laboratories

Service		By–Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
Routine Tests							
1. pH Test		User Fee	8.41	8.41	0.59	9.00	0.00%
Discount fee for four or more		By–Law.	N/A	7.48	0.52	8.00	N/A
2. Ammonia		"	17.76	17.76	1.24	19.00	0.00%
Discount fee for four or more			N/A	14.49	1.01	15.50	N/A
3. TKN		"	31.78	31.78	2.22	34.00	0.00%
Discount fee for four or more			N/A	26.17	1.83	28.00	N/A
4. Nitrate		"	17.76	17.76	1.24	19.00	0.00%
Discount fee for four or more			N/A	15.89	1.11	17.00	N/A
5. Nitrite		"	17.76	17.76	1.24	19.00	0.00%
Discount fee for four or more			N/A	15.89	1.11	17.00	N/A
6. Phosphorous (total)	1	"	29.91	27.10	1.90	29.00	–9.39%
Discount fee for four or more			N/A	21.96	1.54	23.50	N/A
7. Conductivity	2	"	7.48	8.41	0.59	9.00	12.43%
8. Turbidity	2	"	7.48	8.41	0.59	9.00	12.43%
9. TSS		"	17.76	17.76	1.24	19.00	0.00%
Discount fee for four or more			N/A	14.49	1.01	15.50	N/A
10. VSS		"	17.76	17.76	1.24	19.00	0.00%
Discount fee for four or more			N/A	14.49	1.01	15.50	N/A
11. COD		"	33.64	33.64	2.36	36.00	0.00%
Discount fee for four or more			N/A	27.00	1.90	29.00	N/A
12. BOD		"	33.64	33.64	2.36	36.00	0.00%
Discount fee for four or more			N/A	29.00	2.04	31.00	N/A
13. Phenol		"	41.12	41.12	2.88	44.00	0.00%
Discount fee for four or more			N/A	38.32	2.68	41.00	N/A
14. Cyanide	3	"	49.53	86.92	6.08	93.00	75.49%
15. Sulphide	4	"	35.51	DELETE		DELETE	N/A
16. Oil & Grease (total)	5	"	49.53	68.22	4.78	73.00	37.73%
17. Mineral Oil	4	"	55.14	DELETE		DELETE	N/A
18. Bacteriological Counts	6	"	35.51	DELETE		DELETE	N/A

1. The fee has been set at a rate that will compete with other commercial labratories.
2. These tests were new in 1995 and require updating in 1996 to fully recover costs.
3. Increase due to increased QA/QC requirements and low volumes. Fee set to fully recover costs.
4. Deleted in 1996 as not routinely offered.
5. Oil and Grease costs increased due to quality control costs. Method is under continuous optimization to decrease costs.
6. Fee replaced with items #24 – #28 of this schedule.

FUNCTION: ENVIRONMENTAL SERVICES

Department: Regional Laboratories

Service		By-Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
19. Chlorophyl	7	"	35.51	DELETE		DELETE	N/A
20. Asbestos	7	"	35.51	DELETE		DELETE	N/A
21. Leachate Bacteriology		"	103.74	103.74	7.26	111.00	0.00%
22. Routine determinations not listed		"	17.76	17.76	1.24	19.00	0.00%
NEW FEES – Routine Tests							
23. Oil and Grease (Total) (with Freon)		"	N/A	81.31	5.69	87.00	N/A
24. Total Coli		"	N/A	17.76	1.24	19.00	N/A
Discount fee for four or more			N/A	15.89	1.11	17.00	N/A
25. Fecal Coli		"	N/A	17.76	1.24	19.00	N/A
Discount fee for four or more			N/A	15.89	1.11	17.00	N/A
26. TPC		"	N/A	17.76	1.24	19.00	N/A
Discount fee for four or more			N/A	15.89	1.11	17.00	N/A
27. PA		"	N/A	17.76	1.24	19.00	N/A
Discount fee for four or more			N/A	14.02	0.98	15.00	N/A
28. Identification		"	N/A	17.76	1.24	19.00	N/A
Discount fee for four or more			N/A	15.89	1.11	17.00	N/A
Metals							
29. Hydride Generation		"	28.04	28.04	1.96	30.00	0.00%
Discount fee for four or more			N/A	21.96	1.54	23.50	N/A
30. Flame		"	14.95	14.95	1.05	16.00	0.00%
Discount fee for four or more			N/A	12.15	0.85	13.00	N/A
31. Graphite Furnace		"	25.23	25.23	1.77	27.00	0.00%
Discount fee for four or more			N/A	20.09	1.41	21.50	N/A
NEW FEES – Metals							
32. Mercury		"	N/A	37.38	2.62	40.00	N/A
Discount fee for four or more			N/A	30.84	2.16	33.00	N/A

Notes:

7. These fees are not routinely offered and will be deleted.

Schedule "6" cont'd

FUNCTION: ENVIRONMENTAL SERVICES

Department: Regional Laboratories

Service		By-Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
Non-routine tests by:							
33. Technician (per hour)		User Fee By-Law.	54.67	54.67	3.83	58.50	0.00%
34. Technologist (per hour)		"	54.67	54.67	3.83	58.50	0.00%
35. Organic/Inorganic Chemist (per hour)		"	82.01	82.01	5.74	87.75	0.00%
36. Manager (per hour)		"	136.68	136.68	9.57	146.25	0.00%
Organics							
37. Semi – Volatiles – Full Scan Plus Base Neutral Targets		"	400.00	400.00	28.00	428.00	0.00%
Discount fee for four or more			N/A	359.81	25.19	385.00	N/A
38. Volatiles – Full Scan Plus Chlorinated & Aromatic Targets	8	"	274.77	210.28	14.72	225.00	–23.47%
Discount fee for four or more			N/A	189.72	13.28	203.00	N/A
39. Oil ID		"	131.78	131.78	9.22	141.00	0.00%
Discount fee for four or more			N/A	119.63	8.37	128.00	N/A
40. BTEX		"	112.15	112.15	7.85	120.00	0.00%
Discount fee for four or more			N/A	100.00	7.00	107.00	N/A
41. Trihalomethanes		"	95.33	95.33	6.67	102.00	0.00%
Discount fee for four or more			N/A	79.44	5.56	85.00	N/A
42. MISA 20	9	"	225.23	DELETE		DELETE	N/A
43. PCB		"	100.00	100.00	7.00	107.00	0.00%
Discount fee for four or more			N/A	89.72	6.28	96.00	N/A
44. Cold & Hot Extractable Hydrocarbons Plus BTEX		"	200.00	200.00	14.00	214.00	0.00%
Discount fee for four or more			N/A	189.72	13.28	203.00	N/A
45. Organochlorine Pesticides & PCB's	9	"	180.37	DELETE		DELETE	N/A
46. Organophosphorus Pesticides	9	"	180.37	DELETE		DELETE	N/A
47. Triazine Herbicides	9	"	180.37	DELETE		DELETE	N/A
48. Organic Vapour Monitor	9	"	100.00	100.00	7.00	107.00	0.00%
Discount fee for four or more			N/A	79.44	5.56	85.00	N/A
49. Fatty Acid Profile	9	"	150.47	DELETE		DELETE	N/A

8. The fee is fully cost recoverable and is set at a rate that will compete with other commercial labratories.

9. These tests have been deleted for 1996 due to inability to keep up capabilities QA/QC with restructured personnel.

Schedule "7"

FUNCTION: HEALTH SERVICES

Department: Health

Service		By–Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
Division: Healthy Growth & Development							
Contraceptives:		User Fee By–Law.					
1. IUD	1	"	15.00	DELETE		DELETE	N/A
2. Birth Control Pills (per pkg.)	2	"	5.00	4.00	Exempt	4.00	–20.00%
3. Canestin	2	"	14.00	12.00	Exempt	12.00	–14.29%
4. Contraceptive Foam	2	"	9.00	5.00	Exempt	5.00	–44.44%
5. Diaphragm	1	"	10.00	DELETE		DELETE	N/A
Prenatal:							
6. Nine week course (per Couple)		"	30.00	30.00	Exempt	30.00	0.00%
Division: Environmental Health							
7. Permit Fees – Private Sewer disposal systems under 4500L	3	"	125.00	200.00	Exempt	200.00	60.00%
8. Permit Fees – Private Sewer disposal systems over 4500L	3	"	300.00	500.00	Exempt	500.00	66.67%
9. Property Status Reports (Work Orders)		"	40.00	40.00	Exempt	40.00	0.00%
10. Rezoning By–Law & Official Plan Amendment – Inspection		"	40.00	40.00	Exempt	40.00	0.00%
11. Land Severance – Inspection		"	40.00	40.00	Exempt	40.00	0.00%
NEW FEES							
12. Copies of Certificate of Approval	4	"	N/A	15.00	Exempt	15.00	N/A
13. Migrant Farm Worker Housing	5	"	N/A	75.00	Exempt	75.00	N/A
14. Disinterment Inspections	6	"	N/A	85.00	Exempt	85.00	N/A
15. Funeral Home License	7	"	N/A	50.00	Exempt	50.00	N/A
16. Building Permit (Rvw Plan/Insp.)	8	"	N/A	10.00	Exempt	10.00	N/A

Notes:

1. No longer issued by Regional Clinics.
2. To meet lower current market costs.
3. A detailed review was conducted in 1995. The fee has been increased to fully recover costs.
4. Homeowners on private sewage disposal systems request copies of the original certificate of approval prior to undertaking landscaping activities or renovations. Fee based on 100% cost recovery.
5. Inspection of housing, analysis of drinking water. This is not funded by Ministry of Health.
6. Provide public health inspection during disinterment.
7. Ministry of Consumer & Corporate Affairs requires funeral homes to be licensed annually.
8. To ensure planned construction will not adversely affect the private sewage disposal system.

Schedule "8"

FUNCTION: SOCIAL AND FAMILY SERVICES

Department: Social Services

Service		By–Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
Division: Administration							
1. Subscription Rates Policy Manual		User Fee By–Law.	15.00	15.00	Exempt	15.00	0.00%
2. Amendments to Policy		"	10.00	10.00	Exempt	10.00	0.00%
Division: Macassa Lodge							
3. Diner's Club		"	3.75	3.75	Exempt	3.75	0.00%
4. Day Program – all day		"	11.00	11.50	Exempt	11.50	4.55%
5. Meals–on–Wheels	1	"	5.05	5.05	Exempt	5.05	0.00%
Division: Wentworth Lodge							
6. Meals–on–Wheels	1	"	4.30	4.30	Exempt	4.30	0.00%
Division: Helping Hands							
7. One worker – Minimum 1 hour , (per hour)		"	7.30	7.30	Exempt	7.30	0.00%
8. Two workers – Minimum 1 hour, (per hour)		"	10.00	10.00	Exempt	10.00	0.00%
9. Crew – Minimum 1 hour, (per hour)		"	15.00	15.00	Exempt	15.00	0.00%
10. Painting – Minimum 1 hour, (per hour)		"	15.00	15.00	Exempt	15.00	0.00%
11. Shampooing – Minimum 1 hour, (per hour)		"	11.00	11.00	Exempt	11.00	0.00%

Notes:

1. Meals–on–Wheels fees differ between the two Lodges. This is a result of different agencies providing the service, volume differences and the associated staff complement.

Schedule "9"

FUNCTION: ECONOMIC DEVELOPMENT AND PLANNING

Department: Planning and Development

Service		By–Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
Division: Administration							
1. Map/Publication Sales Fees		User Fee By–Law.	100% Cost Recovery	100% Cost Recovery	Taxable	100% Cost Recovery	0.00%
2. Data Base Information		"	"	"	Taxable	"	0.00%

Schedule "10"

FUNCTION: ECONOMIC DEVELOPMENT AND PLANNING

Department: Economic Development

Service		By–Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
1. Photocopy Service		User Fee By–Law.					
– Departmental Documents							
– First page			1.00	1.00	0.07	1.07	0.00%
– Additional pages			0.25	0.25	0.02	0.27	0.00%
2. Business Development – Community Profile	1	"	14.95	14.95	1.05	16.00	0.00%
3. Business Development – Data Base Sales	2		Varies	Varies	Taxable	Varies	0.00%

Notes:

1. A report containing statistics and information on the Hamilton–Wentworth Region.
2. This fee is for the sale of database information pertaining to Economic Development in Hamilton–Wentworth compiled by an external agency. The price varies depending on which components are purchased. The price will range from $15.00 to $250.00.

Schedule "11A"

DEVELOPMENT: MISCELLANEOUS

Department: Finance, Roads, Planning

Service		By–Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
FINANCE: DEVELOPMENT							
1. Best Efforts – Provision of Regional Subdivision/Service Agreement		User Fee By–Law.	500.00	500.00	Exempt	500.00	0.00%
2. Partial Discharge of Payment Agreement (per lot)		"	10.00	10.00	Exempt	10.00	0.00%
3. Subdivision Compliance Letter – Financial Security & Development Charges Inquiry		"	22.00	22.00	Exempt	22.00	0.00%
4. Development Charges Payment Agreement Fees		"					
– Corporate			500.00	500.00	Exempt	500.00	0.00%
– Single Dwelling – Non Corporate			200.00	200.00	Exempt	200.00	0.00%
ROADS: DEVELOPMENT							
5. Discharge of Subdivision Agreement	1	"	100.00	100.00	Exempt	100.00	0.00%
6. Set back Permit	2	"	1.00	1.00	Exempt	1.00	0.00%
7. Minor Revision to Subdivision Agreement		"	122.00	122.00	Exempt	122.00	0.00%
8. Major Alteration to Subdivision Agreement			293.00	293.00	Exempt	293.00	0.00%
9. Resubmission of Engineering drawings for review and approval (per page)		"	82.00	82.00	Exempt	82.00	0.00%
10. Subdivision Compliance Letter – Roads Inquiry			23.00	23.00	Exempt	23.00	0.00%
PLANNING: DEVELOPMENT							
11. Land Division Consent Fee			760.00	800.00	Exempt	800.00	5.26%
12. Regional Official Plan Amendments			3,975.00	4,000.00	Exempt	4,000.00	0.63%
13. Regional Official Plan Amendment Revisions		"	250.00	250.00	Exempt	250.00	0.00%
14. Street Re–Naming – Processing of applications to rename roads.			3,775.00	3,800.00	Exempt	3,800.00	0.66%
15. Land Division Consent Application Re–Circulation		"	100.00	100.00	Exempt	100.00	0.00%
16. Land Division Deed Certification		"	100.00	100.00	Exempt	100.00	0.00%
17. Land Division Consent Appeals	3		250.00	300.00	Exempt	300.00	20.00%
18. Local Official Plan Amendments Processing	4		250.00	400.00	Exempt	400.00	60.00%
19. Administration Fee for All Files Over 5 Years Old	5	"	100.00	200.00	14.00	214.00	100.00%

Notes:

1. Actual fee charged by Land Registry Office.
2. The fee for this service does not cover the costs associated with providing the service but this service must be provided at this cost as specified in the Regional Road Setback By–law #2613 passed by the County in 1962.
3. Process Land Division Consent appeals under the Planning Act. This fee is refundable if no appeal of LDC decision is requested.
4. Costs will be monitored with the objective of full cost recovery over a 2–3 year phase–in.
5. Administration Fee for maintaining subdivision applications for more than five years with little or no activity. These applications need to be filed, updated, reviewed for monthly, quarterly and annual reports. Increase due to 100% cost recovery

Schedule "11B"

DEVELOPMENT: SUBDIVISION PROCESSING FEE

Department: Finance, Roads, Planning

Service		By–Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
STAGE 1 – Payable upon application for Draft Approval							
1. Application & Circulation – Planning		User Fee	500.00	700.00	Exempt	700.00	40.00%
* Additional Costs/Unit	1	By–law	20/Lot	25/Lot	Exempt	25/Lot	25.00%
* Additional Costs/Unit	1		100/Block	150/Block	Exempt	150/Block	50.00%
* Revision Fee			230.00	500.00	Exempt	500.00	117.39%
2. Draft Plan Review – Roads			725.00	725.00	Exempt	725.00	0.00%
* Revision Fee	2		300.00	300.00	Exempt	300.00	0.00%
3. Draft Approval – Planning		"	500.00	500.00	Exempt	500.00	0.00%
* Revision Fee			255.00	500.00	Exempt	500.00	96.08%
* Extensions – NEW	3		N/A	300.00	Exempt	300.00	N/A
4. Referral of Plans of Subdivisions to O.M.B. – NEW	4		N/A	400.00	Exempt	400.00	N/A
STAGE 2 – Payable upon submission of Engineering plans for each phase of development.							
1. Plan Review, Approvals, Schedules, Submission, Report to Council, Subdivision Agreement & Inhibiting Order Preparation – Roads		"	3,000.00	3,000.00	Exempt	3,000.00	0.00%
* Additional Cost/Unit			20/Lot	20/Lot	Exempt	20/Lot	0.00%
* Revision Fee	5		82.00	82.00	Exempt	82.00	0.00%
2. Final Approval & Registration – Planning	6	"	400.00	700.00	Exempt	700.00	75.00%
STAGE 3 – Payable upon execution of Agreement for each phase of development.							
1. Pre–Construction Meeting, Plan Circulation, Construction Notification, Review & Supervision, Maintenance Admin., Release Letters of Credit – Roads		"	2,000.00	2,000.00	Exempt	2,000.00	0.00%
* Additional Cost – 1% Construction Cost of Services Installed under Regional Subdivision Agreement							
* Revision Fee	7		250.00	250.00	Exempt	250.00	0.00%
2. Receipt & Maintenance of Securities, Invoicing, Respond to Inquiries, Collection of Outstanding Receivables – Finance		"	700.00	700.00	Exempt	700.00	0.00%
* Additional Cost/Unit			5/Lot or Block	5/Lot or Block	Exempt	5/Lot or Block	0.00%

Note: The increases are related to 100% cost recovery.

1. Maximum of 100 for lots, @ $25/Unit and/or 10 Hectares for blocks @ $150/Block.
2. Major revisions only.
3. Pre–1983 draft approvals lapse periodically and must be extended. Fee for process and circulation. Post–1995 files may have lapsing provision.
4. The processing of referral requests for plans of subdivision to the O.M.B. for resolution. Staff will "package" and submit planning documents to the O.M.B. to assist the Board with its deliberation and consideration of the Planning merits of the proposal.
5. This fixed cost includes 3 submissions of engineering drawings. Beyond this, charges will be assessed based on existing user fees in the amount of $82 per drawing, $122 for minor revisions to schedules/agreements, and $293 for major revisions.
6. Stage 2 and Final Approval and Registrations including all phases of a Draft Plan of Subdivision shall be subject to a $700 processing fee.
7. The fixed cost includes 2 inspections. Beyond this, the charge is $250/inspection.

Schedule "11C"

DEVELOPMENT: SUBDIVISION PROCESSING FEE
REDUCTIONS/ADDITIONS
Department: Roads, Health

Service	By–Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
STAGE 2						
Roads						
1. Agreement Required, No Sanitary or Storm Sewers	User Fee	540.00	540.00	Exempt	540.00	0.00%
* % Reduction	By–law	18%	18%			
2. Agreement Required, No Sewers, Water Only		960.00	960.00	Exempt	960.00	0.00%
* % Reduction		32%	32%			
3. Agreement required, No Sewers, No Water	"	2,040.00	2,040.00	Exempt	2,040.00	0.00%
* % Reduction		68%	68%			
4. No agreement, Cash Payment, Easement/Transfers		2,250.00	2,250.00	Exempt	2,250.00	0.00%
* % Reduction		75%	75%			
5. No agreement, No Cash, No Easement Etc.		2,640.00	2,640.00	Exempt	2,640.00	0.00%
* % Reduction		88%	88%			
Health						
6. Public Health Inspection in Rural Areas with no Municipal Services		50/Lot or Block	50/Lot or Block	Exempt	50/Lot or Block	0.00%

Schedule "11D"

DEVELOPMENT: CONDOMINIUM PROCESSING FEE

Department: Roads, Planning

Service		By–Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
STAGE 1 – Pymt upon application for Draft Approval							
1. Application & Circulation – Planning		User Fee	400.00	500.00	Exempt	500.00	25.00%
* Additional Cost/unit	1	By–law	20.00	25.00	Exempt	25.00	25.00%
* Revision Fee			180.00	250.00	Exempt	250.00	38.89%
2. Engineering Review – Roads			250.00	250.00	Exempt	250.00	0.00%
* Revisions			210.00	210.00	Exempt	210.00	0.00%
3. Draft Approval – Planning		"	350.00	500.00	Exempt	500.00	42.86%
STAGE 2 – Payment upon Submission of the Plan Condominium							
1. Final Approval & Registration or Referral – Planning		"	250.00	500.00	Exempt	500.00	100.00%

Note: The increases are related to 100% cost recovery.

Maximum of 40 developable units @ $25/unit.

Schedule "11E"

DEVELOPMENT: SERVICE AGREEMENT PROCESSING FEE

Department: Finance, Roads

Service	By–Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
STAGE 2						
1. Plan Review, Report to Council, Agreement Preparation – Roads	User Fee By–law					
* No Services Installed		700 + $20/Lot or Blk	700 + $20/Lot or Blk	Exempt	VARIES	0.00%
* Minor Work Installed		1,400 + $20/Lot or Blk	1,400 + $20/Lot or Blk	Exempt	VARIES	0.00%
* Major Work Installed		2,100 + $20/Lot or Blk	2,100 + $20/Lot or Blk	Exempt	VARIES	0.00%
STAGE 3						
1. Circulation of Agreements, Preconstruction Reviews, Release Letter of Credit – Roads	"					
* Minor Work Installed		1,300 + 1% CC	1,300 + 1% CC	Exempt	VARIES	0.00%
* Major Work Installed		1,500 + 1% CC	1,500 + 1% CC	Exempt	VARIES	0.00%
2. Receipt & Maintenance of Securities, Invoicing, Respond to Inquiries, Collection of Outstanding Receivables – Finance	"					
* Minor Work Installed		700 + $5/Lot or Blk	700 + $5/Lot or Blk	Exempt	VARIES	0.00%
* Major Work Installed		700 + $5/Lot or Blk	700 + $5/Lot or Blk	Exempt	VARIES	0.00%

Revision Fees shall apply to Service Agreements in the same manner as those set out in Schedule "14B".

Reductions to Service Agreement Processing fees shall apply in the same manner as those set in Items 1 & 2 of Schedule "14C" only for Agreements with major/minor works to be installed

CC = Construction Costs for Installation of Regional Services.

Schedule "11F"

EXEMPTION FROM PART–LOT CONTROL

Department: Planning

Service		By–Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
STAGE 1							
1. Review Request, Prepare Recommendation, Commissioner Consideration & Decision Notification – Planning	1	User Fee By–law	100.00	200.00	Exempt	200.00	100.00%

FEES PAYABLE:

1. Upon Application for Exemption. Increase based on 100% cost recovery.

Schedule "11G"

DEVELOPMENT PROCESSING REFUND POLICY

Department: Planning

Service		By–Law	Existing Fee (Excl. GST)	1996 Fee	GST	Total Fee	1996/95 Fee % Increase
STAGE 0							
1. Application has not been circulated – Planning	1	User Fee By–law	All fees paid less $50.00	VARIES	Exempt	VARIES	N/A

1. Fee will vary. It is based on full cost recovery for amount of work incurred to point of notice by applicant.

Authority: Item 18, Finance Committee Report 11-94
CM: December 20, 1994 (FIN 94-128)

BILL NO. 2402

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

By Law No. R95-045

A BY-LAW TO ESTABLISH 1995 USER FEES AND CHARGES FOR SERVICES PROVIDED BY THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

WHEREAS The Regional Municipality of Hamilton-Wentworth provides certain services to the public, the area municipalities and to various government and outside agencies;

AND WHEREAS Regional Council has determined that, wherever feasible, the total cost of any such services provided by the Regional Municipality of Hamilton-Wentworth shall be recovered by the corporation;

AND WHEREAS ON December 20, 1994, the Council of the Regional Municipality of Hamilton-Wentworth did approve Item No. 18 of the Finance Committee Report 11-94 which authorized the 1995 user fees effective January 1, 1995;

AND WHEREAS ON December 20, 1994, the Council of the Regional Municipality of Hamilton-Wentworth authorized that the appropriate Regional By-Laws be changed to reflect the 1995 user fees;

AND WHEREAS pursuant to Section 5 of the Regional Municipality of Hamilton-Wentworth Act R.S.O. 1980, Chapter 437, as amended, the powers of Regional Council shall be exercised by By-law:

NOW THEREFORE THE COUNCIL OF THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH ENACTS AS FOLLOWS:

1. THAT the 1995 user fees and charges as specified in Column 3, entitled "1995 Fee" of Schedules 1-11, attached to this By-law, be charged by the Regional Municipality of Hamilton-Wentworth for those services provided by the Regional Municipality, as specified in column 1, entitled "Service", of Schedules 1-11 to this By-law.

2. THAT Schedules 1-11 attached to this By-Law forms part of this By-law.

3. THAT this By-law shall come into force and take effect as of January 1st, 1995.

4. THAT Regional By-law R94-044 is hereby repealed.

5. THAT Regional By-law R93-138 is hereby repealed.

PASSED AND ENACTED THIS 18th DAY OF April, 1995.

Regional Chairman

Regional Clerk

Approved
as to form
Legal
Services

Schedule "1"

SECTION: GENERAL GOVERNMENT SERVICES

Department: Clerks

Service	By–Law	Existing Fee (Excl. GST)	1995 Fee	GST	Total Fee	1995/94 Fee % Increase
Subscription Rates:						
1. Council Agenda	User Fee By–Law.	140.19	121.50	8.51	130.00	–13.33%
2. Committee Agendas	"					
– Administrative Services		73.83	82.24	5.76	88.00	11.39%
– Economic Development & Planning		142.99	122.43	8.57	131.00	–14.38%
– Environmental Services		94.39	108.41	7.59	116.00	14.85%
– Finance		107.48	95.33	6.67	102.00	–11.30%
– Health and Social Services		193.46	196.26	13.74	210.00	1.45%
– Transportation Services		142.99	135.51	9.49	145.00	–5.23%
– Other		53.27	55.14	3.86	59.00	3.51%
3. Agenda Pages Only	"					
– Administrative Services		18.69	18.69	1.31	20.00	0.00%
– Economic Development & Planning		20.56	20.56	1.44	22.00	0.00%
– Environmental Services		21.50	21.50	1.51	23.00	0.00%
– Finance		19.63	19.63	1.37	21.00	0.00%
– Health and Social Services		36.45	37.38	2.62	40.00	2.55%
– Transportation Services		28.04	28.04	1.96	30.00	0.00%
– Other		10.28	10.28	0.72	11.00	0.00%
4. Committee Report Only	"					
– Administrative Services		18.69	18.69	1.31	20.00	0.00%
– Economic Development & Planning		21.50	21.50	1.51	23.00	0.00%
– Environmental Services		22.43	22.43	1.57	24.00	0.00%
– Finance		22.43	22.43	1.57	24.00	0.00%
– Health and Social Services		42.06	42.06	2.94	45.00	0.00%
– Transportation Services		40.19	40.19	2.81	43.00	0.00%
– Other		10.28	10.28	0.72	11.00	0.00%
5. By–law Reproduction	"					
– Sewer #R79–172		6.54	7.48	0.52	8.00	14.37%
– Water #R84–026		8.41	8.41	0.59	9.00	0.00%
– Traffic #R89–038		16.82	18.69	1.31	20.00	11.12%
– Council Procedural #R91–123		1.87	1.87	0.13	2.00	0.00%
– Store Hours #R79–202		0.93	0.93	0.07	1.00	0.00%
– Roads #R77–109		2.80	2.80	0.20	3.00	0.00%
– Official Plan #R94–053		37.38	9.35	0.65	10.00	–74.99%
– Records Retention #R82–088		1.87	1.87	0.13	2.00	0.00%
– Solid Waste #R80–098		2.80	2.80	0.20	3.00	0.00%
– Trades Licensing #R88–136		3.74	3.74	0.26	4.00	0.00%
– Development Charges #R94–064		1.87	1.87	0.13	2.00	0.00%

Notes:

Schedule is based on 100% cost recovery.

Schedule "1" cont'd

1 CTION: GENERAL GOVERNMENT SERVICES

Department: Clerks

Service		By–Law	Existing Fee (Excl. GST)	1995 Fee	GST	Total Fee	1995/94 Fee % Increase
6. Photocopying Material		User Fee By–Law.					
– First Page			1.00	1.00	0.07	1.07	0.00%
– Additional Pages			0.25	0.25	0.02	0.27	0.00%
7. Corporate Policy Manual		"	20.56	20.56	1.44	22.00	0.00%
8. Witness Documents	1	"	10.00	10.00	Exempt	10.00	N/A

Notes:

GST is only charged to external parties.

1. This fee is charged to any individuals who request a notarized copy of documents. Covered under the Commissioner of Oaths Act.

Schedule "2"

I[illegible]CTION: GENERAL GOVERNMENT SERVICES

Department: Finance

Service	By–Law	Existing Fee (Excl. GST)	Proposed Fee	GST	Total Fee	1995/94 Fee % Increase
Division: General Revenues						
1. N.S.F. and Returned Cheques	User Fee By–Law.	15.00	15.00	Exempt	15.00	0.00%
2. Set–Up & Credit Check Fee for Billable Waste Disposal Customers	"	30.00	30.00	2.10	32.10	0.00%
Division: Local Improvements						
3. Local Improvement Status Certificate	User Fee By–Law.	22.00	22.00	Exempt	22.00	0.00%

Schedule "3"

F[illegible]CTION: PROTECTION TO PERSONS AND PROPERTY

Department: Police

Service		By–Law	Existing Fee (Excl. GST)	1995 Fee	GST	Total Fee	1995/94 Fee % Increase
1. General Occurrence and Sale of Accident Reports		User Fee By–Law.	28.04	28.04	1.96	30.00	0.00%
2. Visa/Security Clearances		"	20.00	20.00	Exempt	20.00	0.00%
3. Firearm Permits	1	"	50.00	50.00	Exempt	50.00	0.00%
4. Identification Services		"					
– Photos			10.28	10.28	0.72	11.00	0.00%
– Video Tapes			74.77	74.77	5.23	80.00	0.00%
– Audio Tapes			46.73	46.73	3.27	50.00	0.00%

Notes:

1. User Fee for the Firearm Certificate is regulated by the Federal Government. The Police Services portion is yet to be determined.

Schedule "4"

NCTION: TRANSPORTATION SERVICES

Department: Roads

Service		By–Law	Existing Fee (Excl. GST)	1995 Fee	GST	Total Fee	1995/94 Fee % Increase
Division: Technical Services							
1. MAPS		User Fee					
– 1" = 2 miles		By–Law.	5.61	5.61	0.39	6.00	0.00%
– 1" = 1,000 feet			7.48	7.48	0.52	8.00	0.00%
– 24" x 36" Print			0.37/sq ft	0.37/sq ft	0.03	.40/sq ft	N/A
2. Regional Specification Book	1	"	50.47	26.17	1.83	28.00	–48.15%
3. Contract Documents:		"					
– Normal (per set)			25.23	25.23	1.77	27.00	0.00%
– Major	2		Varies	Varies	Taxable	Varies	0.00%
Division: Maintenance							
4. Culvert Installation – Regional Roads outside of Hamilton	3	"	1,575.70	1,575.70	110.30	1,686.00	0.00%
5. Culvert Installation – Inspection Only		"	35.51	35.51	2.49	38.00	0.00%
Division: Programming & Development							
Programming							
6. Passive Encroachment on Road Allowance		User Fee By–Law.					
(A) Initial Fee (Processing & Registration)			158.00	158.00	Exempt	158.00	0.00%
(B) Annual Fee		"					
– Landscaping (Area > 100 m2)			31.00	31.00	Exempt	31.00	0.00%
– Overhead							
Overhanging signs, Fire Escapes, Canopies etc							
– as a percent of Market Value			10%	10%	Exempt	10%	0.00%
– Minimum			31.00	31.00	Exempt	31.00	0.00%

Notes:

1. In 1994 Specification Books A&B were sold as a set for $50.47. In 1995 the Regional Specification Book is 1 book.
2. The fee for this service cannot be broken down as it depends on the individual package.
3. Deposit is required first. Actual Recovery is equal to actual job cost.

Schedule "4" cont'd

FUNCTION: TRANSPORTATION SERVICES

Department: Roads

Service	By–Law	Existing Fee (Excl. GST)	1995 Fee	GST	Total Fee	1995/94 Fee % Increase
7. Active Encroachments on Road Allowances	User Fee					
(A) Initial Fee (Processing & Registration)	By–Law.	235.51	235.51	16.49	252.00	0.00%
(B) Annual Fee	"					
Blvd. Parking Fees (sq.ft/yr)						
– Downtown		0.31	0.31	0.02	0.33	0.00%
– Commercial		0.26	0.26	0.02	0.28	0.00%
– Industrial		0.21	0.21	0.01	0.22	0.00%
Patio Cafes – Seasonal Fee		958.00 initial fee 6/12 of 10% market value	958.00 initial fee 6/12 of 10% market value	Exempt	958.00 initial fee 6/12 of 10% market value	0.00% 0.00%
Areaways (percent of Market Value)		10% of 50%	10% of 50%	Exempt	10% of 50%	0.00%
(C) Utility Corridors for Services, Pipes & Pedestrians	"					
Overhead						
– Pedestrian (percent of Market Value)		10%	10%	Exempt	10%	0.00%
– Pipe (percent of Market Value)		10%	10%	Exempt	10%	0.00%
Underground (percent of Market Value)		10% of 50%	10% of 50%	Exempt	10% of 50%	0.00%
(D) Other	"					
Billboards not on Road Allowance – per poster panel per year (percent of Gross Revenue)		9%	9%	Exempt	9%	0.00%
Fee Per Bulletin Year (percent of Gross Revenue)		9%	9%	Exempt	9%	0.00%
Benches (Annual Fee/Bench)		56.00	56.00	Exempt	56.00	0.00%
Wheel Chair Ramps (/Year)		15.00	15.00	Exempt	15.00	0.00%
Newspaper Boxes (Annual Fee/Box)		15.00	15.00	Exempt	15.00	0.00%
Telephone Kiosks Annual Fee (percent of Gross Revenue)		11%	11%	Exempt	11%	0.00%

Notes:

Market values are obtained from the City of Hamilton Real Estate Office.

Schedule "4" cont'd

FUNCTION: TRANSPORTATION SERVICES

Department: Roads

Service		By–Law	Existing Fee (Excl. GST)	1995 Fee	GST	Total Fee	1995/94 Fee % Increase
8. Permanent Road Closure Application		User Fee By–Law.	616.00	616.00	Exempt	616.00	0.00%
9. Inquiries Regarding Status of Engineering Agreement		User Fee By–Law.					
– With field investigation required			46.00	46.00	Exempt	46.00	0.00%
– Without field investigation			25.00	25.00	Exempt	25.00	0.00%
10. Status of Inquiry Resulting in a Discharge of Agreement		"	85.00	85.00	Exempt	85.00	0.00%
11. Discharge of Agreements (Road Allowance)	4	"	131.00	131.00	Exempt	131.00	0.00%
12. Repair or Replace Regional Property on Regional Roads	5	"	cost + 7% overhead	cost + 7% overhead	Exempt	cost + 7% overhead	0.00%
13. Pavement Cuts and Road Restoration		"	price per contract +15% overhead	price per contract +15% overhead	Taxable	as calculated	0.00%
Division: Predesign and Special Projects							
14. Maps (each)	6	"	0.93	0.93	0.07	1.00	0.00%
15. Plans (sq. ft)		"	0.25	0.25	0.02	0.27	0.00%
16. Photocopies		"					
– First Page			1.00	1.00	0.07	1.07	0.00%
– Additional Pages			0.25	0.25	0.02	0.27	0.00%

Notes:

4. The fee for Discharge of Agreements is equal to the sum of Inquiries Regarding Status of Engineering Agreement and Status of Inquiry resulting in Discharge of Agreement.
5. Cost includes labour, materials and equipment.
6. Only charged on quantities in excess of five.

Schedule "5"

FUNCTION: TRANSPORTATION SERVICES

Department: Transit

Service	By–Law	Existing Fee (Excl. GST)	1995 Fee	GST	Total Fee	1995/94 Fee % Increase
1. Garage Charges/Labour – Minimum .5 hours	User Fee By–Law.	48.00	48.00	3.36	51.36	0.00%
2. Overtime Labour (per hour)	"	60.00	60.00	4.20	64.20	0.00%
3. Parts & Material	"	Cost + 20%	Cost + 20%	7% of Total Cost	Cost + 20%	0.00%
4. Diesel Fuel (per litre)	"	0.55	0.55	0.04	0.59	0.00%
5. Engine Oil (per litre)	"	1.10	1.10	0.08	1.18	0.00%
6. Transmission Oil (per litre)	"	1.40	1.25	0.09	1.34	–10.71%
7. Differential Oil (per litre)	"	1.70	1.80	0.13	1.93	5.88%
8. Power Steering Fluid (per can)	"	2.95	3.30	0.23	3.53	11.86%
9. Antifreeze (per litre)	"	1.35	1.35	0.09	1.44	0.00%
10. Windshield Washer Fluid (per litre)	"	0.95	0.95	0.07	1.02	0.00%

Schedule "6"

I[illegible]CTION: ENVIRONMENTAL SERVICES

Department: Regional Laboratories

Service		By–Law	Existing Fee (Excl. GST)	1995 Fee	GST	Total Fee	1995/94 Fee % Increase
Routine Tests							
1. ph Test	1	User Fee By–Law.	7.48	8.41	0.59	9.00	12.43%
2. Ammonia		"	17.76	17.76	1.24	19.00	0.00%
3. TKN	1	"	24.30	31.78	2.22	34.00	30.78%
4. Nitrate/Nitrite		"	17.76	17.76	1.24	19.00	0.00%
5. Phosphorous (total)	1	"	20.56	29.91	2.09	32.00	45.48%
6. Conductivity		"	7.48	7.48	0.52	8.00	0.00%
7. Turbidity		"	7.48	7.48	0.52	8.00	N/A
8. TSS		"	17.76	17.76	1.24	19.00	0.00%
9. VSS		"	17.76	17.76	1.24	19.00	0.00%
10. COD		"	32.71	33.64	2.36	36.00	2.84%
11. BOD		"	32.71	33.64	2.36	36.00	2.84%
12. Phenol		"	40.19	41.12	2.88	44.00	2.31%
13. Cyanide		"	48.60	49.53	3.47	53.00	1.91%
14. Sulphide		"	34.58	35.51	2.49	38.00	2.69%
15. Oil & Grease (total)		"	48.60	49.53	3.47	53.00	1.91%
16. Mineral Oil		"	54.21	55.14	3.86	59.00	1.72%
17. Bacteriological Counts		"	34.58	35.51	2.49	38.00	2.69%
18. Chlorophyl		"	34.58	35.51	2.49	38.00	2.69%
19. Asbestos		"	34.58	35.51	2.49	38.00	2.69%
20. Leachate		"	101.87	103.74	7.26	111.00	1.84%
21. Routine determinations not listed		"	17.76	17.76	1.24	19.00	0.00%
Metals							
22. Hydride Generation		"	27.10	28.04	1.96	30.00	3.47%
23. Flame		"	14.95	14.95	1.05	16.00	0.00%
24. Graphite Furnace		"	24.30	25.23	1.77	27.00	3.83%

Notes:

1. The cost for these services are fully recovered in the 1995 user fee. The fees have been set at a rate that will compete with other commercial laboratories and will not undercut the private sector.

Where there are a number of samples, all requiring the same determinations, there may, in some cases be a reduction to the basic rate.

Schedule "6" cont'd

FUNCTION: ENVIRONMENTAL SERVICES

Department: Regional Laboratories

Service		By–Law	Existing Fee (Excl. GST)	1995 Fee	GST	Total Fee	1995/94 Fee % Increase
Non–routine tests by:							
25. Technician (per hour)		User Fee By–Law.	53.60	54.67	3.83	58.50	2.00%
26. Technologist (per hour)		"	53.60	54.67	3.83	58.50	2.00%
27. Organic/Inorganic Chemist (per hour)		"	80.40	82.01	5.74	87.75	2.00%
28. Manager (per hour)		"	134.00	136.68	9.57	146.25	2.00%
Organics							
29. Semi – Volatiles – Full Scan Plus Base Neutral Targets	2	"	642.99	400.00	28.00	428.00	–37.79%
30. Volatiles – Full Scan Plus Chlorinated & Aromatic Targets	3	"	200.00	274.77	19.23	294.00	N/A
31. Oil ID		"	128.97	131.78	9.22	141.00	2.18%
32. BTEX		"	110.28	112.15	7.85	120.00	1.70%
33. Trihalomethanes	4	"	105.61	95.33	6.67	102.00	–9.73%
34. MISA 20		"	220.56	225.23	15.77	241.00	2.12%
35. PCB		"	100.00	101.87	7.13	109.00	1.87%
36. Cold & Hot Extractable Hydrocarbons Plus BTEX	5	"	100.00	200.00	14.00	214.00	100.00%
NEW FEES							
Organics:							
37. Organochlorine Pesticides & PCB's	6	"	N/A	180.37	12.63	193.00	N/A
38. Organophosphorus Pesticides	6	"	N/A	180.37	12.63	193.00	N/A
39. Triazine Herbicides	6	"	N/A	180.37	12.63	193.00	N/A
40. Organic Vapour Monitor	6	"	N/A	100.00	7.00	107.00	N/A
41. Fatty Acid Profile	6	"	N/A	150.47	10.53	161.00	N/A

Notes:

2. This test now includes MISA 19. Previously called Full Scan Extractables.
3. This test combines Full Scan Volatiles and MISA 16 & 17.
4. Decreased to a level that will compete with other commercial labratories and will not undercut the private sector.
5. Previously called Total Petroleum Hydrocarbons. Higher price due to change in testing requirements.
6. Fee is set a rate that will compete with other commercial laboratories and will not undercut the privae sector.

Schedule "7"

FUNCTION: HEALTH SERVICES

Department: Health

Service		By–Law	Existing Fee (Excl. GST)	1995 Fee	GST	Total Fee	1995/94 Fee % Increase
Division: Nursing Services							
Contraceptives:		User Fee By–Law.					
1. IUD		"	15.00	15.00	Exempt	15.00	0.00%
2. Birth Control Pills (per pkg.)		"	5.00	5.00	Exempt	5.00	0.00%
3. Canestin		"	14.00	14.00	Exempt	14.00	0.00%
4. Contraceptive Foam		"	9.00	9.00	Exempt	9.00	0.00%
5. Diaphragm		"	10.00	10.00	Exempt	10.00	0.00%
Prenatal:							
6. Nine week course (per Couple)		"	30.00	30.00	Exempt	30.00	0.00%
Division: Inspection Services							
7. Permit Fees – Private Sewer disposal systems under 4500L		"	125.00	125.00	Exempt	125.00	0.00%
8. Permit Fees – Private Sewer disposal systems over 4500L		"	300.00	300.00	Exempt	300.00	0.00%
9. Property Status Reports (Work Orders)	1	"	30.00	40.00	Exempt	40.00	33.33%
NEW FEES							
10. Rezoning By–Law & Official Plan Amendment – Inspection	2		N/A	40.00	Exempt	40.00	N/A
11. Land Severance – Inspection	3		N/A	40.00	Exempt	40.00	N/A

Notes:

1. 100% Cost Recovery.
2. Assessment of lands which are proposed to be rezoned to determine suitability for the new use and to determine suitability for private sewage disposal systems and potential impacts on ground water and the environment. Applicants currently pay a fee to the local municipality for processing their application.
3. Assessment of the land which is the subject of the severance application to determine suitability for the private sewage disposal systems (septic tanks) and potential impacts on ground water and the environment.

Schedule "8"

I[illegible]CTION: SOCIAL AND FAMILY SERVICES

Department: Social Services

Service		By–Law	Existing Fee (Excl. GST)	1995 Fee	GST	Total Fee	1995/94 Fee % Increase
Division: Administration							
1. Subscription Rates Policy Manual		User Fee By–Law.	15.00	15.00	Exempt	15.00	0.00%
2. Amendments to Policy		"	10.00	10.00	Exempt	10.00	0.00%
Division: Macassa Lodge							
3. Diner's Club		"	3.75	3.75	Exempt	3.75	0.00%
4. Day Program – all day		"	10.50	11.00	Exempt	11.00	4.76%
5. Meals–on–Wheels	1	"	5.05	5.05	Exempt	5.05	0.00%
Division: Wentworth Lodge							
6. Meals–on–Wheels	1	"	4.20	4.30	Exempt	4.30	2.38%
Division: Helping Hands							
7. One worker – Minimum 1 hour , (per hour)		"	7.30	7.30	Exempt	7.30	N/A
[illegible]wo workers – Minimum 1 hour, (per hour)		"	10.00	10.00	Exempt	10.00	N/A
9. Crew – Minimum 1 hour, (per hour)		"	15.00	15.00	Exempt	15.00	N/A
10. Painting – Minimum 1 hour, (per hour)		"	15.00	15.00	Exempt	15.00	N/A
11. Shampooing – Minimum 1 hour, (per hour)		"	11.00	11.00	Exempt	11.00	N/A

Notes:

1. Meals–on–Wheels fees differ between the two Lodges. This is a result of different agencies providing the service, volume differences and the associated staff complement.

Schedule "9"

FUNCTION: ECONOMIC DEVELOPMENT AND PLANNING

Department: Planning and Development

Service		By–Law	Existing Fee (Excl. GST)	1995 Fee	GST	Total Fee	1995/94 Fee % Increase
Division: Administration							
1. Map/Publication Sales Fees		User Fee By–Law.	100% Cost Recovery	100% Cost Recovery	Taxable	100% Cost Recovery	N/A
2. Data Base Information		"		"	Taxable	"	N/A

Schedule "10"

FUNCTION: ECONOMIC DEVELOPMENT AND PLANNING

Department: Economic Development

Service		By–Law	Existing Fee (Excl. GST)	1995 Fee	GST	Total Fee	1995/94 Fee % Increase
1. Photocopy Service		User Fee By–Law.					
– Departmental Documents							
– First page			1.00	1.00	0.07	1.07	N/A
– Additional pages			0.25	0.25	0.02	0.27	N/A
2. Business Development – Community Profile	1	"	14.95	14.95	1.05	16.00	N/A
NEW FEES							
3. Business Development – Data Base Sales	2		N/A	Varies	Taxable	Varies	N/A

Notes:

1. A report containing statistics and information on the Hamilton–Wentworth Region.
2. This fee is for the sale of database information pertaining to Economic Development in Hamilton–Wentworth compiled by an external agency. The price varies depending on which components are purchased. The price will range from $15.00 to $250.00. In addition, the sale of an industrial listing package will be available for 1995.

Schedule "11A"

DEVELOPMENT: MISCELLANEOUS

Department: Finance, Roads, Environmental Services, Planning

Service		By–Law	Existing Fee (Excl. GST)	1995 Fee	GST	Total Fee	1995/94 Fee % Increase
FINANCE: DEVELOPMENT							
1. Best Efforts – Provision of Regional Subdivision/Service Agreement		User Fee By–Law.	500.00	500.00	Exempt	500.00	0.00%
2. Partial Discharge of Payment Agreement (per lot)		"	10.00	10.00	Exempt	10.00	0.00%
3. Subdivision Compliance Letter – Financial Security & Development Charges Inquiry		"	22.00	22.00	Exempt	22.00	0.00%
4. Development Charges Payment Agreement Fees		"					
– Corporate			500.00	500.00	Exempt	500.00	0.00%
– Single Dwelling – Non Corporate			200.00	200.00	Exempt	200.00	0.00%
ROADS: DEVELOPMENT							
5. Discharge of Subdivision Agreement	1	"	100.00	100.00	Exempt	100.00	0.00%
6. Set back Permit	2	"	1.00	1.00	Exempt	1.00	0.00%
7. Minor Revision to Subdivision Agreement		"	122.00	122.00	Exempt	122.00	0.00%
8. Major Alteration to Subdivision Agreement			293.00	293.00	Exempt	293.00	0.00%
9. Resubmission of Engineering drawings for review and approval		"	82.00	82.00	Exempt	82.00	0.00%
10. Subdivision Compliance Letter – Roads Inquiry			23.00	23.00	Exempt	23.00	0.00%
PLANNING: DEVELOPMENT							
11. Land Division Consent Fee			750.00	760.00	Exempt	760.00	1.33%
12. Regional Official Plan Amendments			3,900.00	3,975.00	Exempt	3,975.00	1.92%
13. Regional Official Plan Amendment Revisions		"	200.00	250.00	Exempt	250.00	25.00%
14. Street Re–Naming – Processing of applications to rename roads.			3,700.00	3,775.00	Exempt	3,775.00	2.03%
15. Land Division Consent Application Re–Circulation		"	100.00	100.00	Exempt	100.00	0.00%
16. Land Division Deed Certification		"	100.00	100.00	Exempt	100.00	0.00%
ENVIRONMENTAL SERVICES: DEVELOPMENT							
17. Processing of Water/Sewer Agreements		"	250.00	250.00	Exempt	250.00	0.00%
18. Processing of Landscaping Lease Agreements	3	"	250.00	250.00	Exempt	250.00	0.00%
NEW FEES							
19. Land Division Consent Appeals	4		N/A	250.00	Exempt	250.00	N/A
20. Local Official Plan Amendments Processing	5		N/A	250.00	Exempt	250.00	N/A
21. Administration Fee for Dormant Files Over 5 Years Old	6	"	N/A	100.00	Exempt	100.00	N/A
22. Land Severance – Inspection	7		N/A	40.00	Exempt	40.00	N/A

Notes:

1. Actual fee charged by Land Registry Office.
2. The fee for this service does not cover the costs associated with providing the service but this service must be provided at this cost as specified in the Regional Road Setback By–law #2613 passed by the County in 1962.
3. These fees were approved by Regional Council September 20, 1994 (ENV 94–029).
4. Process Land Division Consent appeals under the Planning Act. This fee is refundable if no appeal of LDC decision is requested.
5. Under delegated approval mandate, the department should be compensated for the cost of approving/referring any LOPA's under Section 22 or 17(ii) of the Planning Act.
6. Administration Fee for maintaining subdivision applications for more than five years with little or no activity. These applications need to be filed, updated, reviewed for monthly, quarterly and annual reports.
7. Assessment of the land which is the subject of the severance application to determine suitability for the private sewage disposal systems (septic tanks) and potential impacts on ground water and the environment. Note: this fee is included in the Health schedule.

1995 SUBDIVISION PROCESSING FEE

Schedule "11B"

(0% increase over 1994 fee)

Description	Department	Fixed Cost $'s	Additional Cost $'s	Revision Fee $'s (as applicable)
STAGE 1				
Application & Circulation	Planning	500.00	20/Lot 1	230.00
Draft Plan Review	Roads	725.00	100/Hectare for Blocks 1	300.00 2
Draft Approval	Planning	500.00		255.00
		1,725.00		
STAGE 2				
Plan Review, Approvals, Schedules, Submission, Report to Council, Subdivision Agreement & Inhibiting Order Preparation	Roads	3,000.00	20/Lot 1	82.00 3
Final Approval & Registration	Planning	400.00		
		3,400.00		
STAGE 3				
Pre–Construciton Meeting, Plan Circulation, Construction Notification, Review & Supervision, Maintenance Administration, Release Letters of Credit	Roads	2,000.00	1% Construction Cost of Services Installed under Regional Subdivision Agreement	250.00 4
Receipt & Maintenance of Securities, Invoicing, Respond to Inquiries, Collection of Outstanding Receivables	Finance	700.00	5/Lot or Block	
		2,700.00		

Notes:

1. To a maximum of 100 for lots; to a maximum of 10 hectares for blocks.
2. Major revisions only.
3. The fixed cost includes 3 submissions of engineering drawings. Beyond this, charges will be assessed based on existing user fees in the amount of $82 per drawing, $122 for minor revisions to schedules/agreements, and $293 for major revisions.
4. The fixed cost includes 2 inspections. Beyond this, the charge is $250/inpection.

FEES PAYABLE:

STAGE 1 – Upon Application for Draft Approval

STAGE 2 – Upon Submission of Engineering Plans for each Phase of Development.

STAGE 3 – Upon Execution of Agreement for each Phase of Development.

Revisions include draft plan extensions.

SUBDIVISION PROCESSING FEE
REDUCTIONS/ADDITIONS

Schedule "11C"
(0% increase over 1994 fee)

Description	Department	Reduction in Fixed Cost $'s	% Reduction	Addition to Fixed Cost
STAGE 2 Agreement Required, No Sanitary Sewers or No Storm Sewers	Roads	540.00	18%	
Agreement Required, No Sewers, Water Only		960.00	32%	
Agreement Required, No Sewers, No Water		2,040.00	68%	
No Agreement, Cash Payment, Easement/Transfers		2,250.00	75%	
No Agreement, No Cash, No Easements etc.		2,640.00	88%	
Public Health Inspection in Rural Areas with no Municipal Services	Health			$50/Lot orBlock

CONDOMINIUM PROCESSING FEE

Schedule "11D"
(0% increase over 1994 fee)

Description	Department	Fixed Cost $'s	Additional Cost Per Unit	Revisions $'s (as applicable)
STAGE 1 Application & Circulation	Planning	400.00	20.00 1	180.00
Engineering Review	Roads	250.00		210.00
Draft Approval	Planning	350.00		
STAGE 2 Final Approval & Registration or Referral	Planning	250.00		
		1,250.00	$20 Per Unit	390.00

Notes:

. To[illegible]ximum of 40 developable units.

EES PAYABLE:

TAGE 1 – Upon Application for Draft Approval

TAGE 2 – Upon Submission of the Plan of Condominium

SERVICE AGREEMENT PROCESSING FEE

Schedule "11E"

(0% increase over 1994 fee)

Description	Department	No Services Installed $'s	Minor Work Installed $'s	Major Work Installed $'s
STAGE 2 Plan Review, Report to Council, Agreement Preparation	Roads	700 + $20/Lot or Block	1,400 + $20/Lot or Block	2,100 + $20/Lot or Block
STAGE 3 Circulation of Agreements, Preconstruction Reviews, Release Letters of Credit	Roads		1,300 + 1% CC	1,500 + 1% CC
Receipt & Maintenance of Securities, Invoicing, Respond to Inquiries, Collection of Outstanding Receivables	Finance		700 + $5/Lot or Block	700 + $5/Lot or Block
TOTAL		700 + $20/Lot	3,400 + $25/Lot + 1% CC	4,300 + $25/Lot + 1% CC

Notes:

Revision Fees shall apply to Service Agreements in the same manner as those set out in Schedule "14B".

Reductions to Service Agreement Processing fees shall apply in the same manner as those set in Items 1 & 2 of Schedule "14C" only for Agreements with major/minor works to be installed.

CC = Construction Cost for Installation of Regional Services.

FEES PAYABLE:

STAGE 2 – Upon Submission of Plans

STAGE 3 – Upon Execution of Agreement

EXEMPTION FROM PART–LOT CONTROL

Schedule "11F"
(0% increase over 1994 fee)

Description	Department	Fee
STAGE 1 Review Request, Prepare Recommendation, Commissioner Consideration & Decision, Notification	Planning	100.00
TOTAL		100.00

FEES PAYABLE:

Upon Application for Exemption

DEVELOPMENT PROCESSING REFUND POLICY

Schedule "11G"
(0% increase over 1994 fee)

Description	Department
STAGE 0 Application has not been Circulated	All Fees Paid Less $50.00

Authority: Item 2, Finance Committee Report 13-93
CM: November 16, 1993 (FIN 93-150)

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

BILL NO. 2271

By Law No. R94-044

A BY-LAW TO ESTABLISH 1994 USER FEES AND CHARGES FOR SERVICES PROVIDED BY THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

WHEREAS The Regional Municipality of Hamilton-Wentworth provides certain services to the public, the area municipalities and to various government and outside agencies;

AND WHEREAS Regional Council has determined that, wherever feasible, the total cost of any such services provided by the Regional Municipality of Hamilton-Wentworth shall be recovered by the corporation;

AND WHEREAS Regional Council is desirous of establishing user fees and charges for 1994 to recover the total cost of services provided by the corporation;

AND WHEREAS pursuant to Section 5 of the Regional Municipality of Hamilton-Wentworth Act R.S.O. 1980, Chapter 437, as amended, the powers of Regional Council shall be exercised by By-law:

NOW THEREFORE THE COUNCIL OF THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH ENACTS AS FOLLOWS:

1. THAT the 1994 user fees and charges as specified in Column 3, entitled "1994 Fee" of Schedules 1-10, attached to this By-law, be charged by the Regional Municipality of Hamilton-Wentworth for those services provided by the Regional Municipality, as specified in column 1, entitled "Service", of Schedules 1-10 to this By-law.

2. THAT Schedules 1-10 attached to this By-Law forms part of this By-law.

3. THAT Regional By-law R91-084 is hereby reinstated effective October 5, 1993.

4. THAT this By-law shall come into force and take effect on the first day of January, 1994.

5. THAT Regional By-law R93-123 is hereby repealed.

6. THAT Regional By-law R92-031 is hereby repealed.

7. THAT Regional By-law R93-135 is hereby repealed.

8. THAT Regional By-law R92-079 is hereby repealed.

9. THAT Regional By-law R91-004 is hereby repealed.

PASSED AND ENACTED THIS 19th DAY OF April, 1994.

Regional Chairman

Regional Clerk

Approved
as to form
Legal
Services

Schedule "1"

FUNCTION: GENERAL GOVERNMENT SERVICES

Department: Clerks

Service	Existing Fee (Excl. GST)	1994 Fee	GST	Total Fee	1994/93 Fee % Increase
Subscription Rates:					
1. Council Agenda	160.75	140.19	9.81	150.00	−12.79%
2. Committee Agendas					
– Administrative Services	66.36	73.83	5.17	79.00	11.26%
– Economic Development & Planning	162.62	142.99	10.01	153.00	−12.07%
– Environmental Services	91.59	94.39	6.61	101.00	3.06%
– Finance	91.59	107.48	7.52	115.00	17.35%
– Health and Social Services	198.13	193.46	13.54	207.00	−2.36%
– Transportation Services	156.07	142.99	10.01	153.00	−8.38%
– Other	53.27	53.27	3.73	57.00	0.00%
3. Agenda Pages Only					
– Administrative Services	17.76	18.69	1.31	20.00	5.24%
– Economic Development & Planning	34.58	20.56	1.44	22.00	−40.54%
– Environmental Services	19.63	21.50	1.50	23.00	9.50%
– Finance	19.63	19.63	1.37	21.00	0.00%
– Health and Social Services	36.45	36.45	2.55	39.00	0.00%
– Transportation Services	20.56	28.04	1.96	30.00	36.38%
– Other	10.28	10.28	0.72	11.00	0.00%
4. Committee Report Only					
– Administrative Services	18.69	18.69	1.31	20.00	0.00%
– Economic Development & Planning	40.19	21.50	1.50	23.00	−46.52%
– Environmental Services	20.56	22.43	1.57	24.00	9.10%
– Finance	23.36	22.43	1.57	24.00	−3.98%
– Health and Social Services	43.93	42.06	2.94	45.00	−4.25%
– Transportation Services	38.32	40.19	2.81	43.00	4.88%
– Other	10.28	10.28	0.72	11.00	0.00%
5. By−law Reproduction					
– Sewer #R79−172	6.54	6.54	0.46	7.00	0.00%
– Water #R84−026	6.54	8.41	0.59	9.00	28.59%
– Traffic #R89−038	14.02	16.82	1.18	18.00	19.97%
– Council Procedural #R91−123	2.80	1.87	0.13	2.00	−33.21%
– Store Hours #R79−202	0.93	0.93	0.07	1.00	0.00%
– Roads #R77−109	2.80	2.80	0.20	3.00	0.00%
– Official Plan #R80−094	27.10	37.38	2.62	40.00	37.93%
– Records Retention #R82−088	1.87	1.87	0.13	2.00	0.00%
– Solid Waste #R80−098	2.80	2.80	0.20	3.00	0.00%
– Trades Licensing #R88−136	3.74	3.74	0.26	4.00	0.00%
– Development Charges #R90−082	1.87	1.87	0.13	2.00	0.00%

FUNCTION: GENERAL GOVERNMENT SERVICES

Department: Clerks

Service		Existing Fee (Excl. GST)	1994 Fee	GST	Total Fee	1994/93 Fee % Increase
6. Photocopying Material						
– First Page		1.00	1.00	0.07	1.07	0.00%
– Additional Pages		0.25	0.25	0.02	0.27	0.00%
7. Corporate Policy Manual		20.56	20.56	1.44	22.00	0.00%
NEW FEE						
8. Witness Documents	1	N/A	10.00	Exempt	10.00	N/A

Notes:

GST is only charged to external parties.

While the actual cost per page has not changed from 1993, the number of agendas/copies varies in some cases, resulting in an increase/decrease in fees.

1 This fee is charged to any individuals who request a notarized copy of documents. Covered under the Commissioner of Oaths Act.

Schedule "2"

FUNCTION: GENERAL GOVERNMENT SERVICES

Department: Finance

Service		Existing Fee (Excl. GST)	1994 Fee	GST	Total Fee	1994/93 Fee % Increase
Division: Development						
1. Best Efforts – Provision of Regional Subdivision/Service Agreement		500.00	500.00	Exempt	500.00	0.00%
2. Partial Discharge of Payment Agreement (per lot)		10.00	10.00	Exempt	10.00	0.00%
3. Subdivision Compliance Letter	1					
– Financial Security & Development Charges Inquiry		22.00	22.00	Exempt	22.00	0.00%
– Engineering Inquiry		23.00	23.00	Exempt	23.00	0.00%
4. Development Charges Payment Agreement Fees						
– Corporate		500.00	500.00	Exempt	500.00	0.00%
– Single Dwelling – Non Corporate		200.00	200.00	Exempt	200.00	0.00%
Division: General Revenues						
5. N.S.F. and Returned Cheques		14.00	15.00	Exempt	15.00	7.14%
6. Set–Up & Credit Check Fee for Billable Waste Disposal Customers		30.00	30.00	2.10	32.10	0.00%
Division: Local Improvements						
7. Local Improvement Status Certificate		22.00	22.00	Exempt	22.00	0.00%

Notes:

1 Prior to Oct 19/93 this was considered one user fee; $45.00. The By–law was updated to reflect the two user fees.

Schedule "3"

FUNCTION: PROTECTION TO PERSONS AND PROPERTY

Department: Police

Service		Existing Fee (Excl. GST)	1994 Fee	GST	Total Fee	1994/93 Fee % Increase
1. General Occurrence and Sale of Accident Reports	1	18.70	28.04	1.96	30.00	49.93%
2. Visa/Security Clearances		20.00	20.00	Exempt	20.00	0.00%
3. Firearm Permits	2	10.00	50.00	Exempt	50.00	400.00%
4. Disclosure Fees	3	23.36	23.36	1.64	25.00	0.00%
5. Identification Services	4					
– Photos		10.28	10.28	0.72	11.00	0.00%
– Video Tapes		74.77	74.77	5.23	80.00	0.00%
– Audio Tapes		46.73	46.73	3.27	50.00	0.00%

Notes:

1 Increase to fee that is comparable with other Municipalities.

2 User Fee for the Firearm Certificate is regulated by the Federal Government. The Police Services portion is yet to be determined.

3 Pending final approval of the Police Department.

4 These fees were not included in the 1993 User Fee Report but have been charged.

Schedule "4"

FUNCTION: TRANSPORTATION SERVICES

Department: Roads

Service		Existing Fee (Excl. GST)	1994 Fee	GST	Total Fee	1994/93 Fee % Increase
Division: Technical Services						
1. MAPS	1					
– 1" = 2 miles		2.80	5.61	0.39	6.00	100.36%
– 1" = 1,000 feet		4.67	7.48	0.52	8.00	60.17%
– 24" x 36" Print		4.67	0.37/sq ft	0.03	.40/sq ft	N/A
2. Specification Books "A" and "B" (per set)		50.47	50.47	3.53	54.00	0.00%
3. Contract Documents:						
– Normal (per set)		25.23	25.23	1.77	27.00	0.00%
– Major	2	Varies	Varies	Taxable	Varies	0.00%
Division: Maintenance						
4. Culvert Installation – Regional Roads outside of Hamilton	3	1,575.70	1,575.70	110.30	1,686.00	0.00%
5. Culvert Installation – Inspection Only		35.51	35.51	2.49	38.00	0.00%
Division: Programming & Development						
Development						
6. Inquiries Regarding Status of Water/Sewer Agreement						
– if field investigation		109.00	109.00	Exempt	109.00	0.00%
– if no field investigation		45.00	45.00	Exempt	45.00	0.00%
7. Tender Results–Subscription	4	100.98	Discontinued	–	–	–
8. Discharge of Subdivision Agreement	5	75.00	100.00	Exempt	100.00	33.33%
9. Set back Permit	6	1.00	1.00	Exempt	1.00	0.00%
10. Minor Revision to Subdivision Agreement		122.00	122.00	Exempt	122.00	0.00%
11. Major Alteration to Subdivision Agreement		293.00	293.00	Exempt	293.00	0.00%
12. Resubmission of Engineering drawings for review and approval		82.00	82.00	Exempt	82.00	0.00%

Notes:

1 Increase required to be consistent with Regional Planning Department.

2 The fee for this service cannot be broken down as it depends on the individual package.

3 Deposit is required first. Actual Recovery is equal to actual job cost.

4 Under the Freedom of Information Act unit price information is not available without written consent. Therefore, the fee for providing this service has been discontinued.

5 Actual fee charged by Land Registry Office.

6 The fee for this service does not cover the costs associated with providing the service but this service must be provided at this cost as specified in the Regional Road Setback By–law #2613 passed by the County in 1962.

FUNCTION: TRANSPORTATION SERVICES

Department: Roads

	Existing Fee (Excl. GST)	1994 Fee	GST	Total Fee	1994/93 Fee % Increase
Programming					
13. Passive Encroachment on Road Allowance					
(A) Initial Fee (Processing & Registration)	131.00	135.00	Exempt	135.00	3.05%
(B) Annual Fee					
– Landscaping (Area > 100 m2)	30.00	31.00	Exempt	31.00	3.33%
– Overhead					
Overhanging signs, Fire Escapes, Canopies etc					
– as a percent of Market Value	10%	10%	Exempt	10%	0.00%
– Minimum	30.00	31.00	Exempt	31.00	3.33%
14. Active Encroachments on Road Allowances					
(A) Initial Fee (Processing & Registration)	206.54	212.15	14.85	227.00	2.72%
(B) Annual Fee					
Blvd. Parking Fees (sq.ft/yr)					
– Downtown	0.30	0.31	0.02	0.33	3.33%
– Commercial	0.25	0.26	0.02	0.28	4.00%
– Industrial	0.20	0.21	0.01	0.22	5.00%
Patio Cafes – Seasonal Fee	930.00	958.00	Exempt	958.00	3.01%
	initial fee 6/12 of 10% market value	initial fee 6/12 of 10% market value		initial fee 6/12 of 10% market value	0.00%
Areaways (percent of Market Value)	10% of 50%	10% of 50%	Exempt	10% of 50%	0.00%
(C) Utility Corridors for Services, Pipes & Pedestrians					
Overhead					
– Pedestrian (percent of Market Value)	10%	10%	Exempt	10%	0.00%
– Pipe (percent of Market Value)	10%	10%	Exempt	10%	0.00%
Underground (percent of Market Value)	10% of 50%	10% of 50%	Exempt	10% of 50%	0.00%
(D) Other					
Billboards not on Road Allowance – per poster panel per year (percent of Gross Revenue)	9%	9%	Exempt	9%	0.00%
Fee Per Bulletin Year (percent of Gross Revenue)	9%	9%	Exempt	9%	0.00%

Notes:

Market values are obtained from the Real Estate Office.

FUNCTION: TRANSPORTATION SERVICES

Department: Roads

		Existing Fee (Excl. GST)	1994 Fee	GST	Total Fee	1994/93 Fee % Increase
(D) Other cont'd						
Benches (Annual Fee/Bench)		54.00	56.00	Exempt	56.00	3.70%
Wheel Chair Ramps (/Year)		14.00	15.00	Exempt	15.00	7.14%
Newspaper Boxes (Annual Fee/Box)		14.00	15.00	Exempt	15.00	7.14%
Telephone Kiosks Annual Fee (percent of Gross Revenue)		11%	11%	Exempt	11%	0.00%
15. Permanent Road Closure Application		598.00	616.00	Exempt	616.00	3.01%
16. Inquiries Regarding Status of Engineering Agreement						
– With field investigation required		45.00	46.00	Exempt	46.00	2.22%
– Without field investigation		24.00	25.00	Exempt	25.00	4.17%
17. Status of Inquiry Resulting in a Discharge of Agreement	7	76.00	85.00	Exempt	85.00	11.84%
18. Discharge of Agreements (Road Allowance)		127.00	131.00	Exempt	131.00	3.15%
19. Repair or Replace Regional Property on Regional Roads	8	cost + 7% overhead	cost + 7% overhead	Exempt	cost + 7% overhead	0.00%
20. Pavement Cuts and Road Restoration		price per contract + 15% overhead	price per contract + 15% overhead	Taxable	as calculated	0.00%
Division: Predesign and Special Projects						
21. Maps (each)	9	0.93	0.93	0.07	1.00	0.00%
22. Plans (sq. ft)		0.25	0.25	0.02	0.27	0.00%
23. Photocopies						
– First Page		1.00	1.00	0.07	1.07	0.00%
– Additional Pages		0.25	0.25	0.02	0.27	0.00%

Notes:

7 The fee for Discharge of Agreements should equal the sum of Inquiries Regarding Status of Engineering Agreement and Status of Inquiry resulting in Discharge of Agreement. As a result, this fee was increased.

8 Cost includes labour, materials and equipment.

9 Only charged on quantities in excess of five.

Schedule "5"

FUNCTION: TRANSPORTATION SERVICES

Department: Transit

Service	Existing Fee (Excl. GST)	1994 Fee	GST	Total Fee	1994/93 Fee % Increase
1. Garage Charges/Labour – Minimum .5 hours	48.00	48.00	3.36	51.36	0.00%
2. Overtime Labour (per hour)	60.00	60.00	4.20	64.20	0.00%
3. Parts & Material	Cost + 20%	Cost + 20%	7% of Total Cost	Cost + 20%	0.00%
4. Diesel Fuel (per litre)	0.55	0.55	0.04	0.59	0.00%
5. Engine Oil (per litre)	1.05	1.10	0.08	1.18	4.76%
6. Transmission Oil (per litre)	1.35	1.40	0.10	1.50	3.70%
7. Differential Oil (per litre)	1.65	1.70	0.12	1.82	3.03%
8. Power Steering Fluid (per can)	2.85	2.95	0.21	3.16	3.51%
9. Antifreeze (per litre)	1.30	1.35	0.09	1.44	3.85%
10. Windshield Washer Fluid (per litre)	0.90	0.95	0.07	1.02	5.56%

Schedule "6"

FUNCTION: ENVIRONMENTAL SERVICES

Department: Regional Laboratories

Service		Existing Fee (Excl. GST)	1994 Fee	GST	Total Fee	1994/93 Fee % Increase
Routine Tests						
1. ph Test		7.47	7.48	0.52	8.00	0.13%
2. Ammonia	1	27.10	17.76	1.24	19.00	−34.46%
3. TKN	1	38.32	24.30	1.70	26.00	−36.59%
4. Nitrate/Nitrite		17.75	17.76	1.24	19.00	0.06%
5. Phosphate (total)	1	34.58	20.56	1.44	22.00	−40.54%
6. Conductivity		7.48	7.48	0.52	8.00	0.00%
7. Turbidity	2	N/A	7.48	0.52	8.00	N/A
8. TSS		17.75	17.76	1.24	19.00	0.06%
9. VSS		17.75	17.76	1.24	19.00	0.06%
10. COD		32.71	32.71	2.29	35.00	0.00%
11. BOD		32.71	32.71	2.29	35.00	0.00%
12. Phenol		40.18	40.19	2.81	43.00	0.02%
13. Cyanide		48.60	48.60	3.40	52.00	0.00%
14. Sulphide		34.58	34.58	2.42	37.00	0.00%
15. Oil & Grease (total)		48.60	48.60	3.40	52.00	0.00%
16. Mineral Oil		54.20	54.21	3.79	58.00	0.02%
17. Bacteriological Counts		34.58	34.58	2.42	37.00	0.00%
18. Chlorophyl		34.58	34.58	2.42	37.00	0.00%
19. Asbestos		34.58	34.58	2.42	37.00	0.00%
20. Leachate		101.85	101.87	7.13	109.00	0.02%
21. Routine determinations not listed		17.75	17.76	1.24	19.00	0.06%

Notes:

1 These tests were automated in the beginning of 1993, resulting in a fee decrease for 1994.

2 This test is similar in its requirements to the Conductivity and ph tests. Therefore, the fee has been adjusted to be the same fee as the other tests. This fee was previously included in Routine Determinations.

Where there are a number of samples, all requiring the same determinations, there may, in some cases be a reduction to the basic rate.

FUNCTION: ENVIRONMENTAL SERVICES

Department: Regional Laboratories

Service	Existing Fee (Excl. GST)	1994 Fee	GST	Total Fee	1994/93 Fee % Increase
Metals					
22. Hydride Generation	27.10	27.10	1.90	29.00	0.00%
23. Flame	14.95	14.95	1.05	16.00	0.00%
24. Graphite Furnace	24.30	24.30	1.70	26.00	0.00%
Organics					
25. Full Scan Volatiles	200.00	200.00	14.00	214.00	0.00%
26. Full Scan Extractables	643.00	642.99	45.01	688.00	0.00%
27. Oil ID	128.97	128.97	9.03	138.00	0.00%
28. BTEX	110.28	110.28	7.72	118.00	0.00%
29. MISA 16 & 17	200.00	200.00	14.00	214.00	0.00%
30. Trihalomethanes	105.60	105.61	7.39	113.00	0.01%
31. MISA 20	220.56	220.56	15.44	236.00	0.00%
32. PCB	100.00	100.00	7.00	107.00	0.00%
33. Total Petroleum Hydrocarbons	100.00	100.00	7.00	107.00	0.00%
Non–routine tests by:					
34. Technician (per hour)	53.60	53.60	3.75	57.35	0.00%
35. Technologist (per hour)	53.60	53.60	3.75	57.35	0.00%
36. Organic/Inorganic Chemist (per hour)	80.40	80.40	5.63	86.03	0.00%
37. Manager (per hour)	134.00	134.00	9.38	143.38	0.00%

Notes:

Where there are a number of samples, all requiring the same determinations, there may, in some cases be a reduction to the basic rate.

Schedule "7"

FUNCTION: HEALTH SERVICES

Department: Health

Service	Existing Fee (Excl. GST)	1994 Fee	GST	Total Fee	1994/93 Fee % Increase
Division: Nursing Services					
Contraceptives:					
1. IUD	15.00	15.00	Exempt	15.00	0.00%
2. Birth Control Pills (per pkg.)	5.00	5.00	Exempt	5.00	0.00%
3. Canestin	14.00	14.00	Exempt	14.00	0.00%
4. Contraceptive Foam	9.00	9.00	Exempt	9.00	0.00%
5. Diaphragm	10.00	10.00	Exempt	10.00	0.00%
Prenatal:					
6. Nine week course (per Couple)	30.00	30.00	Exempt	30.00	0.00%
Division: Inspection Services					
7. Permit Fees – Private Sewer disposal systems under 4500L	125.00	125.00	Exempt	125.00	0.00%
8. Permit Fees – Private sewer disposal systems over 4500L	300.00	300.00	Exempt	300.00	0.00%
9. Property Status Reports (Work Orders)	30.00	30.00	Exempt	30.00	0.00%

Schedule "8"

FUNCTION: SOCIAL AND FAMILY SERVICES

Department: Social Services

Service		Existing Fee (Excl. GST)	1994 Fee	GST	Total Fee	1994/93 Fee % Increase
Division: Administration						
1. Subscription Rates Policy Manual		15.00	15.00	Exempt	15.00	0.00%
2. Amendments to Policy		10.00	10.00	Exempt	10.00	0.00%
Division: Macassa Lodge						
3. Diner's Club		3.75	3.75	Exempt	3.75	0.00%
4. Day Program – all day		10.50	10.50	Exempt	10.50	0.00%
5. Meals–on–Wheels	1	5.05	5.05	Exempt	5.05	0.00%
Division: Wentworth Lodge						
6. Meals–on–Wheels (Food)	1	3.71	3.71	Exempt	3.71	0.00%
7. Meals–on–Wheels Supplies		0.49	0.49	Exempt	0.49	0.00%
Division: Helping Hands						
8. Home Maintenance (based on 3 hour job)	2	21.00	N/A	–	–	–
9. One worker – Minimum 1 hour , (per hour)		N/A	7.30	Exempt	7.30	N/A
10. Two workers – Minimum 1 hour, (per hour)		N/A	10.00	Exempt	10.00	N/A
11. Crew – Minimum 1 hour, (per hour)		N/A	15.00	Exempt	15.00	N/A
12. Painting – Minimum 1 hour, (per hour)		N/A	15.00	Exempt	15.00	N/A
13. Shampooing – Minimum 1 hour, (per hour)		N/A	11.00	Exempt	11.00	N/A

Notes:

1 Meals–on Wheels fees differ between the two Lodges. This is a result of different agencies providing the service, volume differences and the associated staff complement.

2 This has been revised for 1994 to be shown as five separate rates. The 1993 rate was $7.00 per hour based on average job requiring a minimum of 3 hours to complete, therefore, fee of $21.00. The 1994 rates more clearly defines the various types of jobs completed by the Helping Hands Program.

Schedule "9"

FUNCTION: ECONOMIC DEVELOPMENT AND PLANNING

Department: Planning and Development

Service		Existing Fee (Excl. GST)	1994 Fee	GST	Total Fee	1994/93 Fee % Increase
Division: Administration						
1. Map/Publication Sales Fees	1	see notes	see notes	Taxable	see notes	–
2. Data Base Information	2	see notes	see notes	Taxable	see notes	–
Division: Development						
3. Land Division Consent Fee		715.00	750.00	Exempt	750.00	4.90%
4. Regional Official Plan Amendments	3	2,470.00	3,900.00	Exempt	3,900.00	57.89%
NEW FEES	4					
5. Street Re–Naming – Processing of applications to rename roads.		N/A	3,700.00	Exempt	3,700.00	N/A
6. Land Division Consent Application Re–Circulation		N/A	100.00	Exempt	100.00	N/A
7. Deed Certification		N/A	100.00	Exempt	100.00	N/A
8. Regional Official Plan Amendment Revisions		N/A	200.00	Exempt	200.00	N/A

Notes:

1 User Fee is based on reproduction of various maps, documents and publications – 100% cost recovery.

2 Fees charged are based on system retrieval costs, labour and 35% overhead.

3 The fee will consist of only one charge which will include a $125.00 O.M.B. fee which may be refundable based on approval by Ministry of Municipal Affairs.

4 These fees are subject to approval by the Economic Development and Planning Committee.

Schedule "10"

FUNCTION: ECONOMIC DEVELOPMENT AND PLANNING

Department: Economic Development

Service		Existing Fee (Excl. GST)	1994 Fee	GST	Total Fee	1994/93 Fee % Increase
1. Sale of Economic Directory	1	50.47	50.00	3.50	53.50	−0.93%
NEW FEES						
2. Photocopy Service						
– Departmental Documents						
– First page		N/A	1.00	0.07	1.07	N/A
– Additional pages		N/A	0.25	0.02	0.27	N/A
3. Business Development – Community Profile	2	N/A	14.95	1.05	16.00	N/A

Notes:

1 Approximately 150 books are taken on consignment from Hamilton & District Chamber of Commerce (the actual publisher of directory).

2 A fifty–five page report containing statistics and information on the Hamilton – Wentworth Region.

Authority: Item 8, Finance Committee Report 14-92
CM: November 17, 1992 (FIN 92-153)

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

BILL NO. 2194

By Law No. R93-123

A BY-LAW TO ESTABLISH 1993 USER FEES AND CHARGES FOR SERVICES PROVIDED BY THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

WHEREAS The Regional Municipality of Hamilton-Wentworth provides certain services to the public, the area municipalities and to various government and outside agencies;

AND WHEREAS Regional Council has determined that, wherever feasible, the total cost of any such services provided by the Regional Municipality of Hamilton-Wentworth shall be recovered by the corporation;

AND WHEREAS Regional Council is desirous of establishing user fees and charges for 1993 to recover the total cost of services provided by the corporation;

AND WHEREAS pursuant to Section 5 of the Regional Municipality of Hamilton-Wentworth Act R.S.O. 1980, Chapter 437, as amended, the powers of Regional Council shall be exercised by By-law:

NOW THEREFORE THE COUNCIL OF THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH ENACTS AS FOLLOWS:

1. THAT the 1993 user fees and charges as specified in Column 2, entitled "1993 Approved Fee" of Schedules 1-20, attached to this By-law, be charged by the Regional Municipality of Hamilton-Wentworth for those services provided by the Regional Municipality, as specified in column 1, entitled "service", of Schedules 1-20 to this By-law.

2. THAT Schedules 1-20 attached to this By-law forms part of this By-law.

3. In the event of conflict between the provisions and Schedules of this By-Law and the provisions and Schedules of By-Law R79-172, as amended, being the Regional Sewer and Drain By-Law, the provisions and Schedules of By-Law R79-172, as amended, prevail.

4. In the event of conflict between the provisions and Schedules of this By-Law and the provisions and Schedules of By-Law R84-026, as amended, being the Regional Waterworks By-Law, the provisions and Schedules of By-Law R84-026, as amended, prevail.

5. In the event of conflict between the provisions and Schedules of this By-Law and the provisions and Schedules of By-Law R88-136, as amended, being the Regional Trades Licensing By-Law, the provisions and Schedules of By-Law R88-136, as amended, prevail.

6. In the event of conflict between the provisions and Schedules of this By-Law and the provisions and Schedules of By-Law R80-098, as amended, being the Regional Solid Waste By-Law, the provisions and Schedules of By-Law R80-098, as amended, prevail.

7. In the event of conflict between the provisions and Schedules of this By-Law and the provisions and Schedules of By-Law R89-038, as amended, being the Regional Traffic By-Law, the provisions and Schedules of By-Law R89-038, as amended, prevail.

8. In the event of conflict between the provisions and Schedules of this By-Law and the provisions and Schedules of By-Law R89-049, as amended, being the Regional Sewer Use By-law, the provisions and Schedules of By-Law R89-049, as amended, prevail.

9. That this By-Law shall come into force and take effect on the first day of January, 1993.

10. That Regional By-Law R91-084 is hereby repealed.

11. That Regional By-law R91-005 is hereby repealed effective January 1, 1992.

PASSED AND ENACTED this 5th day of October, 1993.

Chairman

Clerk

Approved as to form
Legal Services

Schedule "1"

to By-law R93-123

Department: Clerks

Division: Administration Services

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
Subscription Rates:				
1. Council Agenda	$175.00	$160.75	$11.25	$172.00
2. Committee Agendas				
- Administrative Services	75.00	66.36	4.64	71.00
- Economic Development and Planning	190.00	162.62	11.38	174.00
- Environmental Services	75.00	91.59	6.41	98.00
- Finance	145.00	91.59	6.41	98.00
- Health and Social Services	190.00	198.13	13.87	212.00
- Transportation Services	235.00	156.07	10.93	167.00
- Other	55.00	53.27	3.73	57.00
3. Agenda Pages Only				
- Administrative Services	25.00	17.76	1.24	19.00
- Economic Development and Planning	40.00	34.58	2.42	37.00
- Environmental Services	40.00	19.63	1.37	21.00
- Finance	40.00	19.63	1.37	21.00
- Health and Social Services	45.00	36.45	2.55	39.00
- Transportation Services	35.00	20.56	1.44	22.00
- Other	10.00	10.28	.72	11.00
4. Committee Report Only				
- Administrative Services	25.00	18.69	1.31	20.00
- Economic Development and Planning	40.00	40.19	2.81	43.00
- Environmental Services	50.00	20.56	1.44	22.00
- Finance	40.00	23.36	1.64	25.00
- Health and Social Services	45.00	44.93	3.07	47.00
- Transportation Services	35.00	38.32	2.68	41.00
- Other	10.00	10.28	.72	11.00

Proposed fees reflect actual costs associated with the new Committees formed December 1, 1991. 1992 fees were based on estimated costs since it was difficult to determine actual costs of the new committees.

NOTE: GST is only charged to external parties.

Schedule "1" Continued

Department: Clerks

Division: Administration Services

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
5. By-law Reproduction				
- Sewer #R79-172	$ 6.00	$ 6.54	$ .46	$ 7.00
- Water #R84-026	6.00	6.54	.46	7.00
- Traffic #R89-038	15.00	14.02	.98	15.00
- Procedural By-law	2.00	2.80	.20	3.00
- Store Hours By-law	1.00	.93	.07	1.00
- Roads By-law	2.50	2.80	.20	3.00
- Official Plan	30.00	27.10	1.90	29.00
- Records Retention	1.50	1.87	.13	2.00
- Solid Waste	2.00	2.80	.20	3.00
- Trades Lic. By-law	3.00	3.74	.26	4.00
- Development Charges	1.15	1.87	.13	2.00
6. Photocopying Material	$1 first pg. + $.25 each additional	$1 first pg. + $.25 each additional	7% of fee	N/A
7. Corporate Policy Manual	20.00	20.56	1.44	22.00

Schedule "2"

Department: Economic Development

Division: Business Development

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
1. Sale of Economic Directory	$50.00	$50.47	$3.53	$54.00

Schedule "3"

Department: Roads Department

Division: Roads Administration

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
1. MAPS**				
- 1" = 2 miles	$ 2.00	$ 2.80	$ .20	$ 3.00
- 1" = 1000 feet	4.00	4.67	.33	5.00
- 24" x 36" Print	4.00	4.67	.33	5.00
2. Specification Books "A" and "B"	50.00/Set	50.47/set	3.53	54.00/set
3. Contract Documents:				
- Normal	20.00/Set	25.23/set	1.77	27.00
- Major*	Varies	Varies	7% of total fee	N/A
4. Minor Revision to Subdivision Agreement	122.00	122.00	exempt	122.00
5. Major Alteration to Subdivision Agreement	293.00	293.00	exempt	293.00
6. Resubmission of Engineering drawings for review and approval	82.00	82.00	exempt	82.00
7. Inquiries Regarding Status of Water/Sewer Agreements				
- if field investigation	109.00	109.00	exempt	109.00
- if no field investigation	45.00	45.00	exempt	45.00
8. Tender Results-Subscription	100.00	100.98	7.02	108.00
9. Discharge of Subdivision Agreement	75.00	75.00	exempt	75.00

* The fee for this service cannot be broken down as it depends on the individual package

** All Costs are based on the size of the map and the number of people involved in reproduction.

Schedule "4"

Department: Environmental Services

Division: Sewer Service Charges

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
1. Basic fee for any permit.	$ 44.00	$ 45.00	exempt	$ 45.00
In addition to the basic fee described in Subsection (1), the following fees are payable:				
a) for a sanitary yard sewer and a sanitary private drain, or for either one individually	14.00	14.95	$1.05	16.00
b) for a storm water yard sewer and a storm water private drain, or for either one individually	14.00	14.95	1.05	16.00
c) for a lateral connection to a yard sewer	14.00	14.95	1.05	16.00
d) for a catchbasin, including connection to a storm water yard sewer	14.00	14.95	1.05	16.00
e) inspect storm sewer	14.00	14.95	1.05	16.00
f) inspect sanitary sewer	14.00	14.95	1.05	16.00
2. Special Sanitary Sewer Agreements	1370.00	1400.00	exempt	1400.00
3. Special Dual Sewer Agreements	1730.00	1770.00	exempt	1770.00
4. Fee for an annual permit to discharge hauled sewage	38.00	39.00	exempt	39.00
5. Permit Refunds - Sewer*	10.00	10.00	exempt	10.00

* A service charge applies for each refund issued

Schedule "4" Continued

Department: Environmental Services

Division: Sewer Service Charges

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
6. Discharge fees for hauled sewage:				
a) Waste Transportation Systems with contents to be discharged only at Woodward and Dundas Sewage Treatment Plants and in compliance with Section 4(1) of By-law R89-049, as amended	$ 7.65/ 2500L or part of	$ 7.80/ 2500L or part of	7% of total fee	N/A
b) Waste Transportation Systems with contents to be discharged in compliance with Section 4(1) of By-law R89-049, as amended, other than B.O.D. and Suspended Solids	3.05/ 1000kg. or part of	3.10/ 1000kg. or part of	7% of total fee	N/A
RECOVERY				
7. The minimum charge per load of septic wastes	15.30 Minimum plus 7.65/2500L or part of	15.60 Minimum plus 7.80/2500L or part of	7% of total fee	N/A
8. The minimum charge per load of holding tank wastes	15.30	15.88	$1.12	$17.00

Schedule "5"

Department: Environmental Services

Division: Waterworks Service Charges

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
1. Water Permit Fees referred to in Section 4(1) of Regional By-Law R84-026 as amended:				
16m/m Meter	$ 197.00	$ 201.00	exempt	$ 201.00
20m/m "	247.00	252.00	exempt	252.00
25m/m "	289.00	295.00	exempt	295.00
38m/m "	447.00	456.00	exempt	456.00
50m/m "	530.00	541.00	exempt	541.00
100m/m " (Compound)	2302.00	2350.00	exempt	2350.00
100m/m " (Turbine)	2302.00	2350.00	exempt	2350.00
150m/m "	4032.00	4117.00	exempt	4117.00
2. Permit refunds - water*	10.00	10.00	exempt	10.00
3. Superintending the laying of service	35.00	37.38	$ 2.62	40.00
4. Superintending the laying of service after normal working hours	42.00	43.92	3.08	47.00
5. Shut water off	42.00	43.92	3.08	47.00
6. Turn water on**	42.00	43.92	3.08	47.00
7. Turn off and turn on during same call**	52.00	55.14	3.86	59.00
8. Service calls	47.00	49.53	3.47	53.00
9. Missed Appointment	47.00	49.53	3.47	53.00
10. Special water service agreements	650.00	664.00	exempt	664.00

* A service charge applies for each refund issued

**No charge if operating control valve exists at time of water turn on.

Schedule "5" Continued

Department: Environmental Services

Division: Waterworks Service Charges

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
11. Turn off and on for non-payment	$ 84.00 plus penalty	$ 88.78 plus penalty	$ 6.22	$95.00 plus penalty
12. Testing water meter 16 mm to 25 mm	79.00	83.18	5.82	89.00
13. Testing water meter 38 mm to 50 mm	120.00	126.17	8.83	135.00
14. Testing water meter 77 mm to 250 mm	280.00	294.39	20.61	315.00
15. Discharge of Water/Sewer Agreements	165.00	168.00	exempt	168.00
16. Processing of Water/Sewer Agreements	244.00	250.00	exempt	250.00
17. Fire Hydrant Maintenance*	180.00	184.00	exempt	184.00
18. Flow test for fire-fighting design purposes	53.00	56.07	$ 3.93	60.00
19. Temporary connections ($200.00 deposit required)				
15 mm - 25 mm	52.00 (+ meter rate)	55.00 (+ meter rate)	7% of total fee	N/A
38 mm - 50 mm	78.00 (+ meter rate)	82.00 (+ meter rate)	7% of total fee	N/A
100 mm	241.00 (+ meter rate)	253.00 (+ meter rate)	7% of total fee	N/A

* This fee is currently under review and will be discussed as part of the water rate report.

Schedule "5" Continued

Department: Environmental Services

Division: Waterworks Service Charges

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
20. Poor Pressure Tests**	$ 52.00	$ 55.14	$ 3.86	$ 59.00
21. Installation of Public Drinking Fountains	295.00	310.00	exempt	310.00
22. Pool Charges - supplying water to a pool having a capacity of more than $5m^3$, as referred to in Section 18(8) of Regional By-law R84-026, as amended	55.00	56.00	exempt	56.00
23. Install 1" meter***	78.00	80.37	5.63	86.00
24. Install up to 3/4" meter***	41.00	42.05	2.95	45.00
25. Repair of Broken Meter	labour charge + parts	labour charge + parts	7% of total fee	labour charge + parts

** This charge is applicable only on properties tested which have adequate water pressure flows and wish to be retested.

*** Not always subject to GST. If initial service, GST is not applicable, if second service, GST is applicable.

Schedule "6"

Department: Roads Department

Division: Road Maintenance

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
1. Culvert Installation Regional Roads outside of Hamilton*	$1575.00	$1575.70	$110.30	$1686.00
2. Culvert Installation Inspection Only	35.00	35.51	2.49	38.00

* Deposit is first required. Actual Recovery is equal to actual job cost.

Schedule "7"

Department: Environmental Services

Division: Regional Laboratories

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
1. Routine determinations not otherwise listed	$ 16.80	$ 17.75	$ 1.25	$19.00
2. COD	31.50	32.71	2.29	35.00
3. TKN	36.75	38.32	2.68	41.00
4. Bacteriological Counts	33.60	34.58	2.42	37.00
5. BOD	31.50	32.71	2.29	35.00
6. Phenol	38.85	40.18	2.82	43.00
7. Non-routine tests by Technician	52.50/hr	53.60/hr	7% of total fee	N/A
8. Non-routine tests by Technologist	52.50/hr	53.60/hr	7% of total fee	N/A
9. Non-routine tests by Analytical Chemist	78.75/hr	80.40/hr	7% of total fee	N/A
10. Non-routine tests by Supervising Chemist*	105.00/hr	NIL	NIL	NIL
11. Non-routine tests by Manager	131.25/hr	134.00/hr	7% of total fee	N/A
12. P.H. Test	7.35	7.47	.53	8.00
13. Ammonia	26.25	27.10	1.90	29.00
14. Nitrate/Nitrile	16.80	17.75	1.25	19.00
15. Phosphate (total)	33.60	34.58	2.42	37.00
16. Conductivity	7.35	7.48	.52	8.00
17. TSS	16.80	17.75	1.25	19.00
18. VSS	16.80	17.75	1.25	19.00
19. Cyanide	47.25	48.60	3.40	52.00

Prices above are given for each determination on each sample. Where there are a number of samples, all requiring the same determinations, there may, in some cases, be a reduction in the basic rate.

* The User Fee for Supervising Chemist was eliminated since this position no longer exists

Schedule "7" Continued

Department: Environmental Services

Division: Regional Laboratories

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
20. Sulphite	$ 33.60	$ 34.58	$ 2.42	$ 37.00
21. Oil & Grease (total)	47.25	48.60	3.40	52.00
22. Mineral Oil	52.50	54.20	3.80	58.00
23. Chlorophyll	33.60	34.58	2.42	37.00
24. Asbestos	33.60	34.58	2.42	37.00
25. Leachate	99.75	101.85	7.15	109.00
26. Hydride Generation	26.25	27.10	1.90	29.00
27. Flame	14.28	14.95	1.05	16.00
28. Graphite Furnace	23.10	24.30	1.70	26.00
Organics				
29. Full Scan Volatiles*	262.50	200.00	14.00	214.00
30. Full Scan Extractables**	630.00	643.00	43.00	686.00
31. Oil ID	126.00	128.97	9.03	138.00
32. BTEX	N/A	110.28	7.72	118.00
33. MISA 16 & 17	N/A	200.00	14.00	214.00
34. Trihalomethanes	N/A	105.60	7.40	113.00
35. MISA 20	N/A	220.56	15.44	236.00
36. PCB	N/A	100.00	7.00	107.00
37. Total Petroleum Hydrocarbons	N/A	100.00	7.00	107.00

* Fee reduction resulting from a reduction in competitors prices as a result of economic times.

** Combination of the Acid Extractables and Base/Neutral Extractables listed as two separate user fees in 1992.

Items 32-37 are new user fees to be instituted for 1993

Schedule "8"

Department: Environmental Services

Division: Meter Shop

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
Replacement Cost for Lost Meter:				
1. 16m/m Meter	$ 97.00	$ 100.93	$ 7.07	$ 108.00
2. 20m/m "	147.00	154.20	10.80	165.00
3. 25m/m "	189.00	197.20	13.80	211.00
4. 38m/m "	347.00	363.55	25.45	389.00
5. 50m/m "	430.00	450.47	31.53	482.00
6. 100m/m "	2202.00	2311.21	161.79	2473.00
7. 150m/m "	3932.00	4128.04	288.96	4417.00

Schedule "9"

Department: Finance

Division: All

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
1. Transfer to Taxes for Non-payment of Account	$ 22.00	$ 22.00	exempt	$ 22.00
2. N.S.F. and Returned Cheques	14.00	14.00	exempt	14.00
3. Local Improvement Information	22.00	22.00	exempt	22.00
4. Set-Up & Credit Check Fee for Billable Waste Disposal Customers	30.00	30.00	exempt	30.00
5. Trades Licensing Fees				
Building Repair Contractors	167.00	167.00	exempt	167.00
Master Building Repairer	83.00	83.00	exempt	83.00
Drain Repair Contractor	167.00	167.00	exempt	167.00
Master Drain Installer	83.00	83.00	exempt	83.00
Electrical Contractor	167.00	167.00	exempt	167.00
Master Electrician	83.00	83.00	exempt	83.00
Heating, Air Conditioning and Ventilation Contractor	167.00	167.00	exempt	167.00
Master Warm Air Heating, Air-Conditioning and Ventilation Installer	83.00	83.00	exempt	83.00
Plumbing Contractor	167.00	167.00	exempt	167.00
Master Plumber	83.00	83.00	exempt	83.00

Schedule "9" Continued

Department: Finance

Division: All

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
5. (cont'd.)				
Renewal of License				
All Contractors, each	$167.00	$167.00	exempt	$167.00
All Masters, each	83.00	83.00	exempt	83.00
Licensing Examining Board Examination	27.00	28.00	exempt	28.00
Replacement of License	2.40	2.40	exempt	2.40
6. Subdivision Agreements* Processing Fees	200.00/unit	N/A	exempt	N/A
7. Best Efforts	500.00	500.00	exempt	500.00
8. Payment Agreement Fees:				
- Corporate	500.00	500.00	exempt	500.00
Single Dwelling - Non-Corporate	N/A	200.00	exempt	200.00
9. Open By-Pass	250.00	257.94	$18.06	276.00
10. Account setup/change fee	10.00	10.00	exempt	10.00
11. Special Reading Fee	18.00	19.00	exempt	19.00
12. Account Breakdown	10.00/yr	10.28/yr	.72	11.00/yr
13. Status Certificate Fee	22.00	22.00	exempt	22.00
14. Partial Discharge of Payment Agreement	N/A	10.00/lot	exempt	10.00/lot
15. Subdivision Compliance Letter**	45.00	45.00	exempt	45.00

* Fee is divided between Engineering, Planning and Finance Departments, 40%, 40%, 20% respectively. This program is currently under review. A report will be presented to the Finance Committee to discuss the implication of revisions to the Ontario Water Resources Act impact on subdivision processing fees.

** Fee previously reflected on Schedule 3 - General Engineering Service Charges.

Schedule "10"

Department: Health

Division: Nursing Services

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
Contraceptives				
1. IUD	$ 15.00	$ 15.00	exempt	$15.00
2. Birth Control Pills	3.00/pkg.	5.00/pkg.	exempt	5.00/pkg
3. Canestin	14.00	14.00	exempt	14.00
4. Contraceptive Foam	9.00	9.00	exempt	9.00
6. Diaphragm	10.00	10.00	exempt	10.00
Prenatal:				
1. 9 week course	30.00/Cpl	30.00/Cpl	exempt	30.00/Cpl

Schedule "11"

Department: Health

Division: Inspection Services

Service	Existing Fee (Excl. GST)	Proposed Fee	GST	Total Fee
Inspection of				
1. Private Sewer disposal systems under 4500L*	$100.00	$125.00	exempt	$125.00
2. Private sewer disposal systems over 4500L*	150.00	300.00	exempt	300.00
3. Property Status Reports	30.00	30.00	exempt	30.00

* Fee increased to recover more of actual cost and similar to other municipalities

Schedule "12"

Department: Planning and Development

Division: All

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
1. Land Severance Application Fees	$ 700.00	$ 715.00[1]	exempt	$ 715.00
2. Maps, Reports		[2]	7% of total fee	N/A
3. Data Base Information		[3]	7% of total fee	N/A
4. Regional Official Plan Amendments	$2,400.00	$2,470.00[4]	exempt	2470.00

1. This program is based on a full cost recovery.

2. Fee is based on actual production costs of an outside agency and 35% overhead, mailing costs are extra. Minimum charge is $1.00

3. Fees charged are based on system retrieval costs, labour and 35% overhead.

4. There are two phases for processing applications to amend the Regional Official Plan. The fee shown is the cost for the full process. The fees for Phase I and II are $1030.00 and $1440.00, respectively.

Schedule "13"

Department: Police

Division: All

Service	Existing Fee (Excl. GST)	Proposed Fee	GST	Total Fee
1. General Occurrence and Sale of Accident Reports	$ 20.00	$ 18.70	$ 1.30	$20.00
2. Visa/Security Clearances	20.00	20.00	exempt	20.00
3. Firearm permits*	10.00	10.00	exempt	10.00
4. Disclosure Fees	N/A	23.36	1.64	25.00

* The $10.00 user fee is supplemented by a Federal government subsidy of $8.51.

Schedule "14"

Department: Social Services

Division: Administration

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
1. Subscription Rates Policy Manual	$ 15.00	$ 15.00	exempt	$15.00
2. Amendments to Policy	10.00	10.00	exempt	10.00

Schedule "15"

Department: Social Services

Division: Employment Services - Helping Hands

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
Home Maintenance*	$ 21.00	$ 21.00	exempt	$21.00

* Rate of $7.30 per hour for a 3 hour visit. During 1993 this program will be analyzed for better cost distribution and possibly sliding scale rates pending on job requirements, crew size, supplies, etc.

Schedule "16"

Department: Social Services

Division: Homes for the Aged - Macassa Lodge

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
1. Diner's Club	$ 3.75	$ 3.75	exempt	$ 3.75
2. Day Program - all day	10.50	10.50	exempt	10.50
3. Meals-on-Wheels	5.05	5.05	exempt	5.05

Schedule "17"

Department: Social Services

Division: Homes for the Aged - Wentworth Lodge

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fee
1. Meals-on-Wheels (Food)	$ 3.71	$ 3.71	exempt	$3.71
2. Meals-on-Wheels Supplies	.49	.49	exempt	.49

Schedule "18"

Department: Roads Department

Division: Roads Programming

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fees
1. Passive Encroachment on Road Allowance				
a) INITIAL FEE for Processing and Registration	$131.00	$131.00	exempt	$131.00
b) ANNUAL FEE				
- Landscaping Area greater than 100m2	30.00	30.00	exempt	30.00
- Overhead Overhanging signs, fire escapes, canopies, marquees, etc.	10% of market or $30.00 Min.	10% of market or $30.00 Min.	exempt	N/A
2. Active Encroachments on Road Allowance				
a) INITIAL FEE for Processing and Registration	206.00	206.54	$14.46	221.00
b) ANNUAL FEE				
- Boulevard Parking Fees				
Downtown	.30sq.ft.yr	.30sq.ft.yr	7% OF TOTAL FEE	N/A
Commercial	.25sq.ft.yr	.25sq.ft.yr	7% OF TOTAL FEE	N/A
Industrial	.20sq.ft.yr	.20sq.ft.yr	7% OF TOTAL FEE	N/A
- Patio Cafes Processing and Seasonal Fee (6 months)	930.00 initial fee 6/12 of 10% of market value	930.00 initial fee and 6/12 of 10% of market value	exempt	N/A
- Areaways (Annual Fee)	10% of 50% of market value	10% of 50% of market value	exempt	N/A

NOTE: All market values in this schedule are obtained from the Real Estate Office.

Schedule "18" Continued

Department: Roads Department

Division: Roads Programming

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fees
C) UTILITY CORRIDORS FOR SERVICES, PIPES AND PEDESTRIANS				
i) Overhead				
1) Pedestrian	10% of market value	10% of market value	exempt	N/A
2) Pipe	10% of market value	10% of market value	exempt	N/A
ii) Underground	10% of 50% of market value	10% of 50% of market value	exempt	N/A
(1) Billboards not on Road Allowance fee per poster panel per year	9% of Gross Revenue	9% of Gross Revenue	exempt	N/A
(2) Fee Per Bulletin Year	9% of Gross Revenue	9% of Gross Revenue	exempt	N/A
- Benches Annual Fee	$54.00/Bench	$54.00/Bench	exempt	$54.00/Bench
- Wheel Chair Ramps	14.00/Year	14.00/Year	exempt	14.00/year
- Newspaper Boxes Annual Fee	14.00/Box	14.00/Box	exempt	14.00/box
- Telephone Kiosks Annual Fee	11% of Gross Revenue	11% of Gross Revenue	exempt	N/A
3. Permanent Road Closure Application Fee	598.00	598.00	exempt	598.00

Schedule "18" Continued

Department: Roads Department

Division: Road Programming

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fees
4. Overweight and Overheight Permits				
b) Annual Permit Tractor Trailer	$47.00 + 133.00 /tonne over-weight	$47.00 + 135.00 /tonne over-weight	exempt	N/A
c) Annual Permit Single Unit Truck	$47.00 + 227.00 /tonne over-weight	$47.00 + 225.00 /tonne over-weight	exempt	N/A
5. Enquiries Regarding Status of Engineering Agreement:				
a) With field investigation required	45.00	45.00	exempt	45.00
b) Without field investigation	24.00	24.00	exempt	24.00
6. Status of Inquiry Resulting in a Discharge of Agreement	76.00	76.00	exempt	76.00
7. Discharge of Agreements (Road Allowance)	127.00	127.00	exempt	127.00
8. Set back Permit**	1.00	1.00	exempt	1.00
9. Freeway Project Office:				
Maps*	1.00/each	.93/each	$ .07	1.00
Plans	.25 sq. ft.	.25 sq.ft.	7% of total fee	N/A
Photocopies	1.00 first page and .25 each additional page	1.00 first page and .25 each additional page	7% of total fee	N/A

* Only charged on quantities in excess of 5.

** The fee for this service does not cover the costs associated with providing the service but this service must be provided at this cost as specified in the Regional Road Setback By-law #2613, passed by the county in 1962.

Schedule "19"

Department: Transportation

Division: Airport

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fees
1. Turbo Jet Landings*				
- Domestic (minimum $8.13)				
To 21,000 Kg.	$ 2.32/1000KG	$ 2.32/1000KG	7%OF TOTAL FEE	N/A
21,000 - 45,000 Kg.	2.93/1000KG	2.93/1000KG	7%OF TOTAL FEE	N/A
over 45,000 Kg.	3.47/1000KG	3.47/1000KG	7%OF TOTAL FEE	N/A
- International (min. $8.37)				
To 30,000 Kg.	3.00/1000KG	3.00/1000KG	7%OF TOTAL FEE	N/A
30,000 - 70,000 Kg.	3.70/1000KG	3.70/1000KG	7%OF TOTAL FEE	N/A
over 70,000 Kg.	5.12/1000KG	5.12/1000KG	7%OF TOTAL FEE	N/A
2. Turboprop & Piston Landings				
- Domestic (minimum $8.13)				
To 21,000 Kg.	1.96/1000KG	1.96/1000KG	7%OF TOTAL FEE	N/A
21,000 to 45,000 Kg.	2.38/1000KG	2.38/1000KG	7%OF TOTAL FEE	N/A
over 45,000 Kg.	2.93/1000KG	2.93/1000KG	7%OF TOTAL FEE	N/A
- International (min. $8.37)				
To 30,000 Kg.	2.44/1000KG	2.44/1000KG	7%OF TOTAL FEE	N/A
30,000 to 70,000 Kg.	3.22/1000KG	3.22/1000KG	7%OF TOTAL FEE	N/A
over 70,000 Kg.	4.47/1000KG	4.47/1000KG	7%OF TOTAL FEE	N/A
3. Aircraft Parking Fees *				
- Daily Rates				
0 to 5,000 Kg.	6.11	6.11	N/A	N/A
5,001 to 10,000 Kg.	9.84	9.84	N/A	N/A
10,001 to 30,000 Kg.	18.19	18.19	N/A	N/A
30,001 to 60,000 Kg.	28.18	28.18	N/A	N/A
60,001 to 100,000 Kg.	42.54	42.54	N/A	N/A
100,001 to 200,000 Kg.	71.12	71.12	N/A	N/A
200,001 to 300,000 Kg.	99.35	99.35	N/A	N/A
Over 300,000 Kg.	128.85	128.85	N/A	N/A

Minimum guidelines for these fees are provided by Transport Canada and depend on both the type and model of aircraft. However, the Region can exercise discretion with respect to the actual fee charged. All parking and landing fees are in $ per 1000 Kg. Proposed fees are subject to a 10% Administration and Maintenance Fee, therefore GST has not been calculated at this time.

Schedule "19" Continued

Department: Transportation

Division: Airport

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fees
3. Aircraft Parking Fees*				
- Monthly Rates				
0 to 5,000 Kg.	$ 49.06	$ 49.06	N/A	$ 49.06
5,001 to 10,000 Kg.	199.40	199.40	N/A	199.40
10,001 to 30,000 Kg.	370.97	370.97	N/A	370.97
30,001 to 60,000 Kg.	570.83	570.83	N/A	570.83
60,001 to 100,000 Kg.	856.56	856.56	N/A	856.56
100,001 to 200,000 Kg.	1427.68	1427.68	N/A	1427.68
200,001 to 300,000 Kg.	1998.56	1998.56	N/A	1998.56
Over 300,000 Kg.	2569.93	2569.93	N/A	2569.93
- Annual Rates				
0 to 2,000 Kg.	310.24	310.18	N/A	310.18
2,001 to 5,000 Kg.	372.27	372.90	N/A	372.27
4. Passenger Handling Fee**				
- Conveyor Belts	0.25	0.32	$ .03	.35
5. Administration and Maintenance Fee	10% of rentals, landing and Parking fees	10% of rentals, landing and parking fees	7% of total fee	N/A
6. Terminal Space Rental Rates***				
Ticket Counter	420.15	420.15	N/A	420.15
Office Space	251.20	251.20	N/A	251.20
Office Space (unfinished)	249.30	249.30	N/A	249.30
Industrial	188.25	188.25	N/A	188.25

* Minimum guidelines for these fees are provided by Transport Canada and depend on both the type and model of aircraft. However, the Region can exercise discretion with respect to the actual fee charged. Proposed fees are subject to a 10% Administration fee and Maintenance fee, therefore GST has not been calculated at this time.

** East baggage conveyor completed in September 1987 at a cost of $21,810.00, and West baggage conveyor completed in April 1988 at a cost of $21,931.00. Total Cost: $43,741.00. A charge of $0.25 per passenger for use of the belts has resulted in completed cost recovery by the end of 1991. The $0.30 charge per passenger will continue after the baggage conveyors have been fully paid off to pay for any major repairs or extensions

*** Rates are in dollars per metre squared. The existing rates are the minimum amounts set by Transport Canada.

Schedule "19" Continued

Department: Transportation

Division: Airport

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fees
7. Land and Maintenance Rates *				
Terminal Building Area	$ 7.00	$ 7.00	N/A	N/A
Land Outside Terminal Area	1.80	1.80	N/A	N/A
Aviation Area	.60	.60	N/A	N/A
Maintenance Rate	.80	.80	N/A	N/A
8. Building Rate *				
T3 Building	14.44	15.88	N/A	N/A
T18 Building	14.44	15.88	N/A	N/A
OHPT Building	78.21	82.25	N/A	N/A
9. Loss/Theft Security Passes **	25.00/pass	25.24/pass	$ 1.76	$ 27.00
10. Failure to Return Security Passes **	25.00/pass	25.24/pass	1.76	27.00
11. Issuance of Security Passes or Renewals	3.25/pass	3.27/pass	.23	3.50
12. Trailer Sites*				
Groundside	N/A	80.37/mo.	N/A	N/A
Air side	N/A	100.00/mo.	N/A	N/A
13. Rent-A-Car Parking Spaces	N/A	14.01/car/mo	N/A	N/A.

* Rates are in dollars per metre squared. The existing rates are the minimum amounts set by Transport Canada. Proposed fees are subject to a 10% Administration and Maintenance fee, therefore GST has not been calculated at this time.

** Subject to change by the direction of Transport Canada.

Schedule "20"

Department: Transportation Services

Division: Transit Garage

Service	Existing Fee (Excl. GST)	1993 Proposed Fee	GST	Total Fees
1. Garage Charges/Labour	$ 46.00	$48.00/hr.	$ 3.36	$51.36/hr.
2. Parts & Material *	Cost + 20%	Cost + 20%	7% of total cost	N/A
3. Overtime Labour	58.00/hr	60.00/hr	4.20	64.20/hr
4. Diesel Fuel	.55/l	.55/l	.04	.59/l
5. Engine Oil	1.00/l	1.05/l	.07	1.12/l
6. Transmission Oil	1.30/l	1.35/l	.10	1.45/l
7. Differential Oil	1.60/l	1.65/l	.12	1.77/l
8. Power Steering Fluid	2.75/can	2.85/can	.20	3.05/can
9. Antifreeze	1.25/l	1.30/l	.10	1.40/l
10. Windshield Washer Fluid	.85/l	.90/l	.06	.96/l

Authority: Item 21, Finance Committee Report 15-91, CM: December 17, 1991 (FIN 91-188)

Bill No. 1964

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

By Law No. R92-031

A BY-LAW TO ESTABLISH 1992 USER FEES AND CHARGES FOR SERVICES PROVIDED BY THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

WHEREAS The Regional Municipality of Hamilton-Wentworth provides certain services to the public, the area municipalities and to various government and outside agencies;

AND WHEREAS Regional Council has determined that, wherever feasible, the total cost of any such services provided by the Regional Municipality of Hamilton-Wentworth shall be recovered by the corporation;

AND WHEREAS Regional Council is desirous of establishing user fees and charges for 1992 to recover the total cost of services provided by the corporation;

AND WHEREAS pursuant to Section 5 of the Regional Municipality of Hamilton-Wentworth Act R.S.O. 1980, Chapter 437, as amended, the powers of Regional Council shall be exercised by By-law:

NOW THEREFORE THE COUNCIL OF THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH ENACTS AS FOLLOWS:

1. THAT the 1992 user fees and charges as specified in Column 2, entitled "1992 Approved Fee" of Schedules 1-20, attached to this By-law, be charged by the Regional Municipality of Hamilton-Wentworth for those services provided by the Regional Municipality, as specified in column 1, entitled "service", of Schedules 1-20 to this By-law.

2. THAT Schedules 1-20 attached to this By-law forms part of this By-law.

3. In the event of conflict between the provisions and Schedules of this By-Law and the provisions and Schedules of By-Law R79-172, as amended, being the Regional Sewer and Drain By-Law, the provisions and Schedules of By-Law R79-172, as amended, prevail.

4. In the event of conflict between the provisions and Schedules of this By-Law and the provisions and Schedules of By-Law R84-026, as amended, being the Regional Waterworks By-Law, the provisions and Schedules of By-Law R84-026, as amended, prevail.

5. In the event of conflict between the provisions and Schedules of this By-Law and the provisions and Schedules of By-Law R88-136, as amended, being the Regional Trades Licensing By-Law, the provisions and Schedules of By-Law R88-136, as amended, prevail.

6. In the event of conflict between the provisions and Schedules of this By-Law and the provisions and Schedules of By-Law R80-098, as amended, being the Regional Solid Waste By-Law, the provisions and Schedules of By-Law R80-098, as amended, prevail.

7. That this By-law shall come into force and take effect on the first day of January, 1992.

8. THAT Regional By-law R91-084 is hereby repealed.

PASSED AND ENACTED THIS 7th DAY OF April, 1992.

Acting/ Regional Chairman

Approved as to form
Legal Services

Regional Clerk

Schedule "1"

Department: Clerks

Division: Administration Services

Service	1992 Fee
Subscription Rates:	
1. Council Agenda	$175.00
2. Committee Agendas	
- Administrative Services	75.00
- Economic Development and Planning	190.00
- Environmental Services	75.00
- Finance	145.00
- Health and Social Services	190.00
- Transportation Services	235.00
- Other	55.00
3. Agenda Pages Only	
- Administrative Services	25.00
- Economic Development and Planning	40.00
- Environmental Services	40.00
- Finance	40.00
- Health and Social Services	45.00
- Transportation Services	35.00
- Other	10.00

1992 Proposed fees reflect new standing Committees formed December 1, 1991.

Schedule "1" Continued

Department: Clerks

Division: Administration Services

Service	1992 Fee
4. Committee Report Only	
- Administrative Services	$ 25.00
- Economic Development and Planning	40.00
- Environmental Services	50.00
- Finance	40.00
- Health and Social Services	45.00
- Transportation Services	35.00
- Other	10.00
5. By-law Reproduction	
- Sewer #R79-172	6.00
- Water #R84-026	6.00
- Traffic #R89-038	15.00
- Procedural By-law	2.00
- Store Hours By-law	1.00
- Roads By-law	2.50
- Official Plan	30.00
- Records Retention	1.50
- Solid Waste	2.00
- Trades Lic. By-law	3.00
- Development Charges	1.15
6. Photocopying Material	$1 first pg. + $.25 each additional
7. Corporate Policy Manual	20.00

1992 Proposed fees reflect new standing Committees formed December 1, 1991.

Schedule "2"

Department: Economic Development

Division: Business Development

Service	1992 Fee
1. Sale of Economic Directory	$50.00*

* Plus GST and postage.

Pursuant to Council directive, the Region will acquire its 1992 Business Directory from the Hamilton and District Chamber of Commerce

Schedule "3"

Department: Engineering

Division: General Engineering Service Charges

Service	1992 Fee
1. MAPS**	
- 1" = 2 miles	2.00
- 1" = 1000 feet	4.00
- 24" x 36" Print	4.00
2. Specification Books "A" and "B"	50.00/set
3. Contract Documents:	
- Normal	20.00/set
- Major*	Varies
4. Minor Revision to Subdivision Agreement	122.00
5. Major Alteration to*** Subdivision Agreement	293.00
6. Resubmission of Engineering drawings for review and approval	82.00
7. Discharge of Water/Sewer Agreements	165.00
8. Processing of Water/Sewer Agreements	244.00

* The fee for this service cannot be broken down as it depends on the individual package

** All Costs are based on the size of the map and the number of people involved in reproduction.

*** Cost review resulted in decreased fee.

Schedule "3" Continued

Department: Engineering

Division: General Engineering Service Charges

Service	1992 Fee
9. Inquiries Regarding Status of Water/Sewer Agreements	
-if field investigation	$109.00
-if no field investigation	45.00
10. Permit Refunds - Water*	10.00
11. Permit Refunds - Sewer*	
12. Tender Results Subscription	100.00
13. Discharge of Subdivision Agreement	75.00
14. Compliance Subdivision Agreement	45.00

* When a refund of a permit fee is requested, a service charge will apply for each permit.

Schedule "4"

Department: Engineering

Division: Sewer Service Charges

Service	1992 Fee
Item 1, as set out in Schedule "C" of Regional By-law R79-122, as amended	
1. Basic fee for any permit. In addition to the basic fee described in Subsection (1), the following fees are payable:	44.00
a) for a sanitary yard sewer and a sanitary private drain, or for either one individually	14.00
b) for a storm water yard sewer and a storm water private drain, or for either one individually	14.00
c) for a lateral connection to a yard sewer	14.00
d) for a catchbasin, including connection to a storm water yard sewer	14.00
e) inspect storm sewer	14.00
f) inspect sanitary sewer	14.00
2. Special Sanitary Sewer Agreements (Clause 5(1)(b)(ii) of By-law R79-172, as amended	1370.00
3. Special Dual Sewer Agreements (Clause 5(1)(b)(ii) of By-law R79- 72, as amended	1730.00
4. Fee for an annual permit to discharge hauled sewage	38.00

Schedule "4" Continued

Department: Engineering

Division: Sewer Service Charges

Service	1992 Fee
5. Discharge fees for hauled sewage:	
a) Waste Transportation Systems with contents to be discharged only at Woodward and Dundas Sewage Treatment Plants and in compliance with Section 4(1) of By-law R89-049, as amended	7.65/ 2500L
b) Waste Transportation Systems with contents to be discharged in compliance with Section 4(1) of By-law R89-049, as amended, other than B.O.D. and Suspended Solids	$ 3.05 1000kg.
c) Holding Tanks of Recreational Vehicles	NIL
RECOVERY	
6. The minimum charge per load of septic wastes	$15.30 Minimum plus $7.65/2500L or part of
7. The minimum charge per load of holding tank wastes	15.30

Schedule "5"

Department: Engineering

Division: Waterworks Service Charges

Service	1992 Fee
1. Water Service Permit Fee As referred to in Section 4(1) of Regional By-law R84-026, as amended	$ 23.00
2. Superintending the laying of service	35.00
3. Superintending the laying of service after normal working hours	42.00
4. Shut water off	42.00
5. Turn water on	42.00
6. Turn off and turn on during same call	52.00
7. Service calls, other than specified	47.00
8. Special water service agreements as referred to in Section 9 of Regional By-law R84-026, as amended	650.00
9. Turn off and on for non-payment	84.00
10. Testing water meter 16 mm to 25 mm as referred to in Section 9 of Regional By-law R84-026, as amended	79.00
11. Testing water meter 38 mm to 50 mm as refered to in Section 9 of Regional By-law R84-026, as amended	120.00
12. Testing water meter 75 mm to 250 mm as referrred to in Sectin 9 of Regional By-law R84-026, as amended	280.00

Schedule "5" Continued

Department: Engineering

Division: Waterworks Service Charges

Service	1992 Fee
13. Fire Hydrant Maintenance*	180.00
14. Flow test for fire-fighting design purposes	53.00
15. Temporary connections ($200.00 deposit required)	52.00 (+ meter rate)
16. Poor Pressure Tests**	52.00
17. Installation of Public Drinking Fountains	295.00
18. Supplying water to a pool having a capacity of more than $5m^3$, as referred to in Section 18(8) of Regional By-law R84-026, as amended	55.00
19. Install 1" meter	78.00
20. Install up to 3/4" meter	41.00

* This fee is subject to an additional $20 capital contribution charge for each hydrant.

** This charge is applicable only on properties tested which have adequate water pressure flows and wish to be retested.

Schedule "6"

Department: Engineering

Division: Road Maintenance

Service	1992 Fee
1. Culvert Installation Regional Roads outside of Hamilton	$1,575.00* estimate
2. Culvert Installation Inspection Only	35.00

* Deposit is first required. Actual Recovery is equal to actual job cost.

Schedule "7"

Department: Engineering

Division: Regional Laboratories

Service	1992 Fee
1. Routine determinations not otherwise listed	$ 16.80
2. COD	31.50
3. TKN	36.75
4. Bacteriological Counts	33.60
5. BOD	31.50
6. Phenol	38.85
7. Non-routine tests by Technician	52.50/hr
8. Non-routine tests by Technologist	52.50/hr
9. Non-routine tests by Analytical Chemist	78.75/hr
10. Non-routine tests by Supervising Chemist	105.00/hr
11. Non-routine tests by Manager	131.25/hr
12. P.H. Test*	7.35
13. Ammonia*	26.25
14. Nitrate/Nitrile*	16.80

Prices above are given for each determination on each sample. Where there are a number of samples, all requiring the same determinations, there may, in some cases, be a reduction in the basic rate.

* Services previously listed as "Routine determinations not otherwise listed".

Schedule "7" Continued

Department: Engineering

Division: Regional Laboratories

Service	1992 Fee
15. Phosphate (total)*	$ 33.60
16. Conductivity*	7.35
17. TSS*	16.80
18. VSS*	16.80
19. Cyanide	47.25
20. Sulphite	33.60
21. Oil & Grease (total)	47.25
22. Mineral Oil	52.50
23. Chlorophyll*	33.60
24. Asbestos	33.60
25. Leachate	99.75
26. Hydride Generation*	26.25
27. Flame*	14.28
28. Graphite Furnace*	23.10

* Services previously listed as "Routine determinations not otherwise listed".

Schedule "7" Continued

Department: Engineering

Division: Regional Laboratories

Service	1992 Fee
Organics	
29. Volatiles	$262.50
30. Acid/Extractables	315.00
31. Base/Neutral Extractables	315.00
32. Oil ID	126.00

Schedule "8"

Department: Engineering

Division: Meter Shop

Service	1992 Fee
Water Permit Fees:	
1. 16m/m Meter	$ 197.00
2. 20m/m "	247.00
3. 25m/m "	289.00
4. 38m/m "	447.00
5. 50m/m "	530.00
6. 100m/m " (Compound)	2302.00
7. 100m/m " (Turbine)	2302.00
8. 150m/m "	4032.00
9. 200m/m " (Compound)	N/A
10. 200m/m " (Turbine)	N/A
11. 250m/m "	N/A

Schedule "9"

Department: Finance

Division: All

Service	1992 Fee
1. Transfer to Taxes for Non-payment of Account	22.00
2. N.S.F. and Returned Cheques	14.00
3. Local Improvement Information	22.00
4. Set-Up & Credit Check Fee for Billable Waste Disposal Customers	30.00
5. Trades Licensing Fees*	
Building Repair Contractors	167.00
Master Building Repairer	83.00
Drain Repair Contractor	167.00
Master Drain Installer	83.00
Electrical Contractor	167.00
Master Electrician	83.00

* Trades Licensing Fees were approved by Council on November 5, 1991

Schedule "9" Continued

Department: Finance

Division: All

Service	1992 Fee
5. (cont'd.)	
Heating, Air Conditioning and Ventilation Contractor	167.00
Master Warm Air Heating, Air-Conditioning and Ventilation Installer	83.00
Plumbing Contractor	167.00
Master Plumber	83.00
Renewal of License	
All Contractors, each	167.00
All Masters, each	83.00
Licensing Examining Board Examination	27.00
Replacement of License	2.40
6. Subdivision Agreements* Processing Fees	200.00/lot
7. Best Efforts	500.00
8. Payment Agreement Fees	500.00
9. Open By-Pass	250.00
10. Account setup/change fee	10.00

* Fee is divided between Engineering, Planning and Finance Departments, 40%, 40% 20% respectively.

Schedule "9" Continued

Department: Finance

Division: All

Service	1992 Fee
11. Special Reading Fee	18.00
12. Account Breakdown**	10.00/yr
13. Status Certificate Fee	22.00

** Fee previously established under the Water Works By-law R84-026.

Schedule "10"

Department: Health

Division: Nursing Services

Service	1992 Fee
Contraceptives	
1. IUD	$ 15.00
2. Birth Control Pills	3.00
3. Canestin	14.00
4. Contraceptive Foam	9.00
6. Diaphragm	10.00
Prenatal:	
1. 9 week course	30.00/Cpl

NOTE: Health Department will no longer supply Monostat for 1992

Schedule "11"

Department: Health

Division: Inspection Services

Service	1992 Fee
Inspection of	
1. Private Sewer disposal systems under 4500L	$100.00*
2. Private sewer disposal systems over 4500L	150.00**
3. Property Status Reports	30.00

* Fee is supplemented by a grant of $71.00 from the Ministry of the Environment. Actual cost of the service is $171.00.

** Fee is supplemented by a grant of $114.00 from the Ministry of the Environment. Actual cost of the service is $264.00.

Schedule "12"

Department: Planning and Development

Division: All

Service	1992 Fee
1. Land Severance Application Fees	$ 700.00
2. Maps, Reports	*
3. Data Base Information	**
4. Regional Office Plan Amendments	$2,400.00***

* Fee is based on actual production costs of an outside agency and 35% overhead, mailing costs are extra. Minimum charge is $1.00

** Fees charged are based on system retrieval costs, labour and 35% overhead.

*** There are two phases for processing applications to amend the Regional Official Plan. The fee shown is the cost for the full process. The fees for Phase I and II are $1000 and $1400, respectively.

Schedule "13"

Department: Police

Division: All

Service	1992 Fee
1. General Occurrence and Sale of Accident Reports	$ 20.00
2. Visa/Security Clearances	20.00
3. Firearm permits	10.00*
4. Processing of Licence Application	20.00

* The $10.00 user fee is supplemented by a Federal government subsidy of $8.51. Combined, the two sources of revenue recoup all of the estimated costs. Both the fee and the subsidy are set by the Provincial/Federal governments.

* revised April 7, 1992

Schedule "14"

Department: Social Services

Division: Administration

Service	1992 Fee
1. Subscription Rates Policy Manual	$ 15.00
2. Amendments to Policy	10.00

Schedule "15"

Department: Social Services

Division: Employment Services - Helping Hands

Service	1992 Fee
Home Maintenance*	21.00

* Rate of $7.30 per hour for a 3 hour visit.

Schedule "16"

Department: Social Services

Division: Homes for the Aged - Macassa Lodge

Service	1992 Fee
1. Diner's Club	$ 3.75
2. Day Program - all day	10.50
3. Meals-on-Wheels	5.05

Schedule "17"

Department: Social Services

Division: Homes for the Aged - Wentworth Lodge

Service	1992 Fee
1. Meals-on-Wheels (Food)	$ 3.71
2. Meals-on-Wheels Supplies	.49

Schedule "18"

Department: Engineering

Division: Transportation Services

Service	1992 Fee
1. Passive Encroachment on Road Allowance	
a) INITIAL FEE ** Processing Fee Registration Fee	$131.00
b) ANNUAL FEE	
- Landscaping Area greater than 100m2	30.00
- Overhead Overhanging signs, fire escapes, canopies, marquees, etc.	10% of market or $30.00 Min.
2. Active Encroachments on Road Allowance	
A) INITIAL FEE ** Processing Fee Registration Fee	206.00

NOTE: All market values in this schedule are obtained from the Real Estate Office.

** The initial Processing and Registration Fee for a passive encroachment on a road allowance have been combined into one fee.

Schedule "18" Continued

Department: Engineering

Division: Transportation Services

Service	1992 Fee
B) ANNUAL FEE	
- Boulevard Parking Fees	
Downtown	$.30sq.ft.yr
Commercial	.25sq.ft.yr
Industrial	.20sq.ft.yr
- Patio Cafes Processing and Seasonal Fee (6 months)	$930.00 initial fee and 6/12 of 10% of market value
- Areaways Annual Fee	10% of 50% of market value
C) UTILITY CORRIDORS FOR SERVICES, PIPES AND PEDESTRIANS	
i) Overhead	
1) Pedestrian	10% of market value
2) Pipe	10% of market value
ii) Underground	10% of 50% of market value

Schedule "18" Continued

Department: Engineering

Division: Transportation Services

Service	1992 Fee
(1) Billboards not on Road Allowance fee per poster panel per year	9% of Gross Revenue
(2) Fee Per Bulletin Year	9% of Gross Revenue
- Benches Annual Fee	$54.00/Bench
- Wheel Chair Ramps	$14.00/Year
- Newspaper Boxes Annual Fee	$14.00/Box
- Telephone Kiosks Annual Fee	11% of Gross Revenue
3. Permanent Road Closure Application Fee	$598.00
4. Overweight and Overheight Permits	
a) Single Incident	NIL
b) Annual Permit Tractor Trailer	$47.00+133.0 /tonne over-weight
c) Annual Permit Single Unit Truck	$47.00+227.0 /tonne over-weight

Schedule "18" Continued

Department: Engineering

Division: Transportation Services

Service	1992 Fee
5. Enquiries Regarding Status of Engineering Agreement	
a) If field investigation required	$ 45.00
b) If no field investigation	24.00
6. When a Status of Inquiry Results in a Discharge of Agreement	76.00
7. Discharge of Agreements (Road Allowance)	127.00
8. Set back Permit**	1.00
9. Freeway Project Office:	
Maps*	1.00/ each
Plans	$.25 sq.ft.
Photocopies	$1.00 first page and $.25 each additional page

* Only charged on quantities in excess of 5.

** The fee for this service does not cover the costs associated with providing the service but this service must be provided at this cost as specified in the Regional Road Setback By-law #2613, passed by the county in 1962.

Schedule "19"

Department: Transportation

Division: Airport

Service	1992 Fee
1. Turbo Jet Landings*	
- Domestic (minimum $8.13)	
To 21,000 Kg.	2.32
21,000 - 45,000 Kg.	2.93
over 45,000 Kg.	3.47
- International (min. $8.37)	
To 30,000 Kg.	3.00
30,000 - 70,000 Kg.	3.70
over 70,000 Kg.	5.12
2. Turboprop & Piston Landings	
- Domestic (minimum $8.13)	
To 21,000 Kg.	1.96
21,000 to 45,000 Kg.	2.38
over 45,000 Kg.	2.93
- International (min. $8.37)	
To 30,000 Kg.	2.44
30,000 to 70,000 Kg.	3.22
over 70,000 Kg.	4.47

* Minimum guidelines for these fees are provided by Transport Canada and depend on both the type and model of aircraft. However, the Region can exercise discretion with respect to the actual fee charged. All parking and landing fees are in $ per 1000 Kg.

Schedule "19" Continued

Department: Transportation

Division: Airport

Service	1992 Fee
3. Aircraft Parking Fees *	
- Daily Rates	
0 to 5,000 Kg.	6.11
5,001 to 10,000 Kg.	9.84
10,001 to 30,000 Kg.	18.19
30,001 to 60,000 Kg.	28.18
60,001 to 100,000 Kg.	42.54
100,001 to 200,000 Kg.	71.12
200,001 to 300,000 Kg.	99.35
Over 300,000 Kg.	128.85
- Monthly Rates	
0 to 5,000 Kg.	49.06
5,001 to 10,000 Kg.	199.40
10,001 to 30,000 Kg.	370.97
30,001 to 60,000 Kg.	570.83
60,001 to 100,000 Kg.	856.56
100,001 to 200,000 Kg.	1,427.68
200,001 to 300,000 Kg.	1.998.56
Over 300,000 Kg.	2,569.93
- Annual Rates	
0 to 2,000 Kg.	310.24
2,001 to 5,000 Kg.	372.27

* Minimum guidelines for these fees are provided by Transport Canada and depend on both the type and model of aircraft. However, the Region can exercise discretion with respect to the actual fee charged.

Schedule "19" Continued

Department: Transportation

Division: Airport

Service	1992 Fee
4. Passenger Handling Fee*	
- Conveyor Belts	$ 0.25
5. Administration and Maintenance Fee	10% of rentals, landing and parking fees
6. Terminal Space Rental Rates**	
Ticket Counter	
Office Space	420.15
Office Space (unfinished)	251.20
Industrial	249.30
	188.25

* East baggage conveyor completed in September 1987 at a cost of $21,810.00, and West baggage conveyor completed in April 1988 at a cost of $21,931.00. Total Cost: $43,741.00. A charge of $0.25 per passenger for use of the belts has resulted in completed cost recovery by the end of 1991. The $0.25 charge per passenger will continue after the baggage conveyors have been fully paid off to pay for any major repairs or extensions.

** Rates are in dollars per metre squared. The existing rates are the minimum amounts set by Transport Canada.

A separate Administration fee has been established for 1992. This fee was previously included within the 1991 user fees.

Schedule "19" Continued

Department: Transportation

Division: Airport

Service	1992 Fee
7. Land and Maintenance Rates *	
Terminal Building Area	7.00
Land Outside Terminal Area	1.80
Aviation Area	.60
Maintenance Rate	.80
8. Building Rate *	
T3 Building	14.44
T18 Building	14.44
OHPT Building	78.21
9. Loss/Theft Security Passes **	25.00/pass
10. Failure to Return Security Passes **	25.00/pass
11. Issuance of Security Passes or Renewals	3.25/pass

* Rates are in dollars per metre squared. The existing rates are the minimum amounts set by Transport Canada.

** Subject to change by the direction of Transport Canada.

Schedule "20"

Department: Transportation Services

Division: Transit Garage

Service	1992 Fee
1. Garage Charges/Labour	$ 46.00
2. Parts & Material *	Cost + 20%
3. Overtime Labour	$ 58.00/hr
4. Diesel Fuel	.55/l
5. Engine Oil	1.00/l
6. Transmission Oil	1.30/l
7. Differential Oil	1.60/l
8. Power Steering Fluid	2.75/can
9. Antifreeze	1.25/l
10. Windshield Washer Fluid	.85/l

NOTE: Provincial Sales Tax (8%) must be added to everything except diesel fuel.

currency hedging proposal within the next few weeks for review and future discussion/implementation.

(4) Strategy Package Revisions

Addition of text titles to graphs in package.

(5) Reserve Reports

Split out and segregate Development Charge Reserves

Remove 0 balance reserves from report

Check balances on Beach Rescue Unit and on Winter Control